

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Wednesday, August 1, 2017**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson (Absent), Jason Miller, Brian Spoales, William Stout, Jack Varley, Brian Wolovich James Machajewski.

Also in attendance: Deputy Chief Komoroski, Mayor Cinski (Absent), Solicitor Dalfanso, Engineer Phil Strunk, Director of Administrative Services Ed Figas, Manager Amy Rockwell.

Community Development

Tazza D'Oro submitted an application to both revolving loan funds for \$20,000. Discussion was held regarding the balance of the loan accounts. Amy Enrico addressed council stating that she has hired 15 people for her store and they are all Millvale residents. They will make \$11 per hour and up, with the potential for health benefits. Ms. Enrico provided an update for the opening of her business and the final inspections.

The Lang Brothers provided background to council on their proposed lease at the riverfront for their food truck park. A discussion of proposed terms ensued regarding sustainability issues, inclusion of Millvale businesses and lease specific terms. It was determined that comments be submitted to Ed Figas and he will continue discussions with the Langs.

Borough Engineer

Mr. Strunk reported on engineering activity for the month of July. As part of our MS4 compliance, Gateway delivered our draft Pollutant Reduction Plan. The plan was advertised and open to public comment for thirty days, and our Notice of Intent to file the permit was advertised. Discussion continued regarding stormwater management and best practices. Discussion was held on how to best communicate the MS4 planning and continuous updating of practices. Community Center ADA project is complete and the final payment was processed through the Council of Governments. There was follow up on the discussion of the proposed stop sign at North and Emma. Mike Haberman had indicated that he could do a table top in the office if he believed it to be feasible.

Police Report

Deputy Chief Komoroski reported the computer was installed in car 1 and two portable radios were ordered. DC just wanted to bring up body cameras to keep them on everyone's radar to look for grants and funding opportunities. One officer is awaiting MPOETC certification and another is finalizing employment clearances. The County Police and the Sheriff's Department have been contacted regarding Millvale Days. A new pursuit policy has been adopted. Deputy Chief thanked council and all for their participation and donations to the bike rodeo. Planning has already begun for next year.

Planning Commission

Mr. Stout reported that the planning commission reviewed the proposed subdivision and approved the submission to Allegheny County for review.

Items from Council Members

Mr. Miller reported that the VFW will be installing a marquee sign in the island and has asked for the borough to review the plan. Council determined to waive the building permit fee for the installation.

Mr. Spoales reported that we need to find funding for body cameras for the police department. The main police door is not functioning properly and needs addressed. Mr. Spoales discussed the Millvale Music Festival and reported that planning for next year was underway.

Mr. Stout reported that he will be attending a second Connect Meeting centered on opioid issues. Mr. Stout discussed the issue of delivery trucks and deliveries causing traffic issues.

Mr. Wolovich discussed planning for the 150<sup>th</sup> celebration and putting together a group to coordinate and create a series of events. Special events are being planned for the Saturday of Millvale Days. Mr. Wolovich hopes to see the budget support the extra events for next year.

Mr. Machajewski reported on the planning for Millvale Days and the lineup of events. Deputy Chief is working on safety for the event. As in years past there will be music, wrestling, rides, car show and a parade.

### New Business

A meeting is scheduled with representatives from the County and the County Executive on August 10, 2017. Representatives from the Borough, MCDC, Millvale Community Library and New Sun Rising will also be in attendance for a walking tour of Millvale.

Discussion was held regarding CDBG applications for ADA ramps and Green Infrastructure along Lincoln Avenue. Pre-Applications are due in September.

Discussion was held regarding the Notice of Intent to renew the PAG-13 General Permit and the Borough's draft Pollutant Reduction Plan. A brief discussion of the Pollutant Reduction Plan (PRP) followed. The plan has been advertised and is open for public review and comment for thirty days. Pennsylvania municipalities who are issued a Municipal Separate Storm Sewer System Permit through the Pennsylvania Department of Environmental Protection and the Environmental Protection Agency are required to prepare a PRP for sediment, nitrogen and/or phosphorus. The goal of the PRP is to reduce pollution caused by sediment and/or nutrients in impaired streams.

Discussion was held regarding the Tazza D'oro Loan to the Revolving Loan Funds. The Loan committee is reviewing the applications and will be making recommendation to council.

Discussion was held regarding the resignation letter submitted by Kim Zurcher for the appointment to the Girty's Run Joint Sewer Authority Board. It was determined to send Mrs. Zurcher a thank you for her many years of service and appoint a replacement to fill the remaining term.

Discussion was held regarding LED Street Light Conversion program. The lights from last year's program have not been installed as of yet, but we still have an application in for next year.

### Comments From the Public

Ed Kress, County Council, discussed his plans for a Senior Fair to be held in Millvale on September 21, 2017 from 10:00 am until 2:00 pm. There will be a lot of vendors for the seniors, and he needs a food vendor. He wants to utilize Millvale businesses for his senior fair.

Cathy Sikora, 119 Sheridan Street, thanked public works for their work.

Jim Machajewski, extended a thank you to the police department, public works and administration for their extra hard work this month.

### Executive session

Executive session was held to discuss pending litigation from 8:40 pm until 9:35 pm

### Adjournment

The meeting was adjourned at 9:40 pm.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager