



BOROUGH of MILLVALE

501 Lincoln Avenue
Millvale, PA 15209
Phone (412) 821-2777
info@millvaleboro.com
www.millvalepa.com



Application for Road / Trail / Curb / Sidewalk Opening Excavation Permit

BOROUGH OF MILLVALE CODE CHAPTER 269 – ORDINANCE NO. 1619

INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED

APPLICATION TYPE			
(Check All That Apply)	<input type="checkbox"/> Street Opening & Excavation	<input type="checkbox"/> Curb Cut	<input type="checkbox"/> Driveway Construction
<input type="checkbox"/> Driveway Repair	<input type="checkbox"/> Sidewalk Repair	<input type="checkbox"/> Sidewalk Construction	<input type="checkbox"/> Unimproved Areas in Public R/W

OWNER OF RECORD	
Name of Owner:	Email:
Phone:	Address of Owner:

PROPERTY INFORMATION		
Street Name:	Address:	Lot/Block#:

TYPE OF SURFACES IN EXCAVATION AREAS				
(CHECK ALL THAT APPLY)	<input type="checkbox"/> ASPHALT	<input type="checkbox"/> CONCRETE	<input type="checkbox"/> BRICK	<input type="checkbox"/> OTHER

PROJECT INFORMATION			
EMERGENCY WORK:	<input type="checkbox"/> YES <input type="checkbox"/> NO	WILL SIDEWALKS BE AFFECTED:	<input type="checkbox"/> YES <input type="checkbox"/> NO
WILL CURBS BE AFFECTED:	<input type="checkbox"/> YES <input type="checkbox"/> NO	TYPE OF CURB	
SURETY BOND WILL BE POSTED: <input type="checkbox"/> YES <input type="checkbox"/> NO (PERFORMANCE & RESTORATION)			
Street Opening:	Sq. Ft.	Sidewalk:	Lin. Ft.

DESCRIPTION OF WORK
Include specific details for the requested work including; square footage dimensions, street map & nearest street address. (Attach additional sheets as needed to describe the proposed work)

DESCRIPTION OF RESTORATION
Include specific details of the planned restoration of the excavated area. (Attach additional sheets as needed to describe the proposed restoration)

START DATE:	COMPLETION DATE:
PA ONE CALL #:	

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CONTRACTOR / PROFESSIONAL SERVICES	
CONTRACTOR INFORMATION	SAME AS APPLICANT <input type="checkbox"/>
Name:	Company:
Address:	
Phone:	Email:
HIC #:	
<i>Workers Compensation Information Act 44 of the Pennsylvania Workers' Compensation Law</i>	
Insurer:	
Name of policyholder:	
Policy #:	Expiration date:
Federal tax ID #:	<input type="checkbox"/> Certificate attached
<i>Exemption</i>	
<i>Contractor is not required to provide Workers' Compensation Insurance under the provisions of Pennsylvania Workers' Compensation Law for one of the following reasons, as indicated:</i>	
<input type="checkbox"/> Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the Borough.	<input type="checkbox"/> Religious exemption under the Workers' Compensation Law.
REQUIRED INFORMATION & ATTACHMENTS	
<input type="checkbox"/> Fully completed and signed application for Road / Trail / Curb / Sidewalk Opening Excavation Permit;	
<input type="checkbox"/> All applicable Highway Occupancy Permits from PennDot shall be attached (If needed);	
<input type="checkbox"/> Show all dimensions/extent of trenching, or work to be done;	
<input type="checkbox"/> Include 3 copies of all specifications of materials and methods used.	
<input type="checkbox"/> Indicate if traffic control measures are required and what they will be.	
<input type="checkbox"/> A copy of contactors liability and workers compensation insurance certificates.	
SIGNATURES	
<p>I understand that in consideration of the issuance by the Borough of Millvale of an Application for Road / Trail / Curb / Sidewalk Opening Excavation Permit to the undersigned Applicant, the Applicant acknowledges that, in reviewing plans and specifications, in issuing permits, and in inspecting work of the Applicant, employees of the Borough are only performing their duties to require compliance with the minimum requirements of the applicable ordinances of the Borough pursuant to the police power of the Borough, and are not warranting to the Applicant or to any third party, the quality or adequacy of the design, engineering or work of the Applicant. The Applicant agrees to defend, hold harmless, and indemnify the Borough, its elected and appointed officials and employees from and against any and all claims, demands, actions, and causes of action of any one or more third parties arising out of or relating to the Borough's review or inspection of the Applicant's design, engineering or work, or issuance of a permit or permits, or arising out of or relating to the design, engineering or work done by the Applicant pursuant to such permit or permits. Furthermore, the Applicant is hereby informed that any violation(s) of the Building Code and/or the Zoning Code for the Borough of Millvale is subject to fines and penalties as stated in the applicable ordinance(s).</p>	
APPLICANT SIGNATURE:	DATE:
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FEE CALCULATION				
	MINIMUM	FEE	SQUARE/ LINEAR FEET	TOTAL
Street Opening & Excavation	Residential \$100.00 Non-Residential \$500.00	\$1 per sq. ft.		
Curb Cut Construction	Residential \$75.00 Non-Residential \$375.00	\$1 per lin. ft.		
Driveway Construction & Repair	Residential \$50.00 (Flat Fee) Non-Residential \$375.00	\$1 per sq. ft.		
Sidewalk Construction & Repair	Residential \$50.00 (Flat Fee) Non-Residential \$200.00	\$1 per sq. ft.		
Public Right-of-Way Disturbances	Residential \$50.00 Non-Residential \$200.00	Flat Fee		
TOTAL APPLICATION FEE				
Note: The Borough, at its discretion, may require the above activities be reviewed and/or inspected by the Borough Engineer or other consultants. The Applicant is responsible for Inspection Fees, Consultant Review Fees and Traffic Studies including any required Deposits or lawful Surcharges associated with these reviews and/or inspections.				
RESTORATION GUARANTEE				
	FEE	SQUARE FEET	TOTAL	
Pavement Replacement	\$20 per sq. ft.			
Driveway Replacement	\$15 per sq. ft.			
Sidewalk Replacement	\$10 per sq. ft.			
Lawn Replacement	\$5 per sq. ft.			
TOTAL RESTORATION FEE			As Certified Check or Cashier's Check	

BOROUGH USE ONLY										
DATE RECEIVED:					RECEIVED BY:					
<input type="checkbox"/> Fully completed and signed application for Road / Trail / Curb / Sidewalk Opening Excavation Permit;										
<input type="checkbox"/> Sketch/dimensions/extent of trenching, or work;					<input type="checkbox"/> 3 copies of all specifications of materials					
<input type="checkbox"/> Indicate if traffic control measures are required and what they will be.										
<input type="checkbox"/> A copy of contactors liability and workers compensation insurance certificates.										
REVIEW				FEES						
DEPARTMENT	APPROVED	DENIED	DATE				BALANCE	PAID		
ZONING				APPLICATION FEE						
FLOOD										
PUBLIC WORKS				RESTORATION FEE						
ENGINEER										
ZONING	<input type="checkbox"/> R-1		<input type="checkbox"/> R-2		<input type="checkbox"/> C	<input type="checkbox"/> I	<input type="checkbox"/> MU	<input type="checkbox"/> RSA	<input type="checkbox"/> RSB	<input type="checkbox"/> RSC
FLOOD ZONE	<input type="checkbox"/> AE			<input type="checkbox"/> X			<input type="checkbox"/> Floodway			
PERMIT ISSUED BY:					TITLE:			DATE:		
PERMIT #										
INCOMPLETE APPLICATIONS WILL NOT BE REVIEWD										