

***WORKSHOP MEETING MINUTES  
MILLVALE BOROUGH COUNCIL  
Council Chambers, 501 Lincoln Avenue  
Tuesday, April 4, 2017***

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00pm by Council President James Machajewski.

Roll Call

Council Members: Jason Miller, Brian Spoales, William Stout, Jack Varley, James Machajewski.

Also in attendance: Deputy Chief Komoroski, Mayor Cinski, Solicitor Cambest, Code Enforcement Officer James Tunstall Sr, Engineer Phil Strunk, Director of Administrative Services Ed Figas, Manager Amy Rockwell. Absent was: Al Atkinson, Brian Wolovich and Chief Miller

Community Development

Discussion was held regarding the RACP Grant. The borough met with the consultant from the Commonwealth to tour the site and document review. The contract is at the Commonwealth Office of the Budget awaiting a round of signatures. The consultant indicated that the Commonwealth would like to see one withdrawal.

The sidewalk is being installed at 524 Grant, and wiring for the lighting poles needs adjusted. The punch list for occupancy is being finalized and inspection for occupancy should be occurring soon.

Discussion was held regarding Rick Sebak's kickstarter campaign which will kick off in Millvale. He is raising money do to more local programming like the Joys of Millvale.

Discussion was held regarding the sale of property to the Gardens of Millvale. Tax delinquencies are being finalized and the order of court was issued to exonerate taxes and liens from the fire properties.

Discussion was held regarding the Millvale Music Fest and their request to use a trailer stage at GAPP Park. It was referred to the engineer to review the bridge and the stage.

Borough Engineer

Mr. Strunk of Gateway Engineers reported on the March's engineering activities. We are waiting on PennDOT to sign off on the contracts for TW Engineering to begin the Bridge Inspections. The Borough did not receive any bids for the ARLE Grant for signage and intersection painting. It will be rebid and the work must be completed by June 30.

Police Report

Deputy Chief Komoroski reported that the police are doing Tuesdays at the Library. They are stopping and doing some community outreach on Tuesday evenings, while playing football and whiffle ball. Deputy Chief reported he has approached the Boys and Girls Club in the hopes of instituting some outreach there as well.

Discussion was held regarding recent calls to the Adephoi School located at Holy Spirit Church. The Deputy Chief has reached out to the administration there and wants to put together an assembly, utilizing Millvale Police and the Shaler Area School District School Resource Officer, Frank Spiker. There are currently eight instructors there and fifty students in attendance. Next year it is anticipated to accommodate more.

Deputy Chief reported he was invited to speak at Goodwill's Workforce Development Center. It was an engaging presentation to the Aspire Community Integration group. They have invited him to come back again. This group also toured the Millvale Fire and Police Departments last year.

Deputy Chief reported the Civil Service Testing has been advertised and we began accepting applications yesterday. The two new part-time hires are completing their paperwork and will be sworn in next week to begin training.

Planning Commission

No report due to no meeting.

Items from Council Members

Mr. Miller apologized for being unable to attend the last few meetings.

Mr. Spoales discussed the boat trailers under the railroad trestle.

Mr. Stout discussed the Millvale Sculpture Fest and reported he will be attending their next meeting.

Mr. Varley inquired if we can do rental inspections every year instead of every three.

Mr. Wolovich sent updates regarding the solar installation and rooftop access. Mr. Wolovich also advised council about the teen fellowship who are learning about solar power and how to install solar panels as a

possible career.

Mr. Machajewski updated council on the Tri-Cog Landbank and the proposed changes to the by-laws. Mr. Machajewski announce that council's property selections have been submitted to the land bank. Mr. Machajewski also announced the new dump truck has been delivered and is in service.

#### New Business

Mr. Brian McCall and Ms. Mallory Starr of Maher-Duessel presented the fiscal year end audit for 2016. There were no findings and they complimented the borough staff for their recordkeeping and attention to detail. Ms. Carolyn Yagle prevented the summary of the Riverfront Strategic Planning Sessions. The presentation centered on the idea of ways the park can be enhanced focusing on safety, circulation, character, land use and identity. Discussion was held regarding applying for grant money for a smaller scale improvement that does not focus on moving the public works building. It was determined to build momentum by doing a smaller application to GTRP for a May submission focusing on safety and identity.

Discussion was held regarding the Millvale Borough Code Adoption Ordinance. It will be on the agenda for the Council meeting for adoption.

Discussion was held regarding the CDBG Year 43 funding for the Millvale Natural Playspace. With the ongoing discussion between Allegheny County Economic Development and the US Department of Housing and Urban Development the county has requested that this application be set aside pending a final determination.

Discussion was held regarding a request from Simon and Luke Walker to purchase the property located at 1 Goodwin. Council had some follow-up questions and will reach back out to the applicants.

Discussion was held regarding the proposed street sweeping schedule. This is a draft schedule which will need run several times to work out any issues and adjust sweeping times. Once the public works crew runs this for a couple of months, follow up discussion will be held regarding a permanent schedule adoption.

Discussion was held regarding the request from CASANA, a tenant in the Millvale Community Center, for a proposed change to their office. They are requesting the installation of a meeting room. It was determined that if they prepare the drawings and work through Joe they can pay for the installation of a meeting room.

Discussion was held regarding the new server installation. The server is installed, the new cloud based back up is running and email server has been switched over. The final changeover will be when Freedom Systems moves its data from the old server to the new server next week.

Discussion was held regarding a draft of the vacant property ordinance. It was discussed to email any comments or changes to the borough manager.

#### Comments From the Public

Max Hegedus, 324 North Avenue, looking to purchase property with delinquent taxes on Stanton Avenue. Mr. Hegedus would like to speak with someone regarding an exoneration process.

#### Executive session

Potential litigation

#### Adjournment

The meeting was adjourned at 8:40 pm.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager