

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Tuesday, April 2, 2019**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:01 pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Paul Bossung, Katie Dembowski, William Stout, Jack Varley, Brian Wolovich, James Machajewski.

Also in attendance: Chief Komoroski, Mayor Spoales, Solicitor Cambest, Engineer Jenn Slagle, Manager Ed Figas, Jr. Council Person James Burn

Events/Programming

Discussion was held regarding the Arbor Day (4/26/19) tree at GAPP Park.

Discussion was held regarding the Millvale Music Festival to be held on 5/11/2019 and the borough requirements for it.

Discussion was held regarding the Bike Rally to be held on 6/8/19.

Discussion was held regarding Millvale Days, to be held 9/12-14, and working with BAM to coordinate.

Community Development

Discussion was held regarding the North Avenue Bridge Mosaic.

Discussion was held regarding ongoing code updates.

Borough Engineer

Ms. Slagle reported on engineering activities for the month of March.

General Engineering – No updates.

Compliance Work – Gateway continues to work on permit documentation and updates for 2019 tasks.

Millvale Road Program –Gateway and the Borough Manager have been communicating with Youngblood to discuss the issues associated with the request. Gateway Engineers submitted a Change Order for the Road Program that includes a time extension for Youngblood to finish paving by May 31, 2019. The change order also included Youngblood agreeing to complete the asphalt wedge curb work and supply/install the ADA ramp detectable warning devices at their sole cost and no cost to the Borough.

Gateway also met with the Borough to review the additional streets for 2019 as follows:

Bennett Street – from Evergreen to Meade

Sheridan Street – from Evergreen to Meade

Sheridan Street – from Lincoln to Grant

Sherman Street – from Evergreen to Lincoln

Gateway is putting the quantities together and are getting updated unit costs from Youngblood.

Spring Street Slide – Gateway received questions regarding the maintenance agreement and will provide a response to the applicant's engineer.

Mary Street Slide – Gateway prepared the report and submitted it to the Borough for review. Gateway is available to discuss the findings and costs associated with slide stabilization efforts.

CDBG Borough Building ADA – The new doors and ADA openers were installed by Automated Doors in March. Millvale staff inspected the installation. Gateway will verify that there are no punch list items before the project is closed out. Gateway will work with the contractor and NHCOC to process payment and the close out documents.

CDBG Lincoln Avenue ADA Ramps – Palmieri Construction completed the installation of the handicapped ramps in March. Gateway performed inspection during the installation of the sidewalks and verified the final quantities for payment. The payment application was reviewed and approved and submitted to NHCOC for project close out.

CDBG 533 Lincoln Avenue Demolition – Ken Riley has completed the majority of the demolition. Final clean up of the site is anticipated to be completed this week with back filling and seeding per the contract specifications.

#### Girty's Run Joint Sewer Authority

Discussion was held regarding the recent CIPP Project.

1. Information pertaining to approximately 2,000 linear feet of 8" of additional line segments were forwarded to NIRA Engineering to be completed under the CDBG Project.
2. The crew has completed the raising of three manholes. They also performed a repair in Millvale in order to accommodate the CIPP lining project. The crews have scheduled several repairs that need to be completed before the paving of the roadways. Most of the repairs needed to be done are small spot repairs; however a 400' full line replacement will be needed to be done on Scott Way in Millvale. These repairs will be done in-house.

Discussion was held regarding Stanton Ave.

1. The lining of the sewer line in the box culvert has been completed. We are waiting for the contractor (weather pending) to complete the grouting.

Discussion was held regarding the CDBG Year 43 Grant.

1. Notification will be sent to the contractor regarding release of the remaining funds and retention of funding to complete the remaining work.

Discussion was held regarding the CDBG Year 44 Grant projects.

1. Stanton Ave Replacement & Grove Street Replacement (Jet Jack) – Awaiting notification of a proposed start of construction from Jet Jack regarding the Stanton Ave. replacement and the Grove Street replacement projects.
2. Stanton Ave Rehabilitation (Insight Pipe) – Additional line lengths were to be added to the contract for additional work to be performed by Insight Pipe on the Stanton Ave. rehabilitation project.

#### Public Works

Discussion was held regarding work being done around the Borough.

Discussion was held regarding Borough Office carpet installation.

Discussion was held regarding CPU Server Updates.

Discussion was held regarding progress on the Natural Play Area at Millvale Riverfront Park.

Discussion was held regarding hiring up to 2 PT summer Public Works employees.

#### Police Report

General updates concerning Millvale Police Department were reported.

#### Planning Commission

No report due to no agenda.

#### Items from Council Members

Mr. Stout discussed the up coming Arbor Day Trash Challenge in Etna and Sharpsburg, also discussed New Sun Rising's community kitchen that will be launched through a donation of \$20,000 from Sysco Pittsburgh to 412 Food Rescue, which is located in the former Millvale Moose Lodge. Discussion was also held regarding the CONNECT Congress.

#### Unfinished Business

Discussion was held regarding the Zoning Job Interview Process. John Roth was formally offered the position.

Discussion was held regarding Ross/West View EMS Municipal Workgroup Review.

Discussion was held regarding the Educational Service Agency Appointment.\

Discussion was held regarding changes to Payroll – Pay Periods.

Discussion was held regarding Principal Pension Review.

#### New Business

Discussion was held regarding National Library Week.

Discussion was held regarding 119 Howard Street.

Discussion was held regarding GOM Sale.

Discussion was held regarding the RACP Updates.

Discussion was held regarding Allegheny County North Collection Committee FS Reports.

Discussion was held regarding Rentals and Fee Schedules.

Other Business

Discussion was held regarding Squirrel Hill Health Center and mobile vouchers.

Comments From the Public

None.

The Workshop then went into Executive Session at 7:30 pm.

Adjournment

The meeting was adjourned at 7:45 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager