

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Millvale Borough Building, 501 Lincoln Avenue
Tuesday, March 7, 2023

Council Workshop was called to order at 6:04pm.

Roll Call

Council Members: President James Machajewski
Vice-President Al Atkinson - absent
Paul Bossung
Katie Dembowski - absent
Tyler Halt
Denise Rudar
William Stout
Brandon Burn - absent

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Office Administrator Michele Revay, Solicitor Cambest, Engineer Bob Maher, Zoning & Planning Director Aaron Flook

Public Comments

None.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days
- President Biden to end Federal COVID-19 emergency by May 11th. Last official declaration will be in April.

New Business

Discussion was held regarding Waste Management dumpster donation for Earth Day, April 22, 2023. Can approve up to 2 dumpsters. Public Works services will also be utilized.

Discussion was held regarding Waste Management service/trash cart questions.

Events/Programming

Discussion was held regarding the ALOM Conference – 4/13-16 @ Seven Springs.

Discussion was held regarding VFW Boxing at the MCC on March 11, 2023.

Zoning/Community Development/Code Report

Discussion was held regarding Smart Gov. Software – progressing. Early summer rollout. Intern Jim Burn Jr. has been working on this; possible social media content pertaining to announcing new software, Power Points. Discussion was held regarding Land Use Chart. Progressing.

Discussion was held regarding Fire inspections. Discussed a potential ordinance for required fire inspections every two years.

Discussion was held regarding checks and balances for lithium ion battery storage.

Discussion was held regarding St. Nicholas roof restoration permitting and the approval process.

Borough Engineer

Gateway Engineers

Mr. Maher reported on engineering activities for the month of March.

C-42000-2022 General Engineering

Gateway continued to assist the Borough with review of projects and grant opportunities.

C-42004-2022 MS4 Compliance Work

We are continuing to develop a plan and will follow up on proposed projects required for MS4 compliance and updates to the Pollutant Reduction Plan report. No updates.

C-4206-0002 2022 ARLE Grant Application

The Automated Red Light Enforcement (ARLE) grant funding awards were announced in January 2023. The Borough was not awarded funding for the submitted grant application to replace the signal equipment at the intersection of Grant Avenue and Sherman Street. Will review for submission to the next grant cycle. No updates.

C-42007-2022 Road Program

We met with Public Works to review the proposed roads for the 2022 program. The bids were received on May 23rd, 2022. Two bids were received for each of the four base bids, and one add alternate project. Council awarded two streets (O'Brien Street and Forest Street) to A. Folino Construction. A pre-construction meeting was conducted with Folino, and a field meeting was held with their wall subcontractor on October 20th. The wall construction has been completed including the cap stone.

Temporary restoration was completed mid-February around the wall. The paving is planned to be completed this spring and we have received a signed change order from them indicating their commitment to complete the project prior to May 15th at no additional cost.

C-42010-0008 CDBG Grants

CD 48 Lincoln Avenue ADA Ramp Project

Bid opening occurred on September 29, 2022, at the NHCOC Office. The apparent low bidder is Santamaria Landscape & Cement Contractors, Inc. at \$42,000.00. The construction estimate was \$47,210.00 plus 10% contingency. Work was scheduled to begin in November, however, due to the weather, they have requested to complete this work in the spring. NHCOC approved work to begin spring 2023, first warm stretch.

Confirmed contractors' intention to start work by the end of March.

CD 49 Logan Street Repair

Pre-Application was approved. The Full-Application was submitted to NHCOC prior to the November 11, 2022 deadline.

No updates

C-42026-0000 GLG Grant Application Cycle 8

Gateway assisted with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue. The grant application was submitted on Monday, January 30th with award announcements anticipated around July of 2023.

No Updates

C-42027-0001 Bridge Planning

Gateway attended meetings with the Borough and PennDOT to discuss April 2022 inspection findings. The analysis for each bridge was updated and the results require a reduction in posting for two of the bridges and require closure of two of the bridges. Freemont Street and Lincoln Avenue bridges were required to be closed, Grant Avenue (17 tons to 6 tons) and Klopfer Street (22/33 to 20/30 tons) required posting reductions. Several options for funding were discussed at the latest meeting held on February 1, 2023. Gateway will be inspecting the bridges to determine potential repair options for each structure. Any repair options approved the Borough will be submitted to PennDOT for their feedback.

Gateway and the Borough met with a contractor to review viability of potential repair and construction obstacles.

Public Works

Discussion was held regarding updates on Logan Street/PWSA work. Discussed One Calls and a potential house tear down.

Discussion was held regarding Utility work. No new updates.

Discussion was held regarding the Winter Schedule. No snow removal due to no snow.

Discussion was held regarding the public works schedule. Joe and Eddie are working on.

Police Report

Discussion was held regarding February activity updates. Agility tests for potential new officers next week.

Discussion was held regarding Social Work updates. Booked solid.

Planning Commission

Discussed February planning commission meeting. Approved a second single family home, with conditions that property owner submits certificates for building to the Planning Commission / Borough.

Zoning Hearing Board

Discussion regarding 141 Evergreen Avenue. Moved to executive session.

Tree Committee

Discussion was held regarding appointing two more members to the Tree Committee: Trevor Southworth and Joe Galeska.

Discussion was held regarding adopting a Borough Flower. Possibly setting up online voting for the flower.

Items from Council Members

Mayor Spoales – 1. Street Steward meeting at the Library – adopt a street, keep it clean. 3/7/2023 at 7pm. 2. Sidewalk in front of 220 North, when will it be fixed?

Councilperson Rudar – Issues at the top of Maryland Avenue; vehicle got stuck.

Councilperson Halt – Discussed getting Borough branded shirts for council and select staff to wear to Borough and certain events. Shirts need to be ordered soon.

Councilperson Stout – Concerns about Federal government employee TikTok ban, will this trickle down to municipal employees?

Council President Machajewski – Discussed audit at the Borough.

Manager Figas – 1. Bauerlein and Klopfer – parking issues. Lines need updated and painted, taking a closer look at parking problems.

2. Open Door PGH – Bonnie Evans reached out to the Borough, proposed June 17th. Need a 10x10 tent for volunteers, info booth. No parking meters enforced that day. Open Door PGH allows individuals to see inside historical buildings.

3. 412 Food Rescue – Looking to use dock at MCC and room for food distribution. May go to Christ Lutheran and use MCC as backup.

4. Liquid Fuels Letter received - \$83,723.31

Unfinished Business

Discussion was held regarding Employee Handbook updates.

Discussion was held regarding the purchase of police vehicles.

Discussion was held regarding 2023 Industrial Appraisal. This is an exterior and interior review of the buildings, as well as items in the office, such as technology and devices.

Discussion was held regarding an RFP from PCRG for a VISTA Student. Set to start in May, thru September.

Discussion was held regarding Easy Llama training. Suggested that Council Members should complete training.

Adjournment

The public meeting was adjourned at 7:32pm.

Meeting then went into executive session.

James Machajewski, Jr., President

Eddie Figas, Borough Manager