

**ORGANIZATION MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Monday, January 3, 2022
Council Chambers, 501 Lincoln Avenue, Millvale, PA**

The reorganization meeting of the Millvale Borough Council was called to order at 6:00 pm.

Mayor Spoales noted that the meeting was being recorded.

Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor
James Machajewski
Al Atkinson
Paul Bossung
Katie Dembowski
Patty Harpur
William G. Stout
Jack Varley
Jr. Council Person Brandon Burn
John Scott Davis, Borough Tax Collector

Also Present:

Ed Figas, Borough Manager
Solicitor Cambest
Chief Tim Komoroski – ZOOM
Michele Revay - ZOOM
Officer Michael Dickson

Council observed a moment of silence in honor of Councilman Ed Wirkowski.
Mayor Spoales then presented a citation in honor of Councilman Ed Wirkowski.

Mayor Brian P. Spoales was sworn in as Mayor of Millvale by the Honorable Daniel J. Konieczka.

Council members then presented affidavits of residency and then were sworn in by the Honorable Daniel J. Konieczka.

John Scott Davis was then sworn in as Tax Collector by the Honorable Daniel J. Konieczka.

Brandon Burn was sworn in as Junior Council Person by the Honorable Daniel J. Konieczka.

Mayor Spoales took nominations for President of Council

Al Atkinson nominated James Machajewski. Seconded by Paul Bossung.

Roll Call Vote: Atkinson – Yes; Bossung – Yes; Dembowski – Yes; Harpur – Yes; Stout – Yes; Varley – Yes; Machajewski - Yes. Motion carried 7-0.

Council President asked for nominations for Vice-President

Jack Varley nominated Al Atkinson. Seconded by Jim Machajewski.

Roll Call Vote: Atkinson – Yes; Bossung – Yes; Dembowski – Yes; Harpur – Yes; Stout – Yes; Varley – Yes; Machajewski - Yes. Motion carried 7-0.

Borough Motions

Motion by Mrs. Harpur, second by Mrs. Dembowski, to reappoint Eddie Figas as Borough Manager/Secretary and ratify his contract. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Stout, to reappoint Tim Komoroski as Chief of Police and ratify his contract. Motion carried 6-0, with 1 abstaining.

Motion by Mr. Bossung, second by Mr. Varley, to set the workshop meeting dates as the first Tuesday of each month, commencing at 6:00 pm, with the exception of January 4, 2022. Motion carried 7-0.

Motion by Mrs. Harpur, second by Mr. Atkinson, to set the Council meeting dates as the second Tuesday of each month, with a workshop starting at 6:00 pm, and Council meeting starting at 7:00 pm, with the exception of November 8th, 2022, General Election Day, which will be held Monday, November 7, 2022. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Designate Borough meetings to be held at 501 Lincoln Avenue or 416 Lincoln Avenue, 15209. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mr. Bossung, to Confirm Borough official calendar, holiday closures and events. Motion carried 7-0.

Motion by Mrs. Harpur, second by Mr. Varley, to use the Tribune-Review as the designated newspaper for the Borough. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Dembowski, to make First National Bank as the Depository of Funds. Motion carried 7-0.

Motion by Mrs. Harpur, second by Mr. Bossung, to appoint Council President, Vice-President, Manager and Assistant Manager as check signatories. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Varley, to Designate Zions Bank as custodian and depository for Uniform and Non-Uniform Pension Funds. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Designate PLIGHT as depository for short-term funds from Commonwealth. Motion carried 7-0.

Motion by Mrs. Harpur, second by Mrs. Dembowski, to Designate Bank of New York Mellon as depository for long term investment funds. Motion carried 7-0.

Motion by Mr. Stout, second by Mr. Varley, to Set the 2022 Planning Commission meeting dates as the third Tuesday of each month, 6:00 pm, meetings to be held at 501 Lincoln Avenue or 416 Lincoln Avenue, 15209. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Dembowski, to Exonerate Tax Collector Scott Davis for uncollected 2021 real estate taxes in the amount of \$202,136.70 and turn over to Keystone. Motion carried 7-0.

Borough Resolutions

Motion by Mr. Atkinson, second by Mrs. Dembowski, to Appoint Brian Wolovich chairperson of the Vacancy Board for term of one-year and set forth as Resolution No. 2813. Motion carried 7-0

Motion by Mr. Stout, second by Mrs. Dembowski, to Appoint Joe Kypta as Public Works Supervisor and Assistant Borough Manager for two-year term and set forth the motion as Resolution No. 2814. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mr. Varley, to Appoint Sheri Cavanaugh as Administrative Accountant and Borough Treasurer for two-year term, and set forth the motion as Resolution No. 2815. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mrs. Dembowski, to Appoint John Roth as Director of Planning and Zoning for two-year term, and set forth this motion as Resolution No. 2816 Motion carried 7-0.

Motion by Mrs. Harpur, second by Mr. Atkinson, to Appoint Karl Cavanaugh as Code Officer for two-year term, and set forth this motion as Resolution No. 2817. Motion carried 7-0.

Motion by Mr. Bossung, second by Mr. Varley, to Appoint Jim Tunstall, Sr. as Code Officer for two-year term, and set forth this motion as Resolution No. 2818. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mr. Stout, to Appoint Michele Revay as Office & Social Media Administrator for two-year term, and set forth this motion as Resolution No. 2819. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Varley, to Appoint Ray Dembowski as Public Works Project & Operation Coordinator for two-year term, and set forth this motion as Resolution No. 2820. Motion carried 7-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to Appoint Maher-Duessel, as auditor and to provide other necessary accounting services for two-year term and set forth this motion as Resolution No. 2821. Motion carried 7-0.

Motion by Mr. Stout, second by Mrs. Harpur, to Appoint the firm Dodaro, Matta and Cambest with Jack Cambest as Solicitor for two-year term, and set forth this motion as Resolution No. 2822. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mrs. Harpur, to Appoint the firm G-R-B with Emily Mueller as Solicitor to Zoning Hearing Board for two-year term, and set forth this motion as Resolution No. 2823. Motion carried 7-0.

Motion by Mr. Varley, second by Mrs. Dembowski, to Appoint Gateway Engineers as Consulting Engineer with Jenn Slagle as Project Manager for a two-year term., and set forth this motion as Resolution No. 2824. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Machajewski, Appoint Professional Code Services as Building Officials for one year term., and set forth this motion as Resolution No. 2825. Motion carried 7-0.

Motion by Mrs. Harpur, second by Mrs. Dembowski, Appoint Borough Tax and Fee collectors, Scott Davis – Borough Real Estate, Jordan – Alcosan, GRJSA, Solid Waste, Keystone – Delinquent Real Estate, Business Privilege Mercantile, EIT, LST., and set forth this motion as Resolution No. 2826. Motion carried 7-0.

Motion by Mr. Bossung, second by Mr. Machajewski, Appoint Mockenhaupt Benefits Group as Actuarial to Uniform and Non-Uniform Pension Plans for two-year term., and set forth this motion as Resolution No. 2827. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Machajewski, Appoint Cornerstone / Voya as Uniform and Non-Uniform Pension Investment Advisor for two-year term, and set forth this motion as Resolution No. 2828. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Dembowski, Appoint US Asset Management as Investment Advisor to Long Term Investment Fund for two-year term, and set forth this motion as Resolution No. 2829. Motion carried 7-0.

Motion by Mrs. Harpur, second by Mr. Bossung, Approve Council meeting participation by telecommunication device., and set forth this motion as Resolution No. 2830. Motion carried 7-0.

Motion by Mrs. Harpur, second by Mr. Bossung, Appoint Joe Kypta to Educational Services Agency for three-year term., and set forth this motion as Resolution No. 2831. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Bossung, Appoint Mandy Wolovich to the Zoning Hearing Board for three-year term., and set forth this motion as Resolution No. 2832. Motion carried 7-0.

Motion by Mr. Stout, second by Mrs. Harpur, Appoint Mr. Bossung to Tree Committee for three-year term., and set forth this motion as Resolution No. 2833. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mr. Bossung, Appoint Mayor Spoales Delegate and Mr. Machajewski Alternate to ACBA for one-year term., and set forth this motion as Resolution No. 2834. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Harpur, Appoint Mr. Atkinson Delegate and Mr. Machajewski Alternate to NHCOG for one-year term., and set forth this motion as Resolution No. 2835. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Dembowski, Appoint Mr. Stout, Mrs. Harpur and Manager to CONNECT for one-year term, and set forth this motion as Resolution No. 2836. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Bossung, Appoint Mrs. Harpur Delegate to MCDC for one-year term, and set forth this motion as Resolution No. 2837. Motion carried 7-0.

Motion by Mr. Bossung, second by Mr. Stout, Appoint Mr. Machajewski Delegate and Manager Figas alternate to TCLB for one-year term, and set forth this motion as Resolution No. 2838.

Motion carried 7-0.

Motion by Mrs. Harpur, second by Mrs. Dembowski, Appoint Treasurer Delegate and Manager alternate to ANTCC for one-year term., and set forth this motion as Resolution No. 2839. Motion carried 7-0.

Motion by Mr. Bossung, second by Mr. Atkinson, Appoint Manager as Open Records Officer for two-year term, and set forth this motion as Resolution No. 2840. Motion carried 7-0.

Motion by Mrs. Harpur, second by Mr. Bossung, Appoint Mr. Stout as member of the Planning Commission for four-year term., and set forth this motion as Resolution No. 2841. Motion carried 7-0.

Motion by Mr. Stout, second by Mr. Varley, Appoint Jeff Stalzynski as member of Civil Service Commission for six-year term., and set forth this motion as Resolution No. 2842. Motion carried 7-0.
Motion by Mr. Atkinson, second by Mrs. Harpur, Establish reasonable attorney costs of collection for delinquent real estate tax and imposing such fees upon the delinquent payer., and set forth this motion as Resolution No. 2843. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mr. Atkinson, Appoint Mr. Stout as member of Borough Loan Committee for five-year term, and set forth this motion as Resolution No. 2844. Motion carried 7-0.

Jr. Council Person Brandon Burn discussed Veteran Memorial Flags.

Public Comment

None.

Adjournment

The meeting adjourned at 6:30 PM.

James Machajewski, Jr., President

Eddie Figas, Borough Manager