

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Council Chambers, 501 Lincoln Avenue
Tuesday, May 2, 2017

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Brian Spoales, William Stout, Jack Varley, Brian Wolovich, James Machajewski. Also in attendance: Chief Miller, Deputy Chief Komoroski, Mayor Cinski, Solicitor Cambest, Engineer Jenn Slagle, Director of Administrative Services Ed Figas, Manager Amy Rockwell. Absent was: Jason Miller.

Community Development

Discussion was held regarding the RACP Grant. Borough representatives met with an RACP Specialist from the Commonwealth last Friday to review the RACP submittal process for reimbursement. The meeting went well, and the borough needs to finalize five or so items for the special conditions in the contract. Once those are met, we can submit to payment. The consultant indicated they are not willing to do separate payments, so it will be a lump sum drawdown of \$500,000. We are advised that they can review the special conditions and payment request concurrently, so the timeframe they are predicting is 51 days from receipt of completed paperwork.

The borough is working with DCNR and EPD on the natural playspace identifying the specifics of the project. The projected time frame looks to be a June Bid, with a July award and August contract completion. This timeline needs to be approved by DCNR.

There is a punch list of three items needed to complete 524 Grant Avenue. There is still some construction work that needs completed. The first-floor tenant can't do anything while there is construction going on. Their equipment is very sensitive. There also needs to be a final plumbing inspection relevant to the food tenant.

Borough Engineer

Jenn Slagle of Gateway Engineers reporting on Engineering activity in the month of April.

Police Report

Chief Miller stated we received 11 applications for the civil service test in June. Lloyd McBride is having a yard sale during May days and requested some no parking signs along Sample Street. Chief Miller reported he was in contact with John Hudson regarding the drone and setting up a date for training. Chief is interested in setting up a meeting with Mr. Hudson to discuss areas in town for additional cameras and with District Attorney Stephen Zappala concerning funding. Chief Miller discussed the details surrounding the polygraph issue for part-time officers. In speaking with other departments, they are not requiring polygraphs for their part timers. Discussion ensued regarding the polygraph policy. It was determined that the department would forgo that requirement for part time officers. Chief Miller also recommended that we extend our training period for part time officers to six months. This will allow for an additional probationary period.

Deputy Chief Komoroski discussed a program from Taser International, which produces one of the main body cameras, which would provide free body cameras for one year. The District Attorney's office has established SOPs and Deputy Chief recommends using those. Deputy Chief requested permission to consider this program further and address specific concerns such as software and storage. Deputy Chief also discussed that the Tasers we currently have in service are at least ten years old, and he would like to get quotes for new ones. Deputy Chief announced that there was a seminar on opioid held on April 20th at Shaler Area School district. He was there participating, and it was well attended. There was also a community health fair held on April 29th, and the department participated in the prescription drug take back program.

Planning Commission

No report due to no meeting.

Items from Council Members

Mr. Spoales discussed the timing of the lights on East Ohio Street. It was determined to reach out to PennDOT regarding the timing.

Mr. Stout discussed the results of the most recent sculpture meeting. It was discussed if there was a need for a

police officer to be at the park during the festival. There was also a discussion regarding bands and food trucks. The sculpture group wants to put up a sign similar to the May Days sign. Mr. Varley questioned why our rental inspections are performed every three years and not once a year. Mr. Wolovich discussed the Environmental and Health Fair which was held on April 29. The needs assessment will be starting and volunteers will start canvassing the neighborhoods. Mr. Wolovich also wants to discuss with the police department if volunteers can be used to board up vacant properties. Mr. Machajewski discussed May Days and the request for the use of tents. Mr. Machajewski stated the police will follow up with Lisa Love for the carriage rides.

New Business

Discussion was held regarding continued participation in CDBG programs with Allegheny County. It was determined to continue participation. No action necessary.

Discussion was held regarding a quote from Harris Software. The current software needs updates to allow for Road Fund Tax reporting. It was determined to move ahead with the software updates needed.

Discussion was held regarding the hiring of summer help. With the plan for the natural play space project we need help three days a week.

Discussion was held regarding the 2017 LED Conversion Program. The 2016 approved conversion lights have not been installed. We will continue to follow up on those lights and identify additional areas for the 2017 program.

Discussion was held regarding the Raising Places design team. New Sun Rising has convened a tri-boro interest in developing healthy communities for children and families. There is a commitment required to be on the design team.

Discussion was held regarding the request from the Barking Shark to have sidewalk beer sales during the music festival from 12:00pm to 8:00 pm, provided they follow the restrictions set forth by the Deputy Chief.

Discussion was held regarding the Knollwood Energy Agreement for Solar. It was determined to hold off pending further investigation into other providers.

Discussion was held regarding the installation of internet service at the Millvale Community Center. It is needed to send data from our system. It was determined to hold off on the installation.

Discussion was held regarding the Boat Pittsburgh proposal. Nicole Moga and her team presented their vision for a River's Edge Plan for the riverfront. Council informed Ms. Moga that they have developed a visioning plan of their own and are working to secure funding for a different type of development.

Discussion was held regarding the selection of a Zoning Hearing Board Attorney. We need to appoint a solicitor on Tuesday. Discussion will continue regarding selection next week.

Discussion was held regarding the loan to New Sun Rising from the Revolving Loan Funds and the definition of collateral for their specific loan.

Discussion was held regarding a request concerning handicap parking at St. John's Church.

Discussion was held regarding the draft letter submitted to council by borough staff regarding the Central Business District and property maintenance.

Discussion was held regarding a flag ceremony to be held at Lloyd McBride on Tuesday, May 23, 2017.

Discussion was held regarding partnering with Shaler Township in a multi-municipal plan to repair Seavey Road. The engineer is reworking numbers and the borough and township managers will meet to discuss.

Comments From the Public

Zaheen Hussain, 213 Grant Avenue, discussed a tour which will occur on May 18 and will require parking restrictions. Mr. Hussain stated that the Bike/Ped Committee is working on a complete street plan and will be creating recommendations. Mr. Hussain also announced that Landforce received a grant to do work in neighborhoods and will coordinate with the borough for the tree pit mulching. Mr. Hussain announced that a planning excellence award and a sustainability award was awarded to the Millvale EcoDistrict.

Executive session

Potential litigation

Adjournment

The meeting was adjourned at 8:30 pm.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager