

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Monday, November 2, 2020**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 5:02 pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson - ZOOM, Paul Bossung (5:05pm), Katie Dembowski, Patty Sorg, William Stout, Jack Varley - absent, James Machajewski.

Also in attendance: Engineer Jenn Slagle, Borough Manager Eddie Figas, Office Administrator Michele Kranik, Chief Tim Komoroski, Solicitor Dalfonso.

Covid-19 Updates

Discussion was held regarding ACT 15; Council meeting adjustments – no adjustments or changes. Discussed indoor/outdoor event capacity limits.

Discussion was held regarding upcoming Holidays and Holiday Events

- Holiday decorations to be put up prior to Thanksgiving. Everything lit up the day after Thanksgiving. Free parking in the Borough will commence on the Wednesday prior to Thanksgiving.
- A recommendation was made to consider options for the Annual Senior Luncheon (December 6<sup>th</sup>, 2020). A possible option was to sign seniors up for possible meal delivery distribution. Information to be spread via website/social media. Office is already receiving calls for sign ups.

Discussion was held regarding possibly allowing use of the MCC by NHCO and Squirrel Hill Health Center for COVID-19 testing.

Correspondence

Tim Gapsky – Shaler Area School Board – Thanks and gratitude to the Borough of Millvale and Public Works Supervisor Joe Kypta, for various items such as the Titan Tree project and fundraising efforts and coming together as a community during the pandemic.

New Business

Discussion was held regarding County requests for address changes (McCarthy Park / Holy Spirit Lyceum).

Discussion was held regarding Waste Management service issues. Recommendation made to allow Public Works to assist in picking up trash at habitually missed service addresses.

Discussion was held regarding ACBA Meeting and Holiday Gathering to be held at South Hills Country Club on December 3, 2020.

Events/Programming

Discussed in Covid-19 updates.

Zoning/Community Development/Code Report

Discussion was held regarding updates concerning Property Nuisance Ordinance ticketing.

Discussion was held regarding FEMA Policy updates.

Discussion regarding the Land Bank sale of 1121 North Avenue was saved for Executive Session.

Borough Engineer

Gateway Engineers

Ms. Slagle reported on engineering activities for the month of October.

**C-42000-2020 General Engineering** No new items.

**C-42004-2020 MS4 Compliance Work** Gateway continues to plan for 2020/2021 tasks.

**C-42007-2020 Millvale Road Program** No new updates.

**C-42010-0005 CDBG Grants** The bid opening occurred on August 28<sup>th</sup>, 2020, with Joe Palmieri Construction, Inc. the apparent low bidder. North Hills Council of Governments is working with the County to execute the CDBG contracts, ADA Ramp contract will be awarded November 3<sup>rd</sup>, 2020, with construction to begin shortly thereafter.

Gateway is preparing final application for CDBG Year 47 ADA Ramp Grant. A concurring resolution is required to be submitted for review by Council and is due to NHCOC.

**C-42019 Mary Street Slide** There are no new updates. As requested, Gateway performed a field visit and noted that there is evidence of continued movement of the slope.

**C-42021-2020 Demolition Contract** This project includes 3 properties in the base contract with three optional properties. Bid opening occurred on May 11<sup>th</sup>, 2020 at the Borough Office. Two bids were received with Allen Demolition, LLC as the low bidder. Allen Demolition, LLC could not provide the required bonds and insurance, so the contract award was retracted. With the approval from Borough Council, the contract has been awarded to Myers Demolition. An agreement will be executed November 5<sup>th</sup>, 2020 with the pre-construction meeting on the same date. Property located at 225 Sample Street will be demolished first.

**C-42023 Wessel Alley Due Dilligence** The Field work for the survey was completed last week. Gateway also performed design one calls to locate the utilities. Gateway is currently working to plot the survey data and locate the right of way and property lines. Once the base mapping is completed, Gateway can begin to develop options and cost estimates for reopening the road.

#### Public Works

PWSA – 40<sup>th</sup> Street Onramp Repairs.

Various utility repairs being done in the Borough.

Natural Playspace nearing completion, signage being put up.

Discussion regarding the Solar Grant for the Municipal Building and the Fire Department, as well as Roof repair.

Discussion was held regarding Street Repairs – crack sealing/line painting.

GRJSA – CDBG Funding; Discussion was held regarding 2021 projects on Frederick, Howard and Elizabeth Street.

#### Police Report

Discussion was held on general police updates.

Discussion was held regarding police training and application there of during police incidents recently.

#### Planning Commission

No report due to no agenda.

#### Items from Council Members

Mayor Spoales: Women in Millvale murals to be unveiled on Friday at 3:30pm. Shout out to Jenny Jo Mendak and Denise Rudar for their efforts for a socially distanced Children's Halloween Event.

Councilman Stout: Mentioned a friend of his saw an article about the world's first two EcoDistricts, one of them being Millvale. Millvale is getting widespread recognition.

President Machajewski: Discussed the property at 620 Stanton Avenue.

#### Unfinished Business

Discussion was held regarding applicants for the Administrative Accountant/Borough Treasurer position. The deadline for applications was Friday, October 30<sup>th</sup>.

Discussion was held regarding Actuarial Services RFP.

Discussion was held DLC Led Replacement and Evergreen Avenue DLC updates.

Discussion was held regarding a Historic Preservation Ordinance.

Discussion was held regarding the Riverfront Park Trail Reopening.

Discussion was held regarding Leases in the Borough.

- Sternwheeler: Borough is working with.
- VFW: Discussions being held with Jason Miller.
- Millvale Ballfield: Sent notification to Millvale Baseball and Softball Association – it is 60 days til the end of their lease.

Discussion regarding Budget – Riverfront Appraisal, RFP-first quarter of 2021, Intersection Cameras, and Flags and Signage was held after Executive Session.

#### Public Comment

None.

Adjournment

The meeting was adjourned at 6:20pm.

Council then moved to Executive Session.

James Machajewski, Jr., President

Eddie Figas, Borough Manager