



MILLVALE BOROUGH COUNCIL EST. 1868

REORGANIZATION MEETING – COVID-19 Emergency Declaration

TUESDAY JANUARY 02, 2024, 6:30 PM, MILLVALE MUNICIPAL BUILDING

CALL TO ORDER: (This Meeting is Being Taped)	BY:	TIME:	PLEDGE OF ALLEGIANCE
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COUNCIL PRESENTS AFFIDAVITS OF RESIDENCY AND ARE SWORN IN BY THE HONORABLE DANIEL J. KONIECZKA

ELECTED OFFICIAL ROLL CALL (x indicates in person, y indicates remotely present)

Mayor Spoales	Mr. Atkinson	Mr. Bossung	Mrs. Dembowski
Mrs. Halt	Mr. Machajewski	Mrs. Rudar	Mr. Stout
Mr. Davis, Tax Collector			

EMPLOYEE / PROVIDER ROLL CALL (x indicates in person, y indicates remotely present)

Eddie Figas, Manager	Chief Tim Komoroski	Joe Kypta, PW Foreman, Asst. Manager	Aaron Flook, Zoning & Planning Director
Karl Cavanaugh, Chief Code Officer, Fire Chief	Jim Tunstall, Code Officer	Sherri Cavanaugh, Treasurer	Michele Revay, OSMA
Solicitor	Engineer	Sergeant Dickson	

PUBLIC COMMENT ON AGENDA ITEMS

COUNCIL REORGANIZATION - MAYOR SPOALES, ACTION and ROLL CALL VOTE

Election of Council President, Term: January 2, 2024, to January 5, 2026 (y – yea, n – nay)

Mr. Atkinson	Mr. Bossung	Mrs. Dembowski	Mrs. Halt
Mr. Machajewski	Mrs. Rudar	Mr. Stout	Mayor Spoales

COUNCIL REORGANIZATION – COUNCIL PRESIDENT

Election of Council President, Term: January 2, 2024, to January 5, 2026 (y – yea, n – nay)

Mr. Atkinson	Mr. Bossung	Mrs. Dembowski	Mrs. Halt
Mr. Machajewski	Mrs. Rudar	Mr. Stout	Mayor Spoales

BOROUGH ReORGANIZATION MOTIONS 2024

MOTION	FIRST	SECOND	ACTION
Appoint Eddie Figas as Manager and Secretary and ratify their 2024-2025 contract.			
Appoint Tim Komoroski as Chief of Police and ratify their 2024-2025 contract.			
Designate Tribune-Review as the Newspaper of general circulation through January 5, 2025.			
Designate First National Bank, Millvale Branch, as Depository of funds through January 5, 2025.			
Appoint Council President, Vice-President, Manager, and Assistant Manager and check signatories through January 5, 2025.			
Designate Zions Bank as custodian and Depository for Uniform and Non-Uniform Pension Funds through January 5, 2025.			
Designate PLIGHT as the Depository for short-term funds from the Commonwealth through January 5, 2025.			
Designate Bank of New York Mellon as the Depository for long-term investment funds through January 5, 2025.			
Exonerate Tax Collector Scott Davis for uncollected 2023 real estate taxes in the amount of \$ and turn over to Keystone.			
Hire Kenneth Wolfendon as a Full-Time Public Works employee.			

Acknowledge and Approve Officer Zach Poetetz as Detective per CBA, MOU, and Borough Detective job description.			
Approve expenditure of designated general funds for Council persons and staff to attend ACBA banquet, February 3 and Spring Conference, April 4-7.			

BOROUGH RESOLUTIONS - 2024					
#	RESOLUTION		FIRST	SECOND	ACTION
1	Appoint Pat Knierm, chairperson of the Vacancy Board, for a one-year term.	2918			
2	Appoint Joe Kypta as Public Works Supervisor and Assistant Borough Manager for a two-year term.	2919			

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3	Appoint Sheri Cavanaugh as Administrative Accountant and Borough Treasurer for a two-year term.	2920			
4	Appoint Aaron Flook as Director of Planning and Zoning for a two-year term.	2921			
5	Appoint Karl Cavanaugh as Chief Code Officer for a two-year term.	2922			
6	Appoint Jim Tunstall, Sr., as a Code Officer for a two-year term.	2923			
7	Appoint Alyssa Peters as the Community Social Worker for a two-year term.	2924			
8	Appoint Michele Revay as Office & Social Media Administrator for a two-year term.	2925			
9	Appoint Ray Dembowski as Public Works Project & Operation Coordinator for two years.	2926			
10	Appoint Maher-Duessel as auditor and provide other necessary accounting services for two years.	2927			
11	Appoint the firm Dodaro, Matta, and Cambest with Jack Cambest as Solicitor for a two-year term.	2928			
12	Appoint the firm G-R-B with Emily Mueller as Solicitor to the Zoning Hearing Board for two years.	2929			
13	Appoint Gateway Engineers as Consulting Engineer with Bob Maher as Project Manager for two years.	2930			
14	Appoint Professional Code Services as Building Officials for a two-year term.	2931			
15	Appoint Borough Tax and Fee Collectors, Scott Davis – Borough Real Estate, Jordan – Alcosan, GRISA, Solid Waste, Keystone – Delinquent Real Estate, Business Privilege Mercantile, EIT, LST.	2932			
16	Appoint Mockenhaupt Benefits Group for two years as Actuarial to Uniform and Non-Uniform Pension Plans.	2933			
17	Appoint Cornerstone / Voya as Uniform and Non-Uniform Pension Investment Advisor for two years.	2934			
18	Appoint US Asset Management as Investment Advisor to Long Term Investment Fund for two years.	2935			
19	Appoint Kore Technologies as the IT Service provider for a two-year term.	2936			
20	Appoint Sheri Cavanaugh to the Educational Services Agency for a three-year term.	2937			
21	Appoint Ray Lardin to the Zoning Hearing Board for a three-year term.	2938			
22	Appoint Mrs. Rudar to the Tree Committee for a three-year term.	2939			
23	Appoint Mayor Spoales, Delegate, and Mr. Machajewski as Alternate to ACBA for a one-year term.	2940			
24	Appoint Mr. Atkinson, Delegate, and Mr. Machajewski, Alternate to NHCOC, for a one-year term.	2941			
25	Appoint Mr. Stout, Mrs. Rudar, and the Manager to CONNECT for a one-year term.	2942			
26	Appoint Mayor Spoales Delegate to MCDC for a one-year term.	2943			
27	Appoint Mr. Machajewski, Delegate, and Manager Figas as an alternate to TCLB for a one-year term.	2944			
28	Appoint Treasurer Delegate and Manager alternate to ANTCC for a one-year term.	2945			
29	Appoint Manager as Open Records Officer for a two-year term.	2946			
30	Appoint Jan Carlos as a member of the Planning Commission for a four-year term.	2947			

31	Appoint David Hammond as a member of the Civil Service Commission for a six-year term.	2948			
32	Appoint Joe Kypta to the GRJSA Board, representing Milvale for a five-year term.	2949			
33	Appoint Jim Machajewski as Emergency Management Coordinator for a two-year term.	2950			
34	Establish reasonable attorney costs of collecting delinquent real estate tax and imposing such fees upon the delinquent payer.	2951			
35	Approve Council meeting participation by telecommunication devices.	2952			

ADJOURNMENT	BY:	TIME:
EXECUTIVE SESSION?		