

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Council Chambers, 501 Lincoln Avenue
Tuesday, February 4, 2020

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00 pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Paul Bossung, Katie Dembowski, Patty Sorg, William Stout, Jack Varley, James Machajewski.

Also in attendance: Chief Komoroski, Mayor Spoales, Solicitor Cambest, Engineer Jenn Slagle, Borough Manager Eddie Figas, Code Officer Jim Tunstall, Zoning and Planning Director John Roth, Public Works Foreman Joe Kypta.

Correspondence

Discussion was held regarding correspondence regarding the ALOM Banner Community Announcement, Millvale being selected a 2020 Banner Community.

New Business

Discussion was held regarding the TAN Finalization.

Discussion was held regarding the request from Evolve EA and Allegheny Together for copies of Borough electricity bills.

Discussion was held regarding the Friends of the Riverfront new Executive Director, and the April 11 clean up.

Discussion was held regarding Job description reviews.

Discussion was held regarding the Employee Handbook and Department Organizational Chart finalization.

Discussion was held regarding the 5 Year Budget Development.

Discussion was held regarding the Vintage 416 Revolving Loan application for \$20,000 to be paid off over 10 years.

Discussion was held regarding office CPU installation.

Events/Programming

Discussion was held regarding the Port Authority Community Meeting at MCC, February 12, 2020 – 5pm-8pm.

Discussion was held regarding the ALOM conference, April 2-5, 2020.

Discussion was held regarding VFW Golden Gloves Boxing Match at MCC, March 14, 2020

Zoning/Community Development/Code Report

Discussion was held regarding rental properties and lead, Sidewalk Advertisement and Hearing.

Discussion was held regarding the Act 167 Stormwater Ordinance.

Discussion was held regarding the Dumpster Ordinance.

Discussion was held regarding an Air BnB-related Ordinance.

Borough Engineer

Gateway Engineers

Ms. Slagle reported on engineering activities for the month of January.

General Engineering – No report.

Compliance Work – Gateway continues to work on permit documentation and plans for 2020 tasks.

Millvale Road Program – The 2018/2019 contract with Youngblood is in the closeout phase. Once we have all the documents, we will recommend payment and release of the retainage.

CDBG Grants – The pre-application was approved. The full application was prepared and submitted for review.

Spring Street Slide – We continue to follow up with them as to the current status and schedule to complete the work.

Mary Street Slide – No new updates.

Fire Station Renovations – Uhl has been working on the renovations and site activities are currently in line with the proposed schedule. Gateway has been working closely with Borough staff for coordination. As of now, we anticipate the completion in accordance with the contract. Gateway continues to monitor the construction activities to ensure that any unforeseen issues are addressed quickly to prevent delays. Change order #1 was approved (\$1,795.00) bringing the contract total to \$150,135.00.

Demolition Contracts – Demolition work began on November 23rd for the two base bid properties. Demolition of 827 Long Street is complete, 109 Siegel Street demolition is expected to be complete by the middle of January. There are three add-alternate properties that are scheduled for demolition in January and February. Gateway will provide inspection services.

Girty's Run Joint Sewer Authority

Discussion was held regarding the CDBG Year 45 Grant projects.

1. Notice to Proceed was given for the Evergreen Road Lining Project. Insight Pipe will be performing the lining work. Regarding the Friday Road Manhole Installation Project, the NHCOC sent a letter to the contractors requesting their bonding and insurance information. The Notice to Proceed will be issued once the requested information is received.

Discussion was held regarding the CDBG Year 46 Grant Applications.

1. The three full applications have been submitted to the NHCOC. The projects are as follows: Sewer lining rehabilitation for the Frederick Street area, Sewer Lining Rehabilitation for the Elizabeth Street area and Manhole installations on Howard Street.

Discussion was held regarding the Stanton Culvert – Allegheny County Replacement.

1. The survey has been completed and the utility confirmations and preliminary design work are underway. The County will be sharing the costs at 50/50.

Public Works

Discussion was held regarding work being done around the Borough.

Discussion was held regarding progress on the Natural Play Area at Millvale Riverfront Park.

Discussion was held regarding GRJSA and PWSA repair projects.

Discussion was held regarding Line Painting in the Borough.

Discussion was held regarding a project schedule review for 2020.

Police Report

General updates concerning Millvale Police Department were reported.

Discussion was held regarding the SRO Vehicle received.

Discussion was held regarding hiring more PT officers.

Discussion was held regarding an AED purchase.

Discussion was held regarding the purchase of Tasers.

Planning Commission

No report due to no agenda.

Items from Council Members

President Machajewski discussed the new fire truck and the Irish Cash Bash (held at Mt. Troy Fire Hall in conjunction with Reserve Twp VFD).

Councilwoman Sorg discussed an upcoming event at Howard's Pub on February 21, 2020, from 7-10pm.

Unfinished Business

Discussion was held regarding Evergreen Avenue traffic issues.

Discussion was held regarding Riverfront Leases / Sale advertising.

Discussion was held regarding TRRA Lease.

Discussion was held regarding the Eco-District Collaboration agreement for 2020.

Other Business

A moment of silence was held in honor of former Mayor of Millvale Vincent Cinski.

Discussion was held regarding the 50th Anniversary of the merger of Millvale High School and Shaler Area School District.

Comments From the Public

Molly Rice and Rusty Thelin – Real/Time Interventions – Request to use Millvale Community Center for a Community Event – Khuraki – on March 11-14.

Adjournment

The meeting was adjourned at 7:29pm.

Council then moved to Executive Session from 7:30pm until 8:18pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager