

**Minutes of the
MILLVALE BOROUGH COUNCIL
Tuesday, September 8, 2020 - COVID 19 EMERGENCY DECLARATION DRAFT
Council Chambers, 501 Lincoln Avenue, Millvale, PA**

Council Workshop was called to order at 5:06pm.

Council then moved to Executive Session from 5:07pm to 5:27pm to discuss personnel matters.

Council Workshop then resumed at 5:28pm.

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting.

Discussion was held regarding COVID-19 general updates.

Discussion was held regarding Motion, Ordinance and Resolution reviews.

1. Motion to approve the 2021 Minimum Municipal Obligation for non-uniformed employees' pension plan.
2. Motion to approve the 2021 Minimum Municipal Obligation for uniformed employees' pension plan.
3. Motion to purchase two (2) laptop PCs (zoning and accounting) with an extended warranty, not to exceed \$3,300.
4. Motion to move October 6 Council Workshop and October 13 Regular Council meeting to the MCC beginning at 5pm and hold remotely because of COVID-19. Advertising as required by Act 15.
5. Motion to continue not to rent MCC through October 6 and to close out the Pavilion Rentals for 2020.
6. Motion to approve changes to Employee Handbook, as amended.
7. Motion to advertise for the creation of and changes to Property Nuisance Ticketing Ordinance, Dumpster Ordinance and Act 167 Stormwater Ordinance.
8. Motion to provide Free Meter Use for the Holiday Season beginning November 25, 2020 and ending January 3, 2021.
9. Motion to submit CDBG Year 47 pre-application forms through the NHCOG.
10. Motion to accept Palmieri Construction as the low bidder for the CDBG Year 46 ADA Ramp Project and notify NHCOG.
11. Motion to accept re-certification pledge as a 2021 Banner Community.
12. Motion to approve Resolution No. 2756, Extending the Emergency Declaration for COVID-19 for 30 days.
13. Motion to approve Resolution No. 2757, Approving Disposition of Records for Year 2014 and prior.

Discussion was held regarding a tree being planted in honor of Councilwoman Dembowski's father, Kevin Goetz, who recently passed away.

Discussion was held regarding a resident's request for Duquesne Light Co. to re-install a light on Charles Street, by the abandoned city steps.

The regular meeting of the Millvale Borough Council was called to order at 5:52pm.

Council President Machajewski noted that the meeting was being recorded. Meeting audio recording to be uploaded to Website after meeting, along with draft of September Meeting Minutes.

Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor (5:28pm)
Jim Machajewski, Council President
Al Atkinson, Vice-President
Paul Bossung
Katie Dembowski – absent
Patty Sorg
William G. Stout
Jack Varley

Also Present:

Eddie Figas, Borough Manager
Solicitor Cambest (5:57pm)
Millvale Police Chief Tim Komoroski
Solicitor Dalfonso - ZOOM
Zoning and Development Director Roth
Office Administrator Michele Kranik

A moment of silence and reflection was held in honor of Councilwoman Dembowski's father, Kevin Goetz.

Meeting Minutes

Motion by Mr. Stout, second by Mr. Atkinson to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, August 4, 2020 and the Regular Council meeting held on Tuesday, August 11, 2020. Motion carried 6-0.

NEW BUSINESS

Motions

Motion by Mr. Bossung, second by Mr. Atkinson, to approve the 2021 Minimum Municipal Obligation for non-uniformed employees' pension plan. Motion carried 6-0.

Motion by Mr. Stout second by Mr. Atkinson, to approve the 2021 Minimum Municipal Obligation for uniformed employees' pension plan. Motion carried 6-0.

Motion by Ms. Sorg, second by Mr. Bossung, to purchase two (2) laptop PCs (zoning and accounting) with an extended warranty, not to exceed \$3,300. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Varley, to move October 6 Council Workshop and October 13 Regular Council meeting to the MCC beginning at 5pm and hold remotely because of COVID-19.

Advertising as required by Act 15. Motion carried 6-0.

Motion by Mr. Stout, second by Ms. Sorg, to continue not to rent MCC through October 6 and to close out the Pavilion Rentals for 2020. Motion carried 6-0.

Motion by Ms. Sorg, second by Mr. Atkinson, to approve changes to Employee Handbook, with approved changes. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to advertise for the creation of and changes to Property Nuisance Ticketing Ordinance, Dumpster Ordinance and Act 167 Stormwater Ordinance. Motion carried 6-0.

Motion by Mr. Stout, second by Ms. Sorg, to provide Free Meter Use for the Holiday Season beginning November 25, 2020 and ending January 3, 2021. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to submit CDBG Year 47 pre-application forms through the NHCOG. Motion carried 6-0.

Motion by Ms. Sorg, second by Mr. Bossung, to accept Palmieri Construction as the low bidder for the CDBG Year 46 ADA Ramp Project and notify NHCOG. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Varley, to accept re-certification pledge as a 2021 Banner Community. Motion carried 6-0.

Resolutions and Ordinances

Motion by Ms. Sorg, second by Mr. Bossung, to approve Resolution No. 2756, extending the Emergency Declaration for COVID-19 by 30 Days. Motion carried 6-0.

Motion by Mr. Stout, second by Ms. Sorg, to approve Resolution No. 2757, Approving Disposition of Records for Year 2014 and prior. Motion carried 6-0.

Monthly Finance Reports: August 2020

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$502,902
Delinquent Real Estate - \$89,023
Real Estate Transfer - \$30,222
Wage Tax Collections - \$218,374
Delinquent Wage Tax - \$855
Mechanical Devices - \$300
Mercantile/Business Privilege/LST - \$81,880
District Justice Fee/Parking - \$22,200

Motion by Ms. Sorg, second by Mr. Bossung, to approve the monthly finance report for August 2020. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Bossung, to approve the financial transactions for August 2020 in the amount of \$261,487.17. Motion carried 6-0.

Reports - The following reports were submitted to Council:

- Mayor's Report: Recognizing Officer Dickson and Officer Jackson for keeping the peace at the Riverfront Park regarding the incident on the train tracks yesterday.

Public Comment, via Website

Wendi Goetz – 734 Stanton Ave – Regarding Road maintenance on the street behind Stanton Avenue.

Adjournment

The public meeting adjourned at 6:24 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager