

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Millvale Borough Building, 501 Lincoln Avenue**  
**Monday, November 6, 2023**

Council Workshop was called to order at 6:00pm.

Roll Call

Council Members: President James Machajewski  
Vice-President Al Atkinson  
Paul Bossung  
Katie Dembowski  
Tyler Halt  
Denise Rudar  
William Stout  
Mayor: Brian Spoales

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Zoning Officer Aaron Flook, Solicitor Dalfonso, Engineer Bob Maher

Public Comments

Correspondence from Leslie Lewandowski – Thank you to Joe Kypta and Michele Revay for assistance with a hall rental at time of need and other assistance.

Jenny Jo Mendak – Be Our Neighbor program (formerly the Housing committee) from MDCDC, partnerships with City of Bridges Land Trust – to assist immigrant families with housing/basic skills. Working with Christ Lutheran Church and NHCO. Raising money via fundraisers, wanted to bring acknowledgement to this program.

Jenny also discussed Light Up Night, and wanting to represent different cultures at the event.

Jenny also discussed Rivertown Kidz, which is approaching 5 years. Melissa Mason from MCL will be discussing more in her report.

858 Stanton – Discussed state of sidewalk/decking. Requesting that Borough waive permit fees for repairs.

New Business

Discussion was held regarding the Senior Holiday Luncheon.  
Discussion was held regarding Holiday Decorating in the Borough.  
Discussion was held regarding Reserve Township – Logan Street Slide remediation.  
Discussion was held regarding PWSA Letter of Support for PennVest Grant.  
Discussion was held regarding a resolution request for a statewide local share assessment grant of \$711,126.00 from the Commonwealth financing authority for the Logan Street project.  
Discussion was held regarding Act 172 (Volunteer First Responder Tax Credit) review.  
Discussion was held regarding Keystone Tax Lien notification. Due 11/10. Details to be provided at meeting.  
Cost per lien is \$60.00.

Events/Programming

Discussion was held regarding Election day 11/7/23.  
Discussion was held regarding Thanksgiving – Borough Offices Closed 11/23-24/23  
Discussion was held regarding Light-Up Night – 11/26/23  
Discussion was held regarding Mayor-Council Senior Lunch – 12/3/23 at 11:30am-1:00pm at MCC.  
Discussion was held regarding Pavilion/MCC rentals open for 2024 – 12/13/23 at Noon.  
Discussion was held regarding the ALOM Holiday Party on 12/14/23.  
Discussion was held regarding the Borough Employee Holiday Party on 12/18/23 – Offices close at 1:00pm.  
Discussion was held regarding Christmas – Borough Offices closed 12/25-26/23.  
Discussion was held regarding New Year's Day – 01/01/24 – Borough offices closed.  
Discussion was held regarding Borough Council Reorganization 01/02/24.  
Discussion was held regarding Borough Council Meeting 01/09/24.  
Discussion was held regarding Borough Council Workshop 02/06/24.

#### Zoning/Community Development/Code Report

Discussion was held regarding new resolutions and ordinances for 2024.

#### Borough Engineer

##### Gateway Engineers

Mr. Maher reported on engineering activities for the month of October.

##### **C-42000-2023 General Engineering – Robert Maher, P.E.**

Gateway continues to assist the Borough with review of projects and grant opportunities. Reviewed traffic pattern for Maryland Avenue, submitted recommendation. Gateway submitted an estimate for Stanton Avenue sidewalk replacement.

##### **C-42004-2023 MS4 Compliance Work – Ryan Berner, GISP**

We are reviewing outfall screening status and will be providing recommendations on screenings to be conducted and follow up investigations. We are updating mapping based on plans received from the Borough. No updates.

##### **C-42010-0010 Logan Street Repair and Paving– Robert Maher, P.E.**

Pre-Application was approved. The Full-Application was submitted to NHCOC prior to the November 11, 2022 deadline. Received letter from COG stating the grant was not awarded. Plan to submit project to the Gaming Economic Development Tourism Fund (GEDTF).

Plan to submit project to the Statewide LSA (Local Share Account) program, window opens September 1, 2023

##### **C-42010-0012 CDBG YR50 ADA Ramps – Howard and North – Robert Maher, P.E.**

Prepared preliminary application due by September 15<sup>th</sup>.

Submitting full application in November.

##### **C-42010-2023 Demolition: 2023 Act 152– Robert Maher, P.E.**

Project set up on the County portal through the COG

The following properties are proposed: 1133 & 1137 Evergreen, 523 Spruce, 728 Stanton, 125 Frederick

Preparing required items

Approved resolutions for each property

Submitted required items to the portal on June 16, 2023

Obtain clearances

##### **C-42006-0003 2023 ARLE Grant – Grant and Sherman – Kyle Brown, P.E.**

- Gateway was authorized to assist with preparing an ARLE grant application for the intersection of Grant Avenue and Sherman Street.

- Gateway assisted with the preparation of a cost estimate and other materials to prepare the grant application documentation for submission.

- The application has been submitted; support letters will be added once received.

##### **C-42025-0001 2023 TSAMS Inventory – Kyle Brown, P.E.**

- Gateway was authorized to perform signal inspections and inventories of the intersections of North Avenue & Klopfer Street, North Avenue and Elizabeth Street, North Avenue & Lincoln Avenue, North Avenue & Grant Avenue / Howard Street, and Lincoln Avenue & Butler Avenue. This effort will provide assistance to the Borough by helping to determine the prioritization of future funding with respect to signal improvements and grant applications.

- PennDOT grant programs require that their signal database (TSAMS) be up to date with current conditions in order to qualify for grant funding. Currently, the majority of the Borough's signals do not have any signal component information incorporated in the TSAMS database.

- Overall summary of the signal inventory and inspection findings were submitted to the Borough for review and consideration

PennDOT's signal database (TSAMS) has been updated with the field identified component information.

##### **C-42026-0000 GLG Grant Application Cycle 8 – Kyle Brown, P.E.**

Gateway assisted with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue. The grant application was submitted on Monday, January 30th with award announcements anticipated around July of 2023. The Borough was notified that they were awarded grant funding for this project on August 17th. Gateway will prepare a Work Authorization for the survey and design/permitting work for the proposed signal replacement project. No work can be performed until the grant agreement is fully executed.

**C-42027-0001 Bridge Planning – Kevin Nadalin, P.E.**

Reviewed new load rating on Lincoln Bridge No. 7 and commented on reason for rating.  
Review the repairs with PennDOT regarding potential funding.

**Girty's Run Stream Restoration – Matt Bagaley, P.E.**

Gateway completed the design and permitting of the Girty's Run Stream Restoration project. We received the permit on 5/24/23.

The intent is that a portion of the project to be completed in Shaler will count toward Millvale's DEP PRP Requirements.

An agreement was executed between Shaler Township and Millvale Borough.

Contract was awarded by Shaler Township at their June 13<sup>th</sup> meeting.

Construction commenced on June 19<sup>th</sup>.

Work has been completed with the exception of the plantings.

Public Works

Discussion was held regarding PWSA lead line replacement (Lincoln, Grant, Clara and Sherman Streets).

Discussion was held regarding security cameras/traffic cameras from Global. 3 Sets of cameras – North at Lincoln; North at Grant; Sedgwick at Grant. Hoping to purchase by end of year.

Discussion was held regarding Holiday Decorations and Winter Prep by Public Works.

Police Report

Discussion was held regarding October activity updates;

Discussion regarding Hoarding situations at 3 properties in the Borough.

Planning Commission

Discussion was held regarding an October 17 meeting with Q Development / Mount Alvernia. Councilman Stout and Zoning Officer Flook gave an update – project may take up to 5 years to complete. Putting in for a historical district for historical district grants. Company has hired a grounds manager to monitor things on the property. Discussions for up to 75 apartments in the Motherhouse.

Zoning Hearing Board

No new updates.

Tree Committee

Discussion was held regarding Tree planting 10/18/23.

Civil Service Commission

No new updates.

Loan Committee

Discussion was held regarding MCDC loan request for \$40,000.00 to complete 1134 North Avenue.

Items from Council Members/Staff

Mayor Spoales – Ruckus Café on 11/21/23 – Thanksgiving Dinner for community members.

Katie Dembowski – Cousins is having a pig roast for the Fire Department on 11/12/23.

Tyler Halt – Cousins is having a fundraiser for the fire department on 11/16/23.

Unfinished Business

Discussion was held regarding end-of-year prep, resolutions, ordinances, appointments/calendar development.

Discussion was held regarding the 2024 budget.

Discussion was held regarding MBVFD Holiday party contribution. \$300.00 for 2023.

Discussion was held regarding CDBG Year 50 Application – ADA Ramps \$60,088.

### Adjournment

The public meeting was adjourned at 7:02pm.  
Council then went into Budget discussions.

James Machajewski, Jr., President

Eddie Figas, Borough Manager