

**WORKSHOP MEETING
MILLVALE BOROUGH COUNCIL
December 3, 2013**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00 pm by Council President James Machajewski.

Roll Call

Council Members: Jim Machajewski, John Kelly, Brian Wolovich, Polly Grimpe, Al Atkinson, and Jack Varley.

Also in attendance: Mayor Vincent Cinski, Solicitor Gary Matta, Ed Figas, Phil Herman, Junior Councilperson Tyler Machajewski, and Manager Amy Rockwell.

Community Development

Ed Figas presented the loans recommended by the Revolving Loan Committee. The presentation was for Panza Art Gallery, Double L Bar, and Frank's Pizza and Chicken. The loan amounts and terms were discussed.

Engineer's Report

Phil Herman of Senate Engineering presented his report for the month of November. Mr. Herman presented the mylar for the signal permit for the ARLE Grant which required a signature. It was decided that Senate Engineering would bid the project in January. The CDBG Ballfield payment was presented.

Planning Commission

Had no report.

Items From Council Members

Mr. Wolovich announced the two bike racks from the Borough are completed and locations need to be determined. A group will be formed to examine bike locations and the regulations required.

Mr. Kelly discussed the billboards located on Meade Alley and asked to have a meeting to determine a direction. It was determined that a meeting be set up with the solicitor and that recommendations will be brought back to council for action.

Mr. Machajewski reminded everyone that the Requests for Engineering Proposals are due this Friday, December 6, 2013. Mr. Machajewski reminded everyone about the children's Christmas Party this Saturday and the Senior Luncheon to be held on Sunday. Mr. Machajewski announced that this is Hardee's fortieth anniversary and that we will be doing a proclamation at the Council Meeting next week.

Discussion was held and it was determined to donate \$200 to the Fire Department's Christmas Party. Mr. Machajewski discussed the proposal submitted to the County for line painting. It was determined that the request would be made for double yellow lines on the main roads in Millvale.

Mr. Cinski discussed with Council the tradition of free parking in the downtown area during the holidays. It was determined that free parking will be from December 9 through December 27.

New Business

Discussion was held regarding an employee Christmas luncheon. It was determined that it will be held on Monday, December 13, 2013.

Chief Miller presented the proposed Police Policy Manual, which was reviewed by the Borough Solicitor, and recommended Council adopts it at its next meeting. A resolution will be drafted.

Discussion was held regarding the public meeting for the sign ordinance to be held on December 10, 2013.

Discussion was held regarding the adoption of the Fire Escrow Ordinance on December 10, 2013.

Discuss was held regarding Pennsylvania Employer Labor Advisory Service and membership for 2014.

Discuss the request from Shaler School District to waive the fees for their Titan Trail Riverfront celebration June 2, 3, and 4, 2014.

Discussion was held concerning placing a full page ad in the Allegheny County Boroughs Association yearbook for 2014.

Discussion was held regarding transfers from the Capital and Health/Sanitary funds to the General Fund.

Discussed the authorization needed to repay the 2013 Tax Anticipation Note in the amount of \$759,300.

Reviewed the 2014 budget and fee schedule and advertised for adoption on December 17, 2013.

Public Comment – Non-Agenda Items

There was no public comment.

Adjournment

The meeting was adjourned at 7:40 when Council moved into an Executive Session to discuss pending Litigation and Personnel.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager