

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Tuesday, September 3, 2019**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:01 pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Katie Dembowski, William Stout, Jack Varley, James Machajewski.  
Also in attendance: Chief Komoroski, Mayor Spoales, Solicitor Cambest, Engineer Jenn Slagle, Borough Manager Eddie Figas.

Correspondance

Discussion was held regarding a correspondence from Carol LeDonne.  
Discussion was held regarding a correspondence from PA Hardwoods Development Council.

Events/Programming

Discussion was held regarding Millvale Days.  
Discussion was held regarding OK-Tea-Beerfest.  
Discussion was held regarding Holiday Event Planning.

Zoning/Community Development/Code Report

Discussion was held regarding Sidewalk/Driveway Residential clarification.  
Discussion was held regarding the Act 167 Stormwater Ordinance.

Borough Engineer

Ms. Slagle reported on engineering activities for the month of July.

General Engineering – Gateway performed structural inspections along River Front Drive due to storm damage. Gateway also met with the Borough to discuss grant opportunities and 2020 projects and planning.

Compliance Work – Gateway continues to work on permit documentation and updates for 2019 tasks. The reporting period ended June 30, 2019 and the progress report is due September 30, 2019.

Millvale Road Program – Waiting for the Sewer Authority to complete work on Scott Way. Once the Authority has completed the work, Gateway will coordinate with Youngblood to complete this street. No new updates.

CDBG Grants – CDBG pre applications are due to NHCOC by Friday, September 6. Gateway discussed the proposed ramp locations on Lincoln Avenue with Borough staff.

Spring Street Slide – The applicant needs to provide the bond for the work to be completed. There have been issues with runoff from the site. Gateway has been working with the owner's engineer to provide the bond and complete the mitigation. We continue to follow up with them as to the current status and schedule to complete the work.

Mary Street Slide – Gateway prepared the report and submitted it to the Borough for review. Gateway is available to discuss the findings and costs associated with slide stabilization efforts. No new updates.

2019 Demo List – The plans and specifications were prepared for the demo contract. The bid opening is scheduled for September 9, 2019.

Fire Station Renovations – Gateway completed survey and preliminary design work to develop three options for retrofit. Initial designs and costs were presented to the Borough. We are waiting for the final direction from the Borough on a direction to proceed.

#### Girty's Run Joint Sewer Authority

Discussion was held regarding Scott Alley.

1. GRJSA replaced 386' of 8" line. An existing manhole was raised and a new lid and casting were installed. GRJSA is awaiting paving of the road to be performed by Millvale's contractor. In the interim, GRJSA placed cold patch in this area until the road is able to be paved.

Discussion was held regarding the CDBG Year 43 Grant. – NHCOC – Manhole Installation

1. The final payment application #3 and change order #2 was received from Jet Jack in the amount of \$3,747.51.

Discussion was held regarding the CDBG Year 44 Grant projects.

1. The contractor has completed construction and millings on the Stanton Avenue Replacement Project. Restorations are expected to be completed early next week. The Final Payment Application #4/5 and Change Order #1 were received from Insight Pipe in the amount of \$12,092.25 for the Stanton Avenue Rehabilitation Project.

Discussion was held regarding the CDBG Year 45 Grant projects.

1. NIRA has begun preparing the preliminary designs for three approved grants. The three grants are for the manhole installations and sewer replacement, the Friday Road sewer replacement and the Evergreen Road rehabilitation. NIRA has begun some survey work on the Friday Road sewer project and some coordination with GRJSA to confirm the Evergreen Road rehabilitation project.

#### Public Works

Discussion was held regarding work being done around the Borough.

Discussion was held regarding progress on the Natural Play Area at Millvale Riverfront Park.

Discussion was held regarding PWSA repair projects.

Discussion was held regarding GRJSA repair projects.

Discussion was held regarding crack sealing projects being done within the Borough.

Discussion was held regarding new basketball hoop installation.

#### Police Report

General updates concerning Millvale Police Department were reported.

Discussion was held regarding the SRO at Shaler Area School District.

Discussion was held regarding crossing guards.

Discussion was held regarding body cams.

Discussion was held regarding the upcoming civil service exams.

#### Planning Commission

No report due to no agenda.

#### Items from Council Members

None.

#### Unfinished Business

Discussion was held regarding RACP.

Discussion was held regarding Riverfront Leases / Sale advertising.

Discussion was held regarding ARMY CORPS RI program updates.

Discussion was held regarding Act 30, Commercial Property Assessed Clean Energy financing (C-PACE).

Discussion was held regarding Pension RFP.

Discussion was held regarding the Payroll review updates.

Discussion was held regarding the Budget.

#### New Business

Discussion was held regarding the Microburst weather event of 8/17/2019

Discussion was held regarding the Fire Department Door Expansion.

Discussion was held regarding a GRWSA tree grant request.

Discussion was held regarding Act 44 review.

Discussion was held regarding 225 Sample Street.

#### Other Business

None.

Comments From the Public

None.

The Workshop then moved to Executive Session from 7:42pm – 8:02pm.

Adjournment

The meeting was adjourned at 8:02 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager