

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Tuesday, July 7, 2020**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 5:09 pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Paul Bossung, Katie Dembowski – ZOOM, Patty Sorg, William Stout, Jack Varley, James Machajewski.

Also in attendance: Chief Komoroski, Solicitor Wagner, Engineer Jenn Slagle, Borough Manager Eddie Figas, Zoning and Planning Director John Roth, Public Works Foreman Joe Kypta, Office Administrator Michele Kranik

Solicitor Cambest joined the meeting at 6:04pm.

Covid-19 Updates

Discussion was held regarding ACT 15; Council meeting adjustments. Discussions will continue into Council Meeting on July 14, 2020.

Discussion was held regarding Borough Staff and Borough Police Travel Policy – Must report out of state travel, wear a mask in office at all times, if you are sick – STAY HOME.

Discussion was held regarding implementation of the credit card system – office has received equipment, will be installed and will receive training. Hoping to set up by next week.

Discussion was held regarding Pavilion and Community Center rentals – no new rentals thru the beginning of September, all current rentals to be suspended and refunded.

Discussion was held regarding playgrounds and ball fields. Playgrounds are still closed. Ball fields are open, concessions are closed. Millvale Athletic Association signed a hold harmless agreement, and everything is running smoothly there.

Correspondence

Shaler Area School District – Thanks for Senior Send Off.

Vitalant Pittsburgh – Thanks for a successful blood drive; 58 units collected. Discussion held regarding Squirrel Hill Health Center holding another mobile antibody testing location on Wednesday, July 15<sup>th</sup>, in front of Millvale Community Center.

New Business

Discussion was held regarding the Millvale Volunteer Fire Department Relief Association Audit.

Discussion was held regarding the RACP Audit. No findings. Send thank you letters to Honorable Dom Costa, Honorable Randy Vulakovich and Polly Grimpe for all of their assistance.

Discussion was held regarding 1121 North Avenue – Tri-COG Landbank.

Discussion was held regarding Jordan Tax Service fee forgiveness requests.

Discussion was held regarding bringing back Code Officer Tunstall on a flex schedule to assist Code Officer Cavanaugh with inspections, with a pay increase. Motion to follow next week.

Discussion was held regarding COVID CDBG Grant and Active Allegheny Grant.

Events/Programming

Music Fest for 2020 has been postponed to May 21-22, 2021.

Yuletide Celebration for 2020 has been cancelled by the Business Association of Millvale.

Millvale Days – Formal announcement to come at the Council Meeting, July 14, 2020.

Most events in Millvale have been cancelled or postponed.

Zoning/Community Development/Code Report

Discussion was held regarding Code Officer Karl Cavanaugh's progress as a new code officer.

Discussion was held regarding the Quality of Life Ordinance, which is a ticketing process for property violations, amongst other things.

Discussion was held regarding the Road Ordinance; should have a vote ready by August.

Borough Engineer  
Gateway Engineers

Ms. Slagle reported on engineering activities for the month of June.

Public Works

PWSA – Water break on Lincoln Ave. Looking into possibly doing a water line relay. Work also done on Lippert Street.

Peoples Gas – Paving and repairs done for the year. Planning a line replacement on Bauerlein to North Ave. Scheduled to start in June of 2022.

JEM Industries started painting crosswalks last night.

Natural Playspace is progressing.

Creek cleanout to start Monday at 9am.

Catch basins are being repaired around town.

Municipal – Borough vehicle sales progressing.

Discussion was held regarding various work projects around the Borough.

Discussion was held regarding the Solar Grant.

Police Report

Discussion was held regarding citations for Fireworks usage.

Planning Commission

No report due to no agenda.

Items from Council Members

Mr. Stout has a question about the chalk board wall in Gap Park, as well as a smoker used by Baby Loves Tacos. Chalk board wall is through the MCDC.

Ms. Sorg mentioned that Alisa at FNB is retiring. Borough Staff and Council put together something for her to bring to her on Thursday before she retires. Discussed that this is a hard time for all the bars in town – if you are wanting a six pack of beer or takeout, please consider the local bars and give them a little business.

President Machajewski discussed waiving possible special event fees for local businesses looking to have a small event during the COVID-19 Pandemic, pending CDC regulations. To be put on Agenda for next week.

Mayor Spoales discussed Tri-Boro Ecodistricts providing funding for sharrows, etc. Zaheen Hussein's last day will be in August. Farmers to Families will be continuing for another 6 weeks. Mosaic project for bridge by Hardee's – Mosaic will be unveiled in August.

Unfinished Business

Discussion was held regarding the Crosswalk Project.

115 Crosswalks (including Evergreen Avenue); 2 Solar push button flashing signs; 93 Bike Sharrows, 97 Parking Stalls; Road Rehab Project, Speed Limit Sign project.

Discussion was held regarding CDBG Year 46 projects (Lincoln ADA, additional funds – Covid funds); Year 47 projects.

Discussion was held regarding Evergreen Avenue updates – Duquesne Light contracts.

Discussion was held regarding 2020 Demo Updates – Public Hearing to possibly happen in August.

Discussion was held regarding LCB License Transfers – 623 North Avenue – Caesar's Ale House and Eatery; 215 North Ave – North Enterprise Spirits.

Discussion was held regarding Millvale North Gateway Redesign.

Discussion was held regarding the Sternwheeler Lease.

Discussion was held regarding Borough Side Lot Purchase of 9 Sedgwick Street.

Discussion was held regarding the Riverfront Lease and Sale Appraisal date. Meeting tomorrow (July 8, 2020) at 11:30am.

Discussion was held regarding parking rental down at the Riverfront.

Public Comment

Cathy Sikora – via email – July 2, 2020 – Has a decision been made on if there will be a Millvale Days in September?

President Machajewski – Formal announcement to follow next week.

Adjournment

The meeting was adjourned at 6:51pm.

Council then moved to Executive Session.

James Machajewski, Jr., President

Eddie Figas, Borough Manager