

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Tuesday, October 1, 2019**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:05 pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Katie Dembowski, William Stout, Jack Varley, James Machajewski.  
Also in attendance: Chief Komoroski, Mayor Spoales, Solicitor Cambest, Engineer Jenn Slagle, Borough Manager Eddie Figas.

Correspondance

Discussion was held regarding a correspondence from George R. Sitterle, D.D.S.

Events/Programming

Discussion was held regarding a review of Millvale Days.  
Discussion was held regarding OK-Tea-Beerfest.  
Discussion was held regarding the Community Yard Sale.

Zoning/Community Development/Code Report

Discussion was held regarding various ordinance and zoning updates within the Borough.  
Discussion was held regarding the Act 167 Stormwater Ordinance.

Borough Engineer

Gateway Engineers responded to the 2019 House Demolition Project with their Bid Recommendation.

- Three Bids were received and opened on September 24, 2019 for the 2019 House Demolition Project.
- Gateway's recommendation to the Borough award the Bid Contract to Allen Demolition, LLC for the total amount of \$75,000.00, which includes the Base Bid and 4 Add Alternates.

Ms. Slagle reported on engineering activities for the month of September.

General Engineering – Review of grant opportunities and a prepared letter for structural analysis of the property located at 225 Sample Street.

Compliance Work – Gateway continues to work on permit documentation and updates for 2019 tasks. The reporting period ended June 30, 2019 and the progress report is due September 30, 2019.

Millvale Road Program – Waiting for the Sewer Authority to complete work on Scott Way. Once the Authority has completed the work, Gateway will coordinate with Youngblood to complete this street. No new updates.

CDBG Grants – Gateway prepared and updated the CDBG applications for submission to NHCOG.

Spring Street Slide – We continue to follow up with them as to the current status and schedule to complete the work.

Mary Street Slide – Gateway prepared the report and submitted it to the Borough for review. Gateway is available to discuss the findings and costs associated with slide stabilization efforts. No new updates.

Fire Station Renovations – Gateway continued preliminary design work and revised the options for retrofit. Revised designs and costs were presented to the Borough. Gateway has prepared the advertisement for bids and is working on final design plans and specification for bidding in October.

### Girty's Run Joint Sewer Authority

Discussion was held regarding the CDBG Year 44 Grant projects.

1. The Contractor completed construction on the Grove Street Replacement Project in February/March. The Contractor recently completed the pavement replacement on Grove Street and is requesting final payment. The Contractor has completed the entirety of the Stanton Avenue Replacement Project.

Discussion was held regarding the CDBG Year 45 Grant projects.

1. NIRA has begun the survey work, preparing the preliminary designs and the bidding document work for three approved grants. The three grants are for the manhole installations and sewer replacement, the Friday Road sewer replacement and the Evergreen Road rehabilitation. The paperwork will be submitted to the NHCOC in September and bid in October.

### Public Works

Discussion was held regarding work being done around the Borough.

Discussion was held regarding progress on the Natural Play Area at Millvale Riverfront Park.

Discussion was held regarding PWSA repair projects on O'Brien Street and Silver Street.

Discussion was held regarding GRJSA repair projects.

Discussion was held regarding crack sealing projects being done within the Borough.

Discussion was held regarding new basketball hoop installation.

### Police Report

General updates concerning Millvale Police Department were reported.

### Planning Commission

No report due to no agenda.

### Items from Council Members

None.

### Unfinished Business

Discussion was held regarding Evergreen Avenue traffic issues.

Discussion was held regarding Riverfront Leases / Sale advertising.

Discussion was held regarding ARMY CORPS RI program updates.

Discussion was held regarding Property, Liability and Flood Insurance reviews.

Discussion was held regarding Pension RFP, due October 7, 2019.

Discussion was held regarding the Fire Department Door Expansion.

Discussion was held regarding the Budget.

### New Business

Discussion was held regarding a review of recent filming projects within the Borough.

Discussion was held regarding an Air Quality Monitoring Station.

### Other Business

Discussion was held regarding the Civil Service Exam testing results.

Discussion was held regarding Parking Meter covers for the Holiday Season, OK to Purchase.

Discussion was held regarding an energy survey.

### Comments From the Public

None.

The Workshop then moved to Executive Session from 8:15pm – 8:28pm.

### Adjournment

The meeting was adjourned at 8:28 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager