

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Millvale Borough Building, 501 Lincoln Avenue**  
**Tuesday, December 5, 2023**

Council Workshop was called to order at 6:00pm.

Roll Call

Council Members: President James Machajewski  
Vice-President Al Atkinson  
Paul Bossung  
Katie Dembowski  
Tyler Halt  
Denise Rudar  
William Stout  
Mayor: Brian Spoales

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Zoning Officer Aaron Flook, Solicitor Cambest, Engineer Bob Maher, Sergeant Michael Dickson

Public Comments

858 Stanton – Discussed state of sidewalk/decking. Why are there delays in repairs, and asked why the manner of decking installation/repairs wasn't an option 3 weeks ago.

Kathy Sikora – Sheridan Street – Great job to the fire department for shoring up the side of the building from the car accident on the Thursday before Thanksgiving.

New Business

Discussion was held regarding Council Reorganization Meeting – 1/02/24 at 6:30pm.

Discussion was held regarding employee hiring and promotions.

- Hire new PW employee.
- Officer Potetz to be promoted to Detective.

Events/Programming

Discussion was held regarding Pavilion/MCC rentals open for 2024 – 12/13/23 at Noon.

Discussion was held regarding the ALOM Holiday Party on 12/14/23.

Discussion was held regarding the Borough Employee Holiday Party on 12/18/23 – Offices close at 1:00pm.

Discussion was held regarding Christmas – Borough Offices closed 12/25-26/23.

Discussion was held regarding New Year's Day – 01/01/24 – Borough offices closed.

Discussion was held regarding Borough Council Reorganization 01/02/24.

Discussion was held regarding Borough Council Meeting 01/09/24.

Discussion was held regarding ACBA Banquet 02/03, 5:30pm, Rivers Casino.

Discussion was held regarding Borough Council Workshop 02/06/24.

President Machajewski discussed the senior luncheon – 65 senior attended and there were 16 volunteers.

Santa also came to visit.

Zoning/Community Development/Code Report

Discussion was held regarding new resolutions and ordinances for 2024.

Discussion was held regarding 1133 Evergreen Avenue, bricks on the property fell, possibly collapsing.

Emergency Demo?

Borough Engineer

Gateway Engineers

Mr. Maher reported on engineering activities for the month of November.

**C-42000-2023 General Engineering – Robert Maher, P.E.**

Gateway continues to assist the Borough with review of projects and grant opportunities. Reviewed traffic pattern for Maryland Avenue, submitted recommendation. Gateway submitted an estimate for Stanton Avenue sidewalk replacement.

**C-42004-2023 MS4 Compliance Work – Ryan Berner, GISP**

We are reviewing outfall screening status and will be providing recommendations on screenings to be conducted and follow up investigations. We are updating mapping based on plans received from the Borough.  
No updates.

**C-42010-0010 Logan Street Repair and Paving– Robert Maher, P.E.**

Pre-Application was approved. The Full-Application was submitted to NHCOC prior to the November 11, 2022 deadline. Received letter from COG stating the grant was not awarded. Plan to submit project to the Gaming Economic Development Tourism Fund (GEDTF).  
Plan to submit project to the Statewide LSA (Local Share Account) program, window opens September 1, 2023

**C-42010-0012 CDBG YR50 ADA Ramps – Howard and North – Robert Maher, P.E.**

Prepared preliminary application due by September 15<sup>th</sup>.  
Submitting full application in November.

**C-42010-2023 Demolition: 2023 Act 152– Robert Maher, P.E.**

Project set up on the County portal through the COG  
The following properties are proposed: 1133 & 1137 Evergreen, 523 Spruce, 728 Stanton, 125 Frederick  
Preparing required items  
Approved resolutions for each property  
Submitted required items to the portal on June 16, 2023  
Obtain clearances

**C-42006-0003 2023 ARLE Grant – Grant and Sherman – Kyle Brown, P.E.**

- Gateway was authorized to assist with preparing an ARLE grant application for the intersection of Grant Avenue and Sherman Street.
- Gateway assisted with the preparation of a cost estimate and other materials to prepare the grant application documentation for submission.
- The application has been submitted; support letters will be added once received.

**C-42025-0001 2023 TSAMS Inventory – Kyle Brown, P.E.**

- Gateway was authorized to perform signal inspections and inventories of the intersections of North Avenue & Klopfer Street, North Avenue and Elizabeth Street, North Avenue & Lincoln Avenue, North Avenue & Grant Avenue / Howard Street, and Lincoln Avenue & Butler Avenue. This effort will provide assistance to the Borough by helping to determine the prioritization of future funding with respect to signal improvements and grant applications.
- PennDOT grant programs require that their signal database (TSAMS) be up to date with current conditions in order to qualify for grant funding. Currently, the majority of the Borough's signals do not have any signal component information incorporated in the TSAMS database.
- Overall summary of the signal inventory and inspection findings were submitted to the Borough for review and consideration  
PennDOT's signal database (TSAMS) has been updated with the field identified component information.

**C-42026-0000 GLG Grant Application Cycle 8 – Kyle Brown, P.E.**

Gateway assisted with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue. The grant application was submitted on Monday, January 30<sup>th</sup> with award announcements anticipated around July of 2023.  
The Borough was notified that they were awarded grant funding for this project on August 17<sup>th</sup>.  
Gateway will prepare a Work Authorization for the survey and design/permitting work for the proposed signal replacement project.  
No work can be performed until the grant agreement is fully executed.

**C-42027-0001 Bridge Planning – Kevin Nadalin, P.E.**

Reviewed new load rating on Lincoln Bridge No. 7 and commented on reason for rating.  
Review the repairs with PennDOT regarding potential funding.

**Girty's Run Stream Restoration – Matt Bagaley, P.E.**

Gateway completed the design and permitting of the Girty's Run Stream Restoration project. We received the permit on 5/24/23.

The intent is that a portion of the project to be completed in Shaler will count toward Millvale's DEP PRP Requirements.

An agreement was executed between Shaler Township and Millvale Borough.

Contract was awarded by Shaler Township at their June 13<sup>th</sup> meeting.

Construction commenced on June 19<sup>th</sup>.

Work has been completed with the exception of the plantings.

#### Public Works

Discussion was held regarding PWSA lead line replacement (Lincoln, Grant, Clara and Sherman Streets).

Permits for right of way needed, maintenance fees; also helping to maintain roadways.

Discussion was held regarding security cameras/traffic cameras from Global. 3 Sets of cameras – North at Lincoln; North at Grant; Sedgwick at Grant. Global cancelled meeting last week, new meeting on Thursday.

Discussion was held regarding salt schedule.

#### Police Report

Discussion was held regarding November activity updates;

Discussion regarding Hoarding situations at 3 properties in the Borough.

#### Planning Commission

Discussion was held regarding an October 17 meeting with Q Development / Mount Alvernia. Councilman Stout and Zoning Officer Flook gave an update – project may take up to 5 years to complete. Putting in for a historical district for historical district grants. Company has hired a grounds manager to monitor things on the property. Discussions for up to 75 apartments in the Motherhouse.

#### Zoning Hearing Board

No new updates.

#### Tree Committee

Discussion was held regarding Tree planting 10/18/23. 14 Trees planted around Borough. March 2 tree pruning.

#### Civil Service Commission

No new updates.

#### Loan Committee

No new updates.

#### Items from Council Members/Staff

Mayor Spoales – Have a good holiday!

President Machajewski – 20 days til Christmas, have a safe holiday season!

Councilwoman Rudar – Steps at 250 Maryland Ave caving in.

#### Unfinished Business

Discussion was held regarding end of year resolutions: Budget Adoption 2914, Salary 2915, Fee Schedule 2916, Police Retirement 2917, Ordinance 2821, Tax Levy for 2024.

Discussion was held regarding end of year motions: 2024 Council Workshops and Meetings dates, times and locations. 2024 Planning Commission meetings, dates, times and locations. Confirm Borough's official calendar, holiday closures and events.

#### Adjournment

The public meeting was adjourned at 6:32pm,

Council then went into Budget discussions.

James Machajewski, Jr., President

Eddie Figas, Borough Manager

