

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Tuesday, May 4, 2021**

Council Workshop was called to order at 6:04pm.

Roll Call

Council Members: President James Machajewski  
Vice-President Al Atkinson  
Paul Bossung  
Katie Dembowski  
Patty Harpur via ZOOM  
William Stout  
Jack Varley - Absent

Also in attendance: Engineer Jenn Slagle via ZOOM, Borough Manager Eddie Figas, Office Administrator Michele Revay via ZOOM, Police Chief Tim Komoroski, Solicitor Cambest, Code Officer Karl Cavanaugh via ZOOM, Administrative Accountant Sheri Cavanaugh via ZOOM.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days.
- Discussion was held regarding COVID-19 general updates. All office staff vaccinated, will re-open office to the public in June.
- Discussion was held regarding facility rentals. Moving forward with reservations for the pavilion and the community center. Begin collecting fees.
- Discussion was held regarding COVID-19 testing and vaccine distribution. Continuing to offer use of the MCC for vaccine distribution.
- American Rescue Plan updates: 362K in funds to be received for use on infrastructure. Will be done in two payments – one this year and one in 12 months.

Correspondence

None.

New Business

Discussion was held regarding Pavilion restroom usage by the Veteran Leadership Program. Borough will provide 2 Portajohns in lieu of access to the restrooms at the Pavilion.  
Discussion was held regarding the shredding of 2014 Borough Documents.  
Discussion was held regarding FEMA CRS, Triboro quote from KLH.  
Discussion was held regarding a Recreational Vehicle ordinance.  
Discussion was held regarding a Letter of Support from US Rep Conor Lamb.  
Discussion was held regarding the purchase of Memorial Day Wreaths for the VFW.  
Discussion was held regarding the Shaler Bike Rodeo.

Events/Programming

Discussion was held regarding updates on Millvale Days.  
Discussion was held regarding updates on Millvale Music Festival – Summer Picnic June 12<sup>th</sup>.  
Discussion was held regarding Pride Millvale – June 26<sup>th</sup>. Use of GAP Park requested.

Zoning/Community Development/Code Report

Discussion was held regarding the Property Nuisance Violation Ticketing launch.

Borough Engineer

Gateway Engineers

Ms. Slagle reported on engineering activities for the month of April.

**C-4200-2020 General Engineering**

Gateway will continue to work with the Borough to follow up on the inspection report for the Frank Street Bridge and provide assistance to determine the next steps.

Gateway reviewed damage to Lincoln Avenue attributed to a water main break that occurred near 142 Lincoln Avenue. The damage area is approximately 170 feet long and the entire 33 feet width of the

street. Gateway recommends base repair and asphalt replacement to correct damage. base repair and asphalt replacement to correct damage.

**C-42004-2020 MS4 Compliance Work**

Gateway continues to work with the Borough for 2020/2021 tasks.

**C-42007-2021 Millvale Road Program**

Gateway prepared the bid documents and specifications, and bids were opened on Monday April 12th. Mele & Mele & Sons, Inc. was the low bidder with a total contract price of \$135,180.25 for all base bids and add alternates. The Notice of Award was sent to the contractor and we are awaiting the executed contracts. Once the contracts are fully executed by the Borough, we will coordinate the schedule with the contractor.

The following streets are included in the 2021 contract:

**Street Name**

*Base Bid Streets*

Johnston Street From Stanton to End of Road

Farragut Street From North Avenue to Bridge

Butler Street From Grant Avenue to Farragut Street

Butler Street From Lincoln Avenue to New Paving

North Avenue From Grant Avenue to Lincoln Avenue

*Add Alternate Streets*

Alt. Bid #1 Pamela Drive From Johnston to Stanton

Alt. Bid #2 Stanton Avenue From Howard to House 621

**C-42010-0005 CDBG Grants**

Year 47 Full Application for handicapped ramps was submitted in October 2020. No new updates. C-

**42019 Mary Street Slide**

There are no new updates.

**C-42021-2020 Demolition Contract**

Submission of Act 152 Application 2021 to Allegheny County was completed by the April 30, 2021 deadline. The County confirmed receipt of the application which is under consideration. Seven structures were included in the application located at 523 Spruce St., 21 Friday Rd., 471 Evergreen Ave., 473 Evergreen Ave., 615 Mary St., 726 Stanton Ave., and 731 Stanton Ave.

**C-42023 Wessel Alley Due Diligence**

The field work for the survey was complete. Gateway finalized plotting the survey data and final location of the right of way and property lines. Gateway prepared preliminary cost estimates for reopening the road. No new updates from Gateway.

Public Works

Discussion was held regarding Public Works project updates.

Discussion was held regarding Evergreen Avenue Water Main replacement.

Discussion was held regarding the Natural Playspace construction. Nearing completion.

Discussion was held regarding applications for Public Works Summer Seasonal employees. There 2 part-time applications for seasonal employees.

Discussion was held regarding the Wayfinding Sign program.

Discussion was held regarding Hoffman Tree Service cutting dead trees/scrub bush at the park. Looks nicer, cleaner.

Police Report

Discussion was held regarding general police updates.

Discussion was held regarding an incident in Reserve Township.

Discussion was held regarding Police Social Worker. 3 Candidates.

Discussion was held regarding the Police Biking event – July 13<sup>th</sup>.

Planning Commission

No report due to no agenda.

Items from Council Members

President Machajewski:

1. VFW Partnering with Golden Gloves Boxing
2. Thank you from Bauerstown Baseball Association – fields are being used.

3. Earth Day – there were 80 volunteers, needed an extra dumpster.

Councilman Bossung:

1. Wayfinding sign program.

Councilwoman Dembowski:

1. McCarthy Park – age limits to the park?
2. Business owners and parking ticket issues.

Councilwoman Harpur:

1. Discussed traffic issues.

Manager Figas:

1. Maher-Dussel cannot provide IT services if also our auditor. Looking for a new provider on MD recommendation.

#### Unfinished Business

Discussion was held regarding ALOM conference – June 17-20.

Discussion was held regarding Coaltar Resolution Advertising.

Discussion was held regarding Inclusion, Diversity, non-discrimination ordinance information.

Discussion was held regarding Civil Service Testing. 11 candidates tested, 10 moving forward.

#### Public Comment

None.

#### Adjournment

The meeting was adjourned at 7:30pm.

Council then moved into Executive Session at 7:30pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager