

***WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Council Chambers, 501 Lincoln Avenue
Tuesday, March 7, 2017***

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, William Stout, Jack Varley, James Machajewski.

Also in attendance: Deputy Chief Komoroski, Mayor Cinski, Solicitor Cambest, Code Enforcement Officer James Tunstall Sr, Engineer Phil Strunk, Director of Administrative Services Ed Figas, Manager Amy Rockwell. Absent was: Jason Miller, Brian Spoales, Brian Wolovich and Chief Miller

Community Development

Discussion was held regarding the RACP Grant. The contract has been signed and returned to the Commonwealth for execution. There is a list of outstanding items requested by the consultant which we are working to complete. We will finalize the outstanding items and submit for one reimbursement.

Discussion was held regarding upgrades to the Millvale Community Center new kitchenette in the bar area for hall rentals. The new sink and counters are installed, we are just waiting for the new kitchen and microwave.

Discussion was held regarding the changes to Tazza D'oro's lease for the MCC kitchen. They are partnering with the Pittsburgh Community Kitchen. The change is reflected in an increase in rent.

Discussion was held regarding Allegheny Together and the last two meetings with Town Center Associates.

We are building support for our central business district and available properties will be updated on the Millvale specific page of their website. We are reviewing code violations in the CBD, and will be working with the property owners on the updates. There will be a thirty day letter which will be sent to the owners. Discussion was also held regarding a vacant property ordinance. This will hold owners to maintain their property, as well as, list any vacant properties.

Discussion was held regarding our adoption of Act 90. When we review applications, we are also reviewing for tax delinquencies and code violations prior to issuing permits.

Borough Engineer

Mr. Strunk of Gateway Engineers reported on the February's engineering activities. The borough continues its work on MS4 compliance. The structural engineer will be reviewing the fire department for possible upgrades for access. The ARLE grant has been advertised and the project will be completed by June 30.

Police Report

Deputy Chief Komoroski reported that they are processing the paperwork for the new hires, David Butler and Cody Alward will be part-time. The department has started Tuesdays at the Library and they will be attending every Tuesday. The library requested the police visit and interact with the kids. Discussion was held regarding doing something similar at the Boys and Girls Club. The department has started walk throughs at the Adelphoi School which is located in Holy Spirit. Deputy Chief Komoroski stated that with the department operating on minimum staffing, it has been a great help with the Fire Department responding to E0 calls. Discussion was held regarding the new police car.

Planning Commission

No report due to no meeting.

Items from Council Members

Mr. Stout announced that he taught a class at Carnegie Mellon University on the history of Millvale. He was approached by Pitt to teach a similar class. Mr. Stout reported he has been doing this for a couple of years and has an average of 40-50 per class.

Mr. Stout reported that he met with Duncan MacDiarmid regarding the Millvale Sculpture fest. There will be live demonstrations using various mediums. They are interested in bringing their event to the Millvale Riverfront Park. They would like to partner with the Borough and provide maps for the visitors of businesses in town for them to visit while in town. Mr. Stout would like to partner with them for this festival. They will need a special events permit and it was decided they would pay a rental fee of \$100 and any police coverage. They will clean

up any debris associated with their demonstrations.

Mr. Spoales requested a reduced police fee for the Millvale Music Festival. He is requesting \$50 per hour for the day of the music festival. This is not intended to set a precedent, and will need reevaluated next year. They had not anticipated the cost for this festival.

Mr. Wolovich reported that Bruce Construction was awarded the bid to install the rooftop doorway and access stairs at the MCC. Energy Independent Solutions will be installing the solar. Both projects are anticipated to be completed by the April 29 celebration.

Mr. Wolovich reported that he has reached out to Pittsburgh Councilwoman Deb Gross regarding the City's plans to offer water filters to city homes with children. He would like to see Millvale included in the plan.

Mr. Machajewski reported that the Fiscal Year End 2016 audit is ongoing. If anyone has any questions or concerns, please contact Mallory Starr.

Mr. Machajewski reported that the Liquid Fuels deposit for 2017 will be \$98,011.28.

New Business

Discussion was held regarding the New Sun Rising's applications to the Revolving Loan Fund and the River Towns Revolving Loan Fund. The loans would be contingent on the sale of the building. Discussion was held regarding collateral.

Discussion was held regarding the need for an addendum to our delinquent real estate tax collection with Keystone Collections. The new special road fund tax will need added.

Discussion was held regarding the need to appoint an MRM Delegate for the ALOM conference. Discussion was held regarding nominating Jim Machajewski as the delegate and Bill Stout as the alternate.

Discussion was held regarding the need to update the sign ordinance to allow for certain sign replacements. It was determined to work on a draft proposal for change.

Discussion was held regarding the Fiscal Year Audit for 2016 and the closeout for the Public Improvement Grant.

Comments From the Public

Brian Wilttrout, 1129 North Avenue, is looking to maintain a vacant lot near his property.

Zaheen Hussain, Millvale Community Library, discussed plans to bring back a farmers market to Millvale.

Discussion was also held regarding the Bike/Ped committee and the need to repaint the sharrows on Grant and North Avenues. April 29 there will be a health fair at the Millvale Community Center.

Executive session

Potential litigation 8:05 until 8:25.

Adjournment

The meeting was adjourned at 8:25 pm.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager