

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Millvale Borough Building, 501 Lincoln Avenue
Tuesday, September 5, 2023

Council Workshop was called to order at 6:04pm.

Roll Call

Council Members: President James Machajewski

Vice-President Al Atkinson

Paul Bossung

Katie Dembowski

Tyler Halt

Denise Rudar

William Stout

Mayor: Brian Spoales – absent

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Office Administrator Michele Revay, Zoning Officer Aaron Flook, Solicitor Cambest, Engineer Bob Maher

Public Comments

Ross West View EMSA, Executive Director Greg Porter – Report on services rendered in the service area; 4568 service calls to the area with 283 in Millvale. There is less than a 10 minute response time for calls. Over \$31,000.00 in fees collected in Millvale with the Fee Levy. The money collected will go towards staff raises and purchase two new ambulances for the fleet.

New Business

Discussion was held regarding preliminary budget overview, timing and project submission.

Discussion was held regarding Light Up Night with Rivertown Kidz on 11/26/23 and Now Annual Talent Show aka Millvale's Got Talent on 1/28/24, also with Rivertown Kidz.

Events/Programming

Discussion was held regarding Millvale Days – 9/15 & 9/16, moving along.

Discussion was held regarding the Special Election for PA HD 21 on 9/19.

Discussion was held regarding the VFD/Boro Employee picnic – 9/23/23 – Riverfront Park

Discussion was held regarding Indigenous Peoples' Day – 10/9/23. Announce on the web.

Discussion was held regarding Millvale Music Fest – Fall Harvest 10/14 – Riverfront Park.

Discussion was held regarding 216 North Avenue (MCDC) Groundbreaking 10/18 at 10:30am.

Discussion was held regarding NHCO Trash pick up 10/21/23

Discussion was held regarding Halloween Trick r' Treat 10/31/23 5:30pm – 8 pm.

Discussion was held regarding Election day 11/7/23. Workshop will be moved to Monday 11/6/23.

Discussion was held regarding Thanksgiving – Borough Offices Closed 11/23-24/23

Discussion was held regarding Mayor-Council Senior Lunch – 12/3/23 at 11:30am-1:00pm at MCC.

Discussion was held regarding Pavilion/MCC rentals open for 2024 – 12/13/23 at Noon.

Zoning/Community Development/Code Report

Discussion was held regarding Smart Gov. Software – SmartGov is now live on the website.

Discussion was held regarding 620 Stanton Avenue – update: condemnation has been received from Redevelopment Authority of Allegheny County; under the Vacant Property Recovery Program.

Borough Engineer

Gateway Engineers

Mr. Maher reported on engineering activities for the month of August.

C-42000-2023 General Engineering – Robert Maher, P.E.

Gateway continues to assist the Borough with review of projects and grant opportunities. Reviewed traffic pattern for Maryland Avenue, submitted recommendation. Gateway submitted an estimate for Stanton Avenue sidewalk replacement.

C-42004-2023 MS4 Compliance Work – Ryan Berner, GISP

We are reviewing outfall screening status and will be providing recommendations on screenings to be conducted and follow up investigations. We are updating mapping based on plans received from the Borough.
No updates.

C-42010-0010 Logan Street Repair and Paving– Robert Maher, P.E.

Pre-Application was approved. The Full-Application was submitted to NHCOC prior to the November 11, 2022 deadline. Received letter from COG stating the grant was not awarded. Plan to submit project to the Gaming Economic Development Tourism Fund (GEDTF).
Plan to submit project to the Statewide LSA (Local Share Account) program, window opens September 1, 2023

C-42010-0012 CDBG YR50 ADA Ramps – Howard and North – Robert Maher, P.E.

Prepared preliminary application due by September 15th.
Submitting full application in November.

C-42010-2023 Demolition: 2023 Act 152– Robert Maher, P.E.

Project set up on the County portal through the COG
The following properties are proposed: 1133 & 1137 Evergreen, 523 Spruce, 728 Stanton, 125 Frederick
Preparing required items
Approved resolutions for each property
Submitted required items to the portal on June 16, 2023
Obtain clearances

C-42006-0003 2023 ARLE Grant – Grant and Sherman – Kyle Brown, P.E.

- Gateway was authorized to assist with preparing an ARLE grant application for the intersection of Grant Avenue and Sherman Street.
- Gateway assisted with the preparation of a cost estimate and other materials to prepare the grant application documentation for submission.
- The application has been submitted; support letters will be added once received.

C-42025-0001 2023 TSAMS Inventory – Kyle Brown, P.E.

- Gateway was authorized to perform signal inspections and inventories of the intersections of North Avenue & Klopfer Street, North Avenue and Elizabeth Street, North Avenue & Lincoln Avenue, North Avenue & Grant Avenue / Howard Street, and Lincoln Avenue & Butler Avenue. This effort will provide assistance to the Borough by helping to determine the prioritization of future funding with respect to signal improvements and grant applications.
- PennDOT grant programs require that their signal database (TSAMS) be up to date with current conditions in order to qualify for grant funding. Currently, the majority of the Borough's signals do not have any signal component information incorporated in the TSAMS database.
- Overall summary of the signal inventory and inspection findings were submitted to the Borough for review and consideration
PennDOT's signal database (TSAMS) has been updated with the field identified component information.

C-42026-0000 GLG Grant Application Cycle 8 – Kyle Brown, P.E.

Gateway assisted with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue. The grant application was submitted on Monday, January 30th with award announcements anticipated around July of 2023.
The Borough was notified that they were awarded grant funding for this project on August 17th.
Gateway will prepare a Work Authorization for the survey and design/permitting work for the proposed signal replacement project.
No work can be performed until the grant agreement is fully executed.

C-42027-0001 Bridge Planning – Kevin Nadalin, P.E.

Reviewed new load rating on Lincoln Bridge No. 7 and commented on reason for rating.
Review the repairs with PennDOT regarding potential funding.

Girty's Run Stream Restoration – Matt Bagaley, P.E.

Gateway completed the design and permitting of the Girty's Run Stream Restoration project. We received the permit on 5/24/23.

The intent is that a portion of the project to be completed in Shaler will count toward Millvale's DEP PRP Requirements.

An agreement was executed between Shaler Township and Millvale Borough.

Contract was awarded by Shaler Township at their June 13th meeting.

Construction commenced on June 19th.

Work has been completed with the exception of the plantings.

Public Works

Discussion was held regarding PWSA lead line replacement (Lincoln, Grant, Clara and Sherman Streets) No major disruptions until after Millvale Days.

Discussion was held regarding security cameras/traffic cameras from Global. 3 Sets of cameras – North at Lincoln; North at Grant; Sedgwick at Grant.

Discussion was held regarding Maryland Ave/Sheridan Street curb painting. Scheduling soon.

Police Report

Discussion was held regarding August activity updates; busy month.

New police vehicles delivered from Ford, waiting in installation package. No new updates otherwise.

Planning Commission

A request of Emilia Wiles for a Change of Use on the property known as 220 North Avenue, Block and Lot 79-C-29, located in the Commercial Zoning District, for the following conditional uses: a conditional use under the 202 Zoning Districts and Land Use Table 1: Principal Land Uses Table, of the Millvale Borough Zoning Ordinance, to permit the change from Retail under 10,000 sq feet to Residential/ Non-Residential. The property shall be separated into two sides. A residential side may consist of two units at max, and a non-residential which shall consist of one unit. Planning Commission recommends that the Millvale Borough Council allow conditional Change of Use for the property at 220 North Avenue (Lot 79-C-29) to permit the change from Retail under 10,000 sq feet to Residential/ Non-Residential. With the following condition: Any renters must supply their own flood contents coverage insurance before moving in, which must be reported to the Planning Commission. Borough Condition: Full repair of sidewalk to current Borough requirements.

Zoning Hearing Board

No new updates.

Tree Committee

Fall tree planting on 9/18/23; Brittsburgh 4-6 trees in honor of Kind Charles Coronation.

Civil Service Commission

Working on Regulations updates.

Fire Department

Discussion was held regarding Act 104, Fire Department Capital Grant. Joe Kypta working on getting quotes.

Items from Council Members

Mr. Stout – Why is Family Dollar sign not fixed. Not a Borough issue, but is being addressed for safety issues by Karl.

Mrs. Rudar – 100-200 Block of Maryland Ave, grill sticking up.

Unfinished Business

Discussion was held regarding Police CBA, SASD SRO Contracts – moved to Executive session.

Discussion was held regarding Zoning Hearing Board alternates.

Adjournment

The public meeting was adjourned at 7:02pm.

Council then went into Executive Session.

James Machajewski, Jr., President

Eddie Figas, Borough Manager