

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Millvale Borough Building, 501 Lincoln Avenue**  
**Tuesday, April 4, 2023**

Council Workshop was called to order at 6:01pm.

Roll Call

Council Members: President James Machajewski  
Vice-President Al Atkinson - absent  
Paul Bossung  
Katie Dembowski - absent  
Tyler Halt  
Denise Rudar  
William Stout

Also in attendance: Borough Manager Eddie Figas, Mayor Brian Spoales, Junior Councilperson Brandon Burn, Police Chief Tim Komoroski, Office Administrator Michele Revay, Solicitor Cambest, Engineer Bob Maher, Zoning & Planning Director Aaron Flook

Public Comments

Acadia Klain, Strada LLC – Presentation of “Passive House Network”, Passive House building standards.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days
- President Biden to end Federal COVID-19 emergency by May 11<sup>th</sup>. Last official declaration will be at the April 11 Council Meeting.

New Business

Discussion was held regarding CONNECT Restructuring. Looking to ask communities to contribute financially, redo a resolution. Next week there will be a resolution.

Discussion was held regarding Public Works part time help. Will advertise \$15/hr rate. Will approve advertisement next week.

Discussion was held regarding President Machajewski and Trinity Machajewski’s annual flower planting and maintaining the planters in the Borough.

Events/Programming

Discussion was held regarding the ALOM conference from 4/13-16. Next Thursday a tentative schedule will be emailed out.

Discussion was held regarding a Gateway Engineers meeting on 4/14 at 2pm.

Discussion was held regarding Earth Day, April 22, 2023. There will be dumpsters and plantings.

Discussion was held regarding Millvale Music Festival, May 19-20.

Discussion was held regarding the Millvale Easter Egg Hunt.

Discussion was held regarding Millvale Days. A formal announcement will be made by the end of April.

Zoning/Community Development/Code Report

Discussion was held regarding Smart Gov. Software – progressing. Early summer rollout.

Discussion was held regarding Land Use Chart. Progressing.

Discussion was held regarding Fire inspections. Hold off discussions until May.

Borough Engineer

Gateway Engineers

Mr. Maher reported on engineering activities for the month of April.

**C-42000-2022 General Engineering – Robert Maher, P.E.**

Gateway continues to assist the Borough with review of projects and grant opportunities.

**C-42004-2022 MS4 Compliance Work – Ryan Berner, GISP**

We are reviewing outfall screening status and will be providing recommendations on screenings to conducted and follow up investigations. We are updating mapping based on plans received from the Borough.

No updates.

**C-42007-2022 Road Program – Matthew Bagaley, P.E.**

The paving is planned to be completed this spring and we have received a signed change order from them indicating their commitment to complete the project prior to May 15th at no additional cost.

**C-42010 CDBG Grants – Robert Maher, P.E.**

**CD 48 Lincoln Avenue ADA Ramp Project**

Contractor starting work April 10, 2023.

**CD 49 Logan Street Repair – Robert Maher, P.E.**

Pre-Application was approved. The Full-Application was submitted to NHCOC prior to the November 11, 2022 deadline.

No updates.

**C-42026-0000 GLG Grant Application Cycle 8 – Kyle Brown, P.E.**

Gateway assisted with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue. The grant application was submitted on Monday, January 30th with award announcements anticipated around July of 2023.

No updates.

**C-42027-0001 Bridge Planning – Kevin Nadalin, P.E.**

Gateway developed schematic temporary repairs for both Lincoln Ave and Grant Street. Gateway and the Borough met with a contractor to review viability of potential repair and construction obstacles. Gateway developed plans for pricing by that contractor and provided the plans for pricing.

Estimates for the temporary repair of the bridges are \$75,000 for Lincoln and \$70,000 for Grant. These repairs would bring the bridges back to their previously posted weight limits and would be temporary only until the permanent repairs are made. Gateway is working with the Borough to review these repairs with PennDOT regarding potential funding and will provide information to the Army Corps of Engineers as well.

Gateway continues to meet and coordinate with the Borough regarding the PennDOT procurement and bidding and design processes in order to proceed into design of the permanent repairs.

**Girty's Run Stream Restoration – Matt Bagaley, P.E.**

Gateway is currently surveying and designing the stream restoration project in Shaler Township that Millvale will contribute funding toward such that the Girty's Run PRP requirements are met. The intent is that a portion of the project to be completed in Shaler will count toward Millvale's DEP PRP requirement.

Public Works

Discussion was held regarding Logan Street updates. No update.

Discussion was held regarding the Spring Public Works Schedule.

Discussion was held regarding Street repair (Seavey Road) and line painting.

Police Report

Discussion was held regarding March activity updates.

Discussion was held regarding Social Work updates.

Planning Commission

Discussed March planning commission meeting. Finalizing conditions for mushroom cultivation on Shoup Street.

Zoning Hearing Board

Discussion regarding 141 Evergreen Avenue. No new updates.

Tree Committee

Discussion was held regarding Millvale's official flower – the Black-eyed Susan. Planting with red and white clover. Resolution next week.

Items from Council Members

Mayor Spoales – 1. Evergreen Avenue crosswalk: can the lines be repainted, another lit crosswalk sign? This is a PennDOT ask. 2. Street Sweeping schedule, can that be put online? Yes, was put online. 3. May 13 Bike Church Tour.

Councilperson Halt – Ross/WV mailer for EMSA fee. Can this be put on social media?

Zoning Officer Flook – April is National Flood Prevention Month.

Unfinished Business

Discussion was held regarding Employee Handbook updates. None.

Discussion was held regarding the purchase of police vehicles. Working with Perry. No date for vehicles.

Discussion was held regarding an RFP from PCRG for a VISTA Student. Conference call with PRCG, not approved for this year.

Discussion was held regarding Waste Management meeting with OSMA Revay, Manager Figas and Assistant Manager Kypta. Got many questions answered regarding trash carts and service updates.

Discussion was held regarding the Shaler Journal. Can incorporate with our website and vice versa for free.

#### Adjournment

The public meeting was adjourned at 7:19pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager