



BOROUGH of MILLVALE

501 Lincoln Avenue
Millvale, PA 15209
Phone (412) 821-2777
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www.millvalepa.com



Millvale Short-term Rental License Application

BOROUGH OF MILLVALE CODE CHAPTER 216 – ORDINANCE NO. 2799

FEE \$250 ANUALLY

APPLICANT INFORMATION

Name:		Contact Person (available 24 hours):	
Address:		Phone:	
Email:	24 Hour Contact #:		

OWNER INFORMATION (if different than Applicant)

Name:		Contact Person (available 24 hours):	
Address:		Phone:	
Email:	24 Hour Contact #:		

MANAGER INFORMATION

Managers Name:			
Email:		Phone:	

PROPERTY INFORMATION

Please List all properties. If not enough space please attach a list of properties and info

Address:			
Lot/Block #	<input type="checkbox"/> Zoning Permit	<input type="checkbox"/> Occupancy permit	Date:
Off Street Parking	<input type="checkbox"/> Yes	<input type="checkbox"/> No	# of Spaces
Taxes Current	<input type="checkbox"/> Yes <input type="checkbox"/> No	Filed Mercantile tax	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address:			
Lot/Block #	<input type="checkbox"/> Zoning Permit	<input type="checkbox"/> Occupancy permit	Date:
Off Street Parking	<input type="checkbox"/> Yes	<input type="checkbox"/> No	# of Spaces
Taxes Current	<input type="checkbox"/> Yes <input type="checkbox"/> No	Filed Mercantile tax	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address:			
Lot/Block #	<input type="checkbox"/> Zoning Permit	<input type="checkbox"/> Occupancy permit	Date:
Off Street Parking	<input type="checkbox"/> Yes	<input type="checkbox"/> No	# of Spaces
Taxes Current	<input type="checkbox"/> Yes <input type="checkbox"/> No	Filed Mercantile tax	<input type="checkbox"/> Yes <input type="checkbox"/> No

Application *for* Short-Term Rental Permit

BOROUGH OF MILLVALE CODE CHAPTER 269 – ORDINANCE NO. 1619

BOROUGH USE ONLY											
DATE RECEIVED:						RECEIVED BY:					
Fully completed and signed application for STR Permit;											
Manager Information if applicable											
Occupancy Permit Attached											
Zoning Permit Attached											
Proof of Insurance											
REVIEW											
REVIEW				FEES							
DEPARTMENT	APPROVED	DENIED	DATE	APPLICATION FEE				BALANCE	PAID		
ZONING											
FLOOD											
POLICE											
BUILDING (if needed)											
ZONING	<input type="checkbox"/> R-1	<input type="checkbox"/> R-2	<input type="checkbox"/> C	<input type="checkbox"/> I	<input type="checkbox"/> MU	<input type="checkbox"/> RSA	<input type="checkbox"/> RSB	<input type="checkbox"/> RSC			
FLOOD ZONE			<input type="checkbox"/> AE	<input type="checkbox"/> X			<input type="checkbox"/> Floodway				
PERMIT ISSUED BY:						TITLE:			DATE:		
PERMIT #											
INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED											

NOTE Significant number of violations or severe violations accumulated may result in the revocation of the license and a cease-and-desist order being issued for all properties

SIGNATURES	
<p>I understand that in consideration of the issuance by the Borough of Millvale of an Application for Right of Way Permit to the undersigned Applicant, the Applicant acknowledges that, in reviewing plans and specifications, in issuing permits, and in inspecting work of the Applicant, employees of the Borough are only performing their duties to require compliance with the minimum requirements of the applicable ordinances of the Borough pursuant to the police power of the Borough, and are not warranting to the Applicant or to any third party, the quality or adequacy of the design, engineering or work of the Applicant. The Applicant agrees to defend, hold harmless, and indemnify the Borough, its elected and appointed officials and employees from and against any and all claims, demands, actions, and causes of action of any one or more third parties arising out of or relating to the Borough’s review or inspection of the Applicant’s design, engineering or work, or issuance of a permit or permits, or arising out of or relating to the design, engineering or work done by the Applicant pursuant to such permit or permits. Furthermore, the Applicant is hereby informed that any violation(s) of the Building Code and/or the Zoning Code for the Borough of Millvale is subject to fines and penalties as stated in the applicable ordinance(s).</p>	
APPLICANT SIGNATURE:	DATE: