

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Millvale Borough Building, 501 Lincoln Avenue**  
**Wednesday, July 5, 2023**

Council Workshop was called to order at 6:00pm.

Roll Call

Council Members: President James Machajewski - Absent  
Vice-President Al Atkinson  
Paul Bossung – arrived 6:05pm  
Katie Dembowski - ZOOM  
Tyler Halt  
Denise Rudar  
William Stout

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Office Administrator Michele Revay, Solicitor Cambest, Engineer Bob Maher

Public Comments

Mayor Spoales invited residents of Stanton Avenue to discuss road and sidewalk issues.

- 876 Stanton Avenue – Paul Glevicky – Sidewalks are a complete disgrace.
- 851 Stanton Avenue – Brandi Prsyblinski for Leo Prsyblinski – Concerned about her father's property.

119 Shoup Street – Bob Gradowski – Questions regarding Maryland Avenue traffic, updates for the top of Logan Street.

Kathy Sikora – Questions about Millvale Days.

New Business

Discussion was held regarding the VFD engine and VFD Building updates. Looking to purchase a new engine, old truck having electrical issues.

Discussion was held regarding Zoning Hearing Board Alternates. There is room for 2 alternates on the board.

Discussion was held regarding the non-profit request from You Be You Inc. for a playgroup at GAPP Park from 7/17-7/20. It is a music camp for children.

Discussion was held regarding a review of Pride Millvale festivities. Chief Komoroski was thoroughly impressed with the event, was a family-friendly event. Mayor Spoales announced that Co-Chairs Cas and Kristi Hruska were stepping down from their positions, looking to pass the event onto someone else.

Events/Programming

Discussion was held regarding Blood Drive on 7/14/23.

Discussion was held regarding NHCO trash pick up, 8/05/23.

Discussion was held regarding Millvale Music Fest Summer Picnic, 8/12/23.

Discussion was held regarding Office Closure – Labor Day, 9/4/23.

Zoning/Community Development/Code Report

Discussion was held regarding Smart Gov. Software – release date 7/11/23.

Discussion was held regarding Fire inspections, public hearing next.

Discussion was held regarding 29 Park Street demo. Moved to executive session.

Borough Engineer

Gateway Engineers

Mr. Maher reported on engineering activities for the month of July.

**C-42000-2023 General Engineering – Robert Maher, P.E.**

Gateway continues to assist the Borough with review of projects and grant opportunities. Reviewed traffic pattern for Maryland Avenue, submitted recommendation.

**C-42004-2023 MS4 Compliance Work – Ryan Berner, GISP**

We are reviewing outfall screening status and will be providing recommendations on screenings to be conducted and follow up investigations. We are updating mapping based on plans received from the Borough.

No updates.

**C-42007-2022 Road Program – Matthew Bagaley, P.E.**

- The paving has been completed and reviewed in the field with DPW.
- There was a soft spot discovered during the paving operation on O'Brien Street that was repaired.
- Payment application and recommendation submitted.

**C-42010-2023 Demolition: 2023 Act 152– Robert Maher, P.E.**

Project set up on the County portal through the COG

- The following properties are proposed: 1133 & 1137 Evergreen, 523 Spruce, 728 Stanton, 125 Frederick
- Preparing required items
- Approved resolutions for each property
- Submitted required items to the portal on June 16, 2023

**C-42010-0010 CDBG Grants – Robert Maher, P.E.**

**CD 49 Logan Street Repair – Robert Maher, P.E.**

Pre-Application was approved. The Full-Application was submitted to NHCOC prior to the November 11, 2022 deadline. Received letter from COG stating the grant was not awarded. Plan to submit project to the Gaming Economic Development Tourism Fund (GEDTF).

No updates.

**C-42006-0003 2023 ARLE Grant – Grant and Sherman – Kyle Brown, P.E.**

- Gateway was authorized to assist with preparing an ARLE grant application for the intersection of Grant Avenue and Sherman Street.
- Gateway assisted with the preparation of a cost estimate and other materials to prepare the grant application documentation for submission.
- The application has been submitted; support letters will be added once received.
- Update the PennDOT signal database (TSAMS) with the component information identified from our field visit.

**C-42025-0001 2023 TSAMS Inventory – Kyle Brown, P.E.**

- Gateway was authorized to perform signal inspections and inventories of the intersections of North Avenue & Klopfer Street, North Avenue and Elizabeth Street, North Avenue & Lincoln Avenue, North Avenue & Grant Avenue / Howard Street, and Lincoln Avenue & Butler Avenue. This effort will provide assistance to the Borough by helping to determine the prioritization of future funding with respect to signal improvements and grant applications.
- PennDOT grant programs require that their signal database (TSAMS) be up to date with current conditions in order to qualify for grant funding. Currently, the majority of the Borough's signals do not have any signal component information incorporated in the TSAMS database.
- Summarize the signal inventory and inspection findings to provide the Borough insight into the state of their signal assets. Expect to be completed by the end of July.
- Update the PennDOT signal database (TSAMS) with the component information identified from our field visit. Expect to be completed by the end of July.

**C-42026-0000 GLG Grant Application Cycle 8 – Kyle Brown, P.E.**

Gateway assisted with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue. The grant application was submitted on Monday, January 30th with award announcements anticipated around July of 2023.

No updates.

**C-42027-0001 Bridge Planning – Kevin Nadalin, P.E.**

Gateway developed schematic temporary repairs for both Lincoln Ave and Grant Street. Gateway and the Borough met with a contractor to review viability of potential repair and construction obstacles. Gateway developed plans for pricing by that contractor and provided the plans for pricing.

Estimates for the temporary repair of the bridges are \$75,000 for Lincoln and \$70,000 for Grant. These repairs would bring the bridges back to their previously posted weight limits and would be temporary only until the permanent repairs are made. Gateway is working with the Borough to review these repairs with PennDOT regarding potential funding and will provide information to the Army Corps of Engineers as well.

Gateway continues to meet and coordinate with the Borough regarding the PennDOT procurement and bidding and design processes in order to proceed into design of the permanent repairs.  
Continue to coordinate with the Borough through the PennDOT procurement processes.  
Assisted with review of PennDOT requests for additional information regarding Lincoln Bridge No. 7

#### **Girty's Run Stream Restoration – Matt Bagaley, P.E.**

Gateway is currently surveying and designing the stream restoration project in Shaler Township that Millvale will contribute funding toward such that the Girty's Run PRP requirements are met. The intent is that a portion of the project to be completed in Shaler will count toward Millvale's DEP PRP requirement. Ongoing construction administration and inspection of the stream restoration work by the contractor.

#### Public Works

Discussion was held regarding Summer schedule updates. Public works staff has been keeping busy. New fountain has been installed at the island by Hardee's.  
Discussion was held regarding security cameras/traffic cameras from Global.

#### Police Report

Discussion was held regarding June activity updates. New police vehicles delivered from Ford, waiting in installation package. No new updates otherwise.  
Discussion was held regarding Social Work updates.

#### Planning Commission

June meeting – Discussed 323 Stanton Avenue, voted to approve re-classification. Hearing in August.

#### Zoning Hearing Board

No new updates.

#### Tree Committee

Discussion was held regarding grant opportunities. Waiting to hear back from Treevitalize.

#### Civil Service Commission

Discussion was held regarding civil service commission regulation updates. Have not been updated in some while. Working on.

#### Fire Department

Discussion was held regarding Act 104, Fire Department Capital Grant. For capital projects, awarded between 20K and 100K – the roof needs to be repaired. Working on this week.

#### Items from Council Members

Mayor Spoales – Complaints from Shaler residents about the condition of Hawthorne Road.  
Mrs. Rudar – Complaints about Stanton Avenue, huge bump near Grant Ave, short traffic light times.

#### Unfinished Business

Discussion was held regarding Police CBA, SASD SRO Contracts – moved to Executive session.  
Discussion was held regarding Waste Management updates – information on the website and social media, answering questions in the office and on the phone. List being sent to WM with service exceptions weekly.  
Discussion was held regarding Millvale, Shaler agreement for Girty's Run Restoration – advertisement for PRP has run. Bid out to Meadville Land Services, \$146,700.00. Boro portion is 5%.  
Discussion was held regarding the purchase of police vehicles. No updates.

#### Adjournment

The public meeting was adjourned at 6:50pm.  
Council then went into Executive Session.

James Machajewski, Jr., President

Eddie Figas, Borough Manager