

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Council Chambers, 501 Lincoln Avenue**  
**Tuesday, February 7, 2017**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00pm by Council President James Machajewski.

Roll Call

Council Members: Al Atkinson, Jason Miller; Brian Spoales, William Stout, Jack Varley, Brian Wolovich, James Machajewski.

Also in attendance: Deputy Chief Komoroski, Chief Miller, Mayor Cinski, Solicitor Steve Tripani, Code Enforcement Officer James Tunstall Sr, Engineer Phil Strunk, Director of Administrative Services Ed Figas, Public Works Supervisor Joe Kypta, Manager Amy Rockwell.

Community Development

Discussion was held regarding the grant award from the Department of Conservation and Natural Resources for the Millvale Riverfront Park. The consultant will be working on a grading plan for the mounds and assembling a viable volunteer project list. This project is a pilot program for DCNR and they will be featuring it at the 2018 DCNR conference.

Discussion was held regarding the RACP Grant. A list of items was forwarded by the consultant to be clarified. These items are clerical in nature and we will need information from PW Campbell to finalize the paperwork. Once these items are finalized we will execute the contract and do one draw-down.

Discussion was held regarding the hotel development. The project was approved by Choice Hotels which is replacing Cobblestone Hotels on the project. Once the contracts are signed, it will be a one year build out.

Borough Engineer

Mr. Strunk of Gateway Engineers reported on January's engineering activities. MS4 compliance is ongoing and a response to the DEP inspection was issued. Work continues on identified tasks and mapping. The ADA project for the Millvale Community Center came in higher than anticipated. We are evaluating alternatives with the COG and the County. Bridge Inspection RFPs have met PennDOT requirements and we are awaiting pricing from the engineering firm.

Police Report

Chief Miller thanked council for the new police SUV which is in service. The Taurus has received a new engine under warranty and the cars in rotation. The department received a letter of resignation for Nick Anderson and council will need to vote to accept his resignation.

Planning Commission

No report due to no meeting.

Items from Council Members

Mr. Miller reported to council that he received accolades regarding Millvale providing biodegradable pet waste bags for our community in various locations. This is part of our MS4 program required for our National Pollutant Discharge Elimination System permit for the borough.

Mr. Spoales reported that plans for the Millvale Music Fest is moving forward, bands and venues are in place. There will be a request to close Bauerlein behind Sidelines due to a stage in their parking lot. Mr. Spoales requested Joe Kypta and Chief Miller to attend the next Music Fest meeting, Tuesday at Panza gallery.

Mr. Machajewski announced the Fire Department was awarded a grant which will allow for them to purchase equipment, gear, tools, AEDs and a variety of other essentials. The Fire Department is assisting Ross/West View EMS running E0 calls. This is allowing for faster response to calls for overdose or seizures. The fire department was on one such call and Officer Mike Vith was on scene assisting a patient. Officer Vith displayed excellent skills while assisting with First Aid for the patient, as well as, counseling skills while assisting the children who were on scene. Mr. Machajewski praised Officer Vith for his command on the scene and his care for both the patient and the children.

New Business

Discussion was held regarding Logan Street Steps. Public Works Supervisor, Joe Kypta presented the status

of the failing stairs. Discussion was held to close the steps due to a safety hazard.

Discussion was held regarding the Millvale Community Center bar area. Discussion centered on the plan to install a kitchen space within the bar area including a countertop. Council was presented with the proposed plan and Mr. Kypta was advised to move ahead with the purchase and installation.

Discussion was held regarding the CDBG application for the natural play space at the Millvale Riverfront Park. The borough is on the list for a grant award of \$20,000. We are collecting the materials for the climbing logs and have requested details for dimensions and quantities. The borough will need a grading plan for the mounds and we are compiling a viable volunteer list.

Discussion was held regarding riverfront planning. Meetings continue to be held and a final draft will be presented to council in March. Mr. Wolovich discussed a building option where the current public works facility is located in order to be a revenue generation source for the borough.

Discussion was held regarding the request from Zaheen Hussain to use the Millvale Riverfront Pavilion for April 9<sup>th</sup> and waive the rental fee. The Tireless cleanup project will be conducted that day as well as a kick off for the season. The Allegheny River has been designated as a focus river for this year's cleanup.

Discussion was held regarding the request from Duncan MacDiarmid from the Society of Sculptors to use the Millvale Riverfront Pavilion and waive the fees. Mr. MacDiarmid presented his idea for a sculpture festival at the riverfront. He proposed allowing the borough to be featured as a sponsor in exchange for his waiver of fees. It was determined that a separate group of council meet and discuss the proposal with him. Councilman Stout will lead the discussions.

Discussion was held regarding the ADA doors for the Millvale Community Center. The bid came in higher than anticipated and there was only one bid. We are working with the County and the COG to get a reduction in the scope of work and some potential additional funding. Updates will follow.

Discussion was held regarding the future of the Shaler Area School District EIT collection for years 2012 and prior. There was discussion regarding the amount outstanding and realistically collectable. It was determined that the borough would approach the SASD to continue to collect the minimal balance at no fee.

Discussion was held regarding the unmetered spot in front of the Library. Lisa Seel had inquired about the status of the space since it was non-metered. Council asked for Public Works to look into the parking spot and if it is of legal size, to meter the spot, and if it is too small to paint the curb yellow for no parking.

Discussion was held regarding the draft codification. The final draft is available for review in the manager's office. It will need to be sent back to General Code by February 28.

Discussion was held regarding selecting a property for the Tri-Cog Land Bank. Discussion centered around 121 Howard, 1121 North and 736 Stanton. This will be placed on next week's agenda.

#### Comments From the Public

Zaheen Hussain, Millvale Library, discussed the Environmental Health Fair which will be held April 29<sup>th</sup> at the Millvale Community Center. There will be a variety of events occurring on the same day at the Millvale Community Library as well. The Millvale Police will participate in a prescription drug collection and there will be a Narcan education booth.

#### Executive session

An executive session was held from 6:45 until 7:10 to discuss personnel and from 8:30 until 9:05.

#### Adjournment

The meeting was adjourned at 9:05 pm.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager

