

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Tuesday, March 5, 2019**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:02 pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Paul Bossung, Katie Dembowski, William Stout, Jack Varley, Brian Wolovich, James Machajewski.

Also in attendance: Chief Komoroski, Mayor Spoales, Solicitor Cambest, Engineer Jenn Slagle, Manager Ed Figas, Jr. Council Person James Burn

Events/Programming

Discussion was held regarding the Millvale Music Festival to be held on 5/11/2019 and the borough requirements for it.

Discussion was held regarding the Bike Rally to be held on 6/8/19.

Community Development

Discussion was held regarding the North Avenue Bridge Mosaic.

Discussion was held regarding an Intersection Grant, involving the Triboro EcoDistrict and PA State Representative Sara Innamorato.

Discussion was held regarding St. Nicholas Church and the Historic Preservation options.

Borough Engineer

Ms. Slagle reported on engineering activities for the month of February.

General Engineering – No updates.

Compliance Work – Gateway continues to work on permit documentation and updates for 2019 tasks.

Millvale Road Program –Gateway and the Borough Manager have been communicating with Youngblood to discuss the issues associated with the request. Gateway Engineers submitted a Change Order for the Road Program that includes a time extension for Youngblood to finish paving by May 31, 2019. The change order also included Youngblood agreeing to complete the asphalt wedge curb work and supply/install the ADA ramp detectable warning devices at their sole cost and no cost to the Borough.

Spring Street Slide – Gateway received the revised stormwater report from KU Resource for review and prepared a review letter.

Mary Street Slide – Gateway continues to work with the Borough regarding the slides on Mary Street. Gateway continues to monitor the inclinometers and take readings. The final report is being prepared and will be sent over to the Borough for review as soon as it is completed.

CDBG Borough Building ADA – A preconstruction meeting was held on January 30. The contractor anticipates work to be completed the week of March 18, 2019.

CDBG Lincoln Avenue ADA Ramps – The bids were opened and the NHCOC received two bids. The low bidder was Joe Palmieri Construction, Inc. in the amount of \$20,000.00. Gateway is working with the NHCOC and the contractor regarding the schedule to complete the work. We are working with Palmieri to schedule a pre-construction meeting in the next few weeks to get this work scheduled.

CDBG 533 Lincoln Avenue Demolition – Gateway has been working closely with the manager regarding the grant application, working through issues with NHCOC and the County regarding emergency grant funding.

Three bids were received on November 19<sup>th</sup>. The low bidder is Ken Riley Contracting with a bid of \$38,000.

The Borough has directed Gateway to prepare the contract documents and a Notice to Proceed was issued on March 1, 2019.

Girty's Run Joint Sewer Authority

Discussion was held regarding the recent CIPP Project.

1. The CDBG Millvale CIPP projects are progressing. PWSA completed a repair on their line segment which was causing excess water to enter GRJSA lines. After PWSA completed their repair, the contractor was able to complete the lining.

Discussion was held regarding Stanton Ave.

1. The contractor installed the liner in the box culvert line. The grouting of the lateral connections is expected to be completed by the contractor in the near future.

Discussion was held regarding the CDBG Year 43 Grant.

1. NIRA is awaiting completion of the revised punchlist that was issued to the contractor.

Discussion was held regarding the CDBG Year 44 Grant projects.

1. Stanton Ave Replacement & Grove Street Replacement (Jet Jack) – Notice to Proceed was received for the Stanton Ave. Replacement and the Grove Street Replacement Projects.
2. Stanton Ave Rehabilitation (Insight Pipe) – Notice to Proceed was issued and the lining work has been completed

A motion for payment in the amount of \$18,217.01 was taken and passed 8/0.

Discussion was held regarding the CDBG Year 45 Grant projects; for manhole replacements, Friday Road sewer replacement, and Evergreen Avenue segment lining for deficient sanitary sewers.

#### Public Works

Discussion was held regarding work being done around the Borough.

Discussion was held regarding Borough Office carpet installation.

Discussion was held regarding CPU Server Updates.

#### Police Report

Chief Komoroski discussed a school resource officer and a library resource grant. Discussion was also held regarding the rifles.

#### Planning Commission

No report due to no agenda.

#### Items from Council Members

None.

#### Unfinished Business

Discussion was held regarding the Terrace Drive Agreement.

Discussion was held regarding the Zoning Job Interview Process.

Discussion was held regarding Ross/West View EMS Municipal Workgroup Review.

Discussion was held regarding the Educational Service Agency Appointment

#### New Business

Discussion was held regarding changes to Payroll – Pay Periods.

Discussion was held regarding Loan Fund Committee Appointments and Policy updates.

Discussion was held regarding MRM Voting Delegates.

Discussion was held regarding TCLB Tax Exemption.

Discussion was held regarding Principal Pension Review.

Discussion was held regarding the Annual Audit.

#### Other Business

None.

#### Comments From the Public

None.

#### Adjournment

The meeting was adjourned at 7:45 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager