

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Council Chambers, 501 Lincoln Avenue
Tuesday, June 2, 2020

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 5:00 pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Paul Bossung, Patty Sorg, William Stout, Jack Varley, James Machajewski.
Also in attendance: Chief Komoroski, Mayor Brian Spoales, Solicitor Cambest, Borough Manager Eddie Figas, Code Officer Jim Tunstall, Zoning and Planning Director John Roth, Public Works Foreman Joe Kypta, Office Administrator Michele Kranik

Attendance via ZOOM: Katie Dembowski, Engineer Jenn Slagle, Fire Chief Karl Cavanaugh

Correspondence

No new correspondence.

COVID-19 UPDATES

Discussion was held regarding the review of Act 15 guidance mandates.

Discussion was held regarding Council meeting adjustments; Council meeting for June to be held on June 9, 2020 at 5pm (workshop), 6pm (meeting) at the Millvale Community Center. Due to COVID-19 requirements, the meeting will not be open to the public; minutes and audio to be posted to the website and social media after meeting. Correspondence will be accepted via email/mail, and answered at the meeting.

Discussion was held regarding Borough staff office hours; staff will be available M-F from 9am-4pm to receive correspondence and answer phone calls. Borough staff will follow CDC social distancing and mask protocol.

Discussion was held regarding Green phase adjustments; Occupancy permit inspections are now open.

Discussion was held regarding Federal, Commonwealth and County COVID-19 updates; PEMA is delayed, opening of grant portal.

Discussion was held regarding Green phase guidance towards the following items: Hall and Pavilion rentals – cancelled until July, with the exception for Council Meetings and the Blood Drive; Playgrounds and Ballfields – Playgrounds are not open, Ball fields not open to the public, but are maintained, Basketball hoop to be put up in Gap Park on Friday; Restaurants and Bars – discussion was held regarding occupancy and outdoor seating, as well as the noise ordinance.

New Business

Discussion was held regarding the Liquid Fuels Audit.

Discussion was held regarding the Crosswalk and painting projects in the Borough.

Discussion was held regarding the speed limit sign project, replacing up to 20 signs and poles within the Borough.

Discussion was held regarding the road rehab project.

Discussion was held regarding the CDBG Year 46 (Lincoln Ave ADA) and Year 47 projects.

Discussion was held regarding the Comcast Cable Franchise Agreement.

Discussion was held regarding the PennDOT local road count.

Events/Programming

Discussion was held regarding the Millvale Music Fest – August 8, 2020 – Emergency Services/Public Safety and Crosswalks.

Discussion was held regarding the Millvale Days 2020.

Discussion was held regarding a Blood Drive at the Millvale Community Center.

Discussion was held regarding COVID-19 testing at 121 Butler Street (Lot behind PNC) on Wednesday, June 3, 2020.

Zoning/Community Development/Code Report

Discussion was held regarding Ordinance and Zoning updates: Traffic Ordinance, Accessible Parking Ordinance and Dumpster provisions.

Discussion was held regarding the Code Officer transition; Code Officer Tunstall will be training Karl Cavanaugh for the position. Cavanaugh will be appointed as a Code Officer at the next Council Meeting (June 9, 2020).

Discussion was held regarding the Act 167 Stormwater Ordinance. Advertising for next week.

Borough Engineer

Gateway Engineers

Ms. Slagle reported on engineering activities for the month of May.

C-42000-2020 General Engineering

Gateway is working with the manager to assist in signage and pedestrian crossings in coordination with Penn DOT.

C-42004-2020 MS4 Compliance Work

Gateway continues to plan for 2020 tasks. No new updates. Gateway intends to schedule a meeting with the Borough in the upcoming weeks, as restrictions begin to relax.

C-42007-2020 Millvale Road Program

Gateway is waiting for direction from the Borough regarding the schedule and determination of moving the paving program forward in 2020.

C-42010-0005 CDBG Grants

A funding commitment letter has been received from the County for the Yr. 46 project – ADA ramp construction. The funds will be available after July 1, 2020. Gateway will prepare specifications and bid documents for the project.

C-42018 Spring Street Slide

The work is completed by the contractor. Gateway met with the contractor and public works to identify punch list items. Once the items have been addressed, the bond can be released and any additional items can be addressed under the maintenance bond.

C-42019 Mary Street Slide

There are no new updates.

C-42021-2019 Demolition Contract

Demolition work for the final property (901 Obrien Street) has been completed. The project will be closed-out once the final payment application has been processed.

C-42021-2020 Demolition Contract

This project includes 3 properties in the base contract with 3 optional properties. Bid opening occurred on May 11, 2020 at the Borough office. Two bids were received with Allen Demolition, LLC as the low bidder. Gateway will process award documents upon contract approval by Borough Council.

Girty's Run Joint Sewer Authority

Discussion was held regarding manhole installation (CDBG Year 45) – work was completed.

Discussion was held regarding Friday Road Sewer Replacement (CDBG Year 45) – work was completed.

Public Works

Discussion was held regarding work being done around the Borough.

Discussion was held regarding progress on the Natural Play Area at Millvale Riverfront Park.

Discussion was held regarding GRJSA and PWSA repair projects. Lincoln Ave Manhole Installation complete.

Friday Road work is complete. PWSA to start repairs on Evergreen Road from East Ohio Street to Friday Road; repairs est. to take 3-4 months.

Discussion was held regarding Line Painting in the Borough.

Discussion was held regarding the Solar Grant.

Police Report

General updates concerning Millvale Police Department were reported. Officers are back to a 40 hour work week.

Discussion was held regarding Drug Enforcement and Speed Enforcement in the Borough.

Planning Commission

No report due to no agenda.

Items from Council Members

Mayor Spoales discussed nominations for TriBoro Essential Worker awards, as well as Farmers to Families, a free produce initiative running thru August, on Wednesdays and Thursdays. Friday, June 5th is the last day for the Millvale Share Table.

Councilman Stout had questions about the revolving loan fund and whether loan holders were delaying payments. Office Administrator Kranik confirmed that loans were being paid, on time.

Unfinished Business

Discussion was held regarding Evergreen Avenue traffic issues. Discussions with Duquesne Light Co; Signage. Discussions also about policing on Evergreen Avenue.

Discussion was held regarding updates on 2020 Demolitions.

Discussion was held regarding Sternwheeler Lease review.

Discussion was held regarding the Eco-District Collaboration agreement for 2020.

Discussion was held regarding Borough Sidelot purchase, 9 Sedgwick Street.

Discussion was held regarding Riverfront Leases and Sale advertising.

Adjournment

The meeting was adjourned at 6:49pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager