

**WORKSHOP MEETING
MILLVALE BOROUGH COUNCIL
November 4, 2013**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00 pm by Council President James Machajewski.

Roll Call

Council Members: Jim Machajewski, John Kelly, William Stout, Polly Grimpe, Al Atkinson, and Jack Varley.

Also in attendance: Mayor Vincent Cinski, Solicitor Gary Matta, Ed Figas, Phil Herman, Junior Councilperson Tyler Machajewski, and Manager Amy Rockwell.

Community Development

Ed Figas reported on applications received for the Revolving Loan Fund. Discussion was centered on current applications and financial management of the Loan Fund.

Engineer's Report

Phil Herman of Senate Engineering presented his report for the month of October. Change Order One for CD-39 Ball Park Improvements was discussed. Mr. Herman questioned Council on their requirements for the Roadway Assessment Survey. Discussion was held on the Lincoln Avenue Bridge #7 Spall repair and the certified letter sent from Senate Engineering notifying us of repair. Discussion was held regarding CDBG funding for CD-40. The amount the Borough will receive will be roughly \$15,000 and discussion was held on which projects would benefit most from the funding. It was decided to fund a reduced bike rack application and demolitions.

Planning Commission

Had no report.

Items From Council Members

Mr. Wolovich announced the EcoDistrict meeting will be held on Wednesday, November 6, 2013 at 5:30 pm. Discussion was held regarding sending out Requests for Proposals for Engineering Services. Mr.

Wolovich announced the final tree planting will be held on Saturday, November 9, 2013.

Mr. Varley shared that he received one application for a handicap sign on Sheridan.

Mr. Stout asked if we sent a letter from our Solicitor to Girty's Run regarding the A-66 Interceptor. It was determined that the Solicitor would contact Girty's Run.

Mr. Machajewski invited all to attend the Fire Department Merger Feasibility Study meeting to be held on Monday, November 18, 2013. Mr. Machajewski also announced the Fire Department will be conducting a clean up over the weekend and a dumpster will be in front of the building over the weekend.

Mayor Cinski asked the Council to approve the appointment of the delegates to the Allegheny County Boroughs Association. The delegates consist of Mayor Cinski and Al Atkinson. Everyone was in favor. Mayor Cinski also announced the meeting of the ACBA membership meeting to be held at the Borough on Monday, November 18, 2013.

New Business

Updates were presented on the Convent Avenue Right-of-Way agreements. Only two homeowners have not submitted the ROW Agreements. The solicitor will be contacting Mr. York and a certified letter will be sent to the other homeowner.

A letter was read from Ms. Judy Berkman stating her desire to not have a tree planted in front of her business on North Avenue.

A letter was received from the Pennsylvania Compensation Rating Bureau regarding the recalculation of experience modification. The Fire Department is under a different policy and can benefit from a lower rating if recalculated resulting in lower premiums.

Discussion was held regarding a notice from Industrial Appraisal.

Shred It presented a cost proposal for their first pick up for document destruction in accordance with the retention schedule in the Municipal Records Manual.

Keystone Collections Group submitted a proposal for Real Estate Tax Collection.

Resolution No. 2582 was presented announcing the delegates to the Earned Income Tax Committee.

The Fire Escrow Ordinance was brought up to date with current laws and submitted for review and discussion.

The final Sign Ordinance changes were submitted for review.

The proposed 2014 budget and fee schedule were presented for review and discussion.

Public Comment – Non-Agenda Items

Richard Sternitzke, 18 Sedgwick Street, stated his concerns regarding neighboring properties and the uses of the properties.

Judy Berkman, 216 North Avenue, stated her objections to the tree being planted in front of her business.

Adjournment

The meeting was adjourned at 7:40 when Council moved into an Executive Session to discuss pending Litigation and Personnel.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager