



Block Party/ Street Closure Rules and Conditions

1. The closure of a street for block parties should pertain only to local residential streets.
2. No street shall be closed for a block party more than once in a 30 (thirty) day period.
3. The Borough will provide barricades for the event. All activity must take place within the approved space and in between the barricades. At the Borough's discretion you may be required to provide extra barricades at your expense.
4. The closure point of intersections and cul-de-sacs must be kept clear of tables or anything other than the barricades in order to allow easy access for emergency vehicles, if necessary.
5. Adult supervision must be provided at all times.
6. All activities and games are to be conducted at your own risk.
7. Noise levels to be kept within the Borough of Millvale's code limits (Zoning 407.3) or party will be shut down.
8. Clean-up shall be the responsibility of the applicant.
9. The Borough of Millvale encourages the use of recycling receptacles for cans/bottles, paper and cardboard.
10. Approval will be subject to all other Borough ordinances and governmental restrictions.
11. Applicants and all event participants must comply with all other applicable Borough, County, State and Federal regulations.
12. Signatures from 80% of all households and/or businesses within the party area indicating their consent must be submitted with the application.
13. Applications must be submitted at least 45 working days prior to the event.
14. A non-refundable \$50 Block Party/Street Closure Application Fee must be paid at the time of application submittal. Applicant can pay by check (payable to The Borough of Millvale), or cash at the Borough Building Mon.-Fri. 9 a.m. – 4 p.m. Applicant can also send a check by mail to:
Borough of Millvale Secretary
Block Party/Street Closure Request
501 Lincoln Avenue
Millvale, PA 15209
Please write 'Block Party' and the applicant's last name in the memo section of your check, i.e. 'Block Party – Smith'.
15. Incomplete or improperly completed applications will not be processed.
16. Applications will be routed to both the Police and Volunteer Fire Department for approval.
17. You will receive approval/denial notification via U.S. mail at least 20 (twenty days) prior to the event. This notice will be your permit.
18. If your application is denied, you may appeal the decision to the Borough Council at the next regularly scheduled Council meeting.
19. Please keep a copy of this application for your records.

Reference: Borough of Millvale Resolution #2293

-- Please keep these rules for your reference --

**Block Party/Street Closure
Permit Application**

Block Party applications must be submitted 45 business days prior to the event

Day:	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Location of Block Party		(Street Name(s))					
From house			to house #				
Number of homes/businesses involved:							
Actual Event Hours: _____ am/pm to _____ am/pm (11:00 pm latest)							
Number of Participants Expected:							
Has this section of your street been closed for a block party within the last 30 (thirty) days? Yes _____ No _____							

Applicant Information

Applicant (Name):
e-mail address:
Address:
Mobile Phone:
Work Phone:
Contact Person "on-site" day of the event:
Mobile Phone:

***Note: THIS PERSON MUST BE IN ATTENDANCE FOR THE DURATION OF THE EVENT AND IMMEDIATELY AVAILABLE TO BOROUGH OFFICIALS.**

I have read and understand the Block Party/Street Closure Rules.

Signature:	Date:
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Submit to: Borough of Millvale • Borough of Millvale Secretary • Block Party/Street Closure Request
501 Lincoln Avenue Millvale, PA 15209

Please write 'Block Party' and the applicant's last name in the memo section of your check, i.e. 'Block Party – Smith'.

BOROUGH USE

POLICE APPROVAL: YES NO VOLUNTEER FIRE DEPARTMENT: YES NO BOROUGH COUNCIL: YES NO

Signature:	Date:
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