

**Minutes of the
MILLVALE BOROUGH COUNCIL
Tuesday, April 28, 2020 -COVID 19 EMERGENCY DECLARATION DRAFT
Council Chambers, 501 Lincoln Avenue, Millvale, PA**

Council Workshop was called to order at 5:00 pm.

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting.

Discussion was held regarding Borough Staff schedule updates

1. Public Works staff working daily on various projects, trash collection, maintenance, natural playspace.
2. Borough Office staff and Zoning working on a modified schedule, working in office limited hours and also working from home.

Discussion was held regarding review of Federal, Commonwealth and County Covid-19 updates.

Discussion was held regarding Friday Road Sewer Project.

Discussion was held regarding Duquesne Light and PennDOT speed limit sign updates.

Discussion was held regarding Solar Roof Grant updates.

The regular meeting of the Millvale Borough Council was called to order at 5:32pm.

Council President Machajewski noted that the meeting was being recorded. Meeting audio recording to be uploaded to Website after meeting, along with draft of April Meeting Minutes.

Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor – Via ZOOM
Jim Machajewski, Council President
Al Atkinson, Vice-President
Paul Bossung
Katie Dembowski – Via ZOOM
Patty Sorg - absent
William G. Stout
Jack Varley - absent

Also Present:

Eddie Figas, Borough Manager
Solicitor Cambest – Via ZOOM
Millvale Police Chief Tim Komoroski
Code Enforcement Officer Jim Tunstall
Zoning and Development Director Roth – via ZOOM
Office Administrator Michele Kranik

Meeting Minutes

Motion by Mr. Atkinson, second by Mr. Bossung to approve the minutes, as amended, of the Workshop Meeting held on Tuesday, March 3, 2020 and Regular Council meeting held on Tuesday, March 10, 2020.

Motion carried 4-0, with 1 abstention.

NEW BUSINESS

Motions

Motion by Mr. Stout, second by Mr. Bossung, to approve purchase of intercom system from Global for front office entrance not to exceed \$815.00. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to approve the purchase of Municipay credit card software for use with Freedom System accounting software to provide platform for Borough to accept credit card payments. Software not to exceed \$1,000.00. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Bossung, to purchase 125 N-95 Masks for a price not to exceed \$625.00. Motion carried 5-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to advertise demo specifications bid package with a remote bid opening on Monday, May 11, 1pm. Motion carried 5-0.

Motion by Mr. Bossung, second by Mr. Machajewski, to issue a letter of support in partnership with Western Pennsylvania Conservancy for a DCNR Grant to enable a restoration study of Girty's Run. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Bossung, to place ad to accept application for part-time public works employee/s at a rate of 11.00/hr not to exceed the budget cap of \$7,050. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to defer May 5, 2020 Council Workshop. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Bossung, to hold May 12, 2020 Council Meeting remotely. Motion carried 5-0.

Resolutions and Ordinances

Motion by Mr. Atkinson, second by Mrs. Dembowski, to adopt Resolution No. 2738, Authorizing Extension of an Emergency Declaration due to Covid-19 Virus. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to amend Resolution No. 2731 to adjust fees for GRJSA to reflect correct fees of \$14.50 for the first 5,000 gallons and \$6.00 per 1,000 gallons after 5,000 and sanction credits to all paid overages through JTS. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Bossung, to approve Resolution No. 2739, extending the face value due date for Millvale property tax to September 30, 2020 in response to the Covid-19 Emergency. Motion carried 5-0.

Monthly Finance Reports: March 2020

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$7,008
Delinquent Real Estate - \$28,027
Real Estate Transfer - \$6,400
Wage Tax Collections - \$94,900
Delinquent Wage Tax - \$153
Mechanical Devices - \$300
Mercantile/Business Privilege/LST - \$15,437
District Justice Fee/Parking - \$8,410

Motion by Mr. Atkinson, second by Mr. Bossung, to approve the monthly finance report for March 2020. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Bossung, to approve the financial transactions for March 2020 in the amount of \$170,786.95. Motion carried 5-0.

Reports - The following reports were submitted to Council:

- None

Public Comment, via Website

Debbie Bearley, 223 Sample Street – Will Borough and Shaler SD offer property owners a longer time frame to pay property taxes?

Council President Machajewski responded: Will be extending time by one month per Resolution No. 2739. No confirmation yet from Shaler SD.

Comments about demo property at 225 Sample Street.

Response: Motion to be passed for advertisement for bidding on demo properties.

Adjournment

The public meeting adjourned at 5:50 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager