

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Millvale Borough Building, 501 Lincoln Avenue**  
**Tuesday, February 7, 2023**

Council Workshop was called to order at 6:06pm.

Roll Call

Council Members: President James Machajewski  
Vice-President Al Atkinson  
Paul Bossung  
Katie Dembowski – arrived 6:10pm  
Tyler Halt – via Zoom  
Denise Rudar – via telephone  
William Stout - absent  
Brandon Burn

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Office Administrator Michele Revay, Solicitor Cambest, Engineer Bob Maher, Zoning & Planning Director Aaron Flook

**A Moment of Silence was held in honor of McKeesport Police Officer Sean Sluganski.**

Public Comments

None.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days
- President Biden to end Federal COVID-19 emergency by May 11<sup>th</sup>.

New Business

Discussion was held regarding Employee Handbook updates.

Discussion was held regarding the purchase of police vehicles. No Ford Explorers will be available to purchase until March. Discussion to be put on next week's agenda.

Discussion was held regarding 2023 Industrial Appraisal. This is an exterior and interior review of the buildings, as well as items in the office, such as technology and devices.

Discussion was held regarding the VFW Boxing at MCC on March 11, 2023.

Discussion was held regarding ALCOSAN & Grow program, stormwater management and infrastructure.

Discussion was held regarding an RFP from PCRG for a VISTA Student. Est. cost between \$4000.00 and \$8000.00.

Discussion was held regarding Keystone Collections - \$152,448.64 collected in 2022 for delinquent taxes and fees.

Events/Programming

Discussion was held regarding the ALOM Conference – 4/13-16 @ Seven Springs.

Zoning/Community Development/Code Report

Discussion was held regarding Smart Gov. Software – progressing. Mid July or Early August roll out.

Discussion was held regarding Land Use Chart.

Borough Engineer

Gateway Engineers

Mr. Maher reported on engineering activities for the month of February.

**C-42000-2022 General Engineering**

Gateway continued to assist the Borough with review of projects and grant opportunities.

**C-42004-2022 MS4 Compliance Work**

We are continuing to develop a plan and will follow up on proposed projects required for MS4 compliance and updates to the Pollutant Reduction Plan report

**C-4206-0002 2022 ARLE Grant Application**

The Automated Red Light Enforcement (ARLE) grant funding awards were announced in January 2023. The Borough was not awarded funding for the submitted grant application to replace the signal equipment at the intersection of Grant Avenue and Sherman Street. Will review for submission to the next grant cycle.

#### **C-42007-2022 Road Program**

We met with Public Works to review the proposed roads for the 2022 program. The bids were received on May 23<sup>rd</sup>, 2022. Two bids were received for each of the four base bids, and one add alternate project. Council awarded two streets (O'Brien Street and Forest Street) to A. Folino Construction. A pre-construction meeting was conducted with Folino, and a field meeting was held with their wall subcontractor on October 20<sup>th</sup>. The wall construction has been completed with the exception of a few cap stone that have been ordered and will be installed upon manufacture. The paving is planned to be shifted to the spring of 2023 and we have received a signed change order from them indicating their commitment to complete the project prior to May 15<sup>th</sup> at no additional cost.

#### **C-42010-0008 CDBG Grants**

CD 48 Lincoln Avenue ADA Ramp Project bid opening occurred on September 29, 2022, at the NHCOC Office. The apparent low bidder is Santamaria Landscape & Cement Contractors, Inc. at \$42,000.00. The construction estimate was \$47,210.00 plus 10% contingency. Work was scheduled to begin in November, however, due to the weather, they have requested to complete this work in the spring. NHCOC approved work to begin spring 2023, first warm stretch.

No Update

CD 49 Logan Street Repair Pre-Application was approved. The Full-Application was submitted to NHCOC prior to the November 11, 2022 deadline.

No updates

#### **C-42026-0000 GLG Grant Application Cycle 8**

Gateway assisted with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue. The grant application was submitted on Monday, January 30<sup>th</sup> with award announcements anticipated around July of 2023.

No Updates

#### **C-42027-0001 Bridge Planning**

Gateway attended meetings with the Borough and PennDOT to discuss April 2022 inspection findings. The analysis for each bridge was updated and the results require a reduction in posting for two of the bridges and require closure of two of the bridges. Freemont Street and Lincoln Avenue bridges were required to be closed, Grant Avenue (17 tons to 6 tons) and Klopfer Street (22/33 to 20/30 tons) required posting reductions. Several options for funding were discussed at the latest meeting held on February 1, 2023. Gateway will be inspecting the bridges to determine potential repair options for each structure. Any repair options approved the Borough will be submitted to PennDOT for their feedback.

#### Public Works

Discussion was held regarding updates on Logan Street/PWSA work.

Discussion was held regarding Utility work. No new updates.

Discussion was held regarding the Winter Schedule. No snow removal due to no snow.

Discussion was held regarding the public works schedule. Joe and Eddie are working on.

#### Police Report

Discussion was held regarding January activity updates.

Discussion was held regarding Social Work updates.

Civil Service exam scheduled to be held on February 11.

#### Planning Commission

Discussion was held regarding Conditional Use for property located at 151 Evergreen Ave (79-D-41), located in the Commercial Zoning District. Property executor wishes to change the use of the property from a single family home to a two family home. This use is allowed in a commercial zoning district. Planning commission voted to recommend conditional use on January 17, 2023, 3-1 decision, with no conditions recommended. Public review to be held on 2/13/2023.

#### Zoning Hearing Board

Discussion regarding 141 Evergreen Avenue. March 7, 1:30pm, there will be a conference with a judge.

#### Items from Council Members

Mayor Spoales – Girty's Run Meeting at MCC, Feb 23, 2023. Go Fund Me for New Sun Rising and Sprezzatura due to the fire.

Councilperson Rudar – There is a pipe on Maryland Ave, draining into street and freezing over.

Councilperson Halt – Discussed getting Borough branded shirts for council and select staff to wear to Borough and certain events.

Council President Machajewski – Commented on a busy January – from the fire at the former Millvale Moose on 1/30, the bridge closures, Waste Management changes and public transportation service changes.

Manager Figas – Nora Peters will be leaving her position as library director.

#### Unfinished Business

Discussion was held regarding Millvale VFD elections. Council will recognize and ratify Karl Cavanaugh as Chief.

#### Adjournment

The public meeting was adjourned at 7:21pm.

Meeting then went into executive session.

James Machajewski, Jr., President

Eddie Figas, Borough Manager