

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Millvale Borough Building, 501 Lincoln Avenue
Tuesday, January 3, 2023

Council Workshop was called to order at 6:01pm.

Roll Call

Council Members: President James Machajewski
Vice-President Al Atkinson
Paul Bossung
Katie Dembowski – arrived 6:10pm
Tyler Halt
Denise Rudar
William Stout
Brandon Burn - absent

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Office Administrator Michele Revay, Solicitor Cambest (arrived 6:06pm), Engineer Bob Maher, Zoning & Planning Director Aaron Flook

A Moment of Silence was held in honor of the Brackenridge Police Department, all first responders and police.

Public Comments

None.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days

New Business

Discussion was held regarding NHCOC Trash Bids. We are approving a mailer to be sent to households from Waste Management regarding billing/trash receptacle changes/updates.

Discussion was held regarding various board appointments.

- Tree Committee (open)
- Vacancy Board – Patricia Knerim
- Educational Service Board – Ashley Hilliard
- Zoning Hearing Board – Jennifer Jo Mendak (re-appointment)
- Planning Commission – Jorge Lima, Mary Catherine Sikora (re-appointment)
- ACBA – Mayor Spoales, President Machajewski
- CONNECT – (open), Councilperson Stout, Manager Figas
- ANTCC – Manager Figas, Borough Treasurer Cavanaugh
- GRJSA – Karl Cavanaugh
- NHCOC – Vice President Atkinson, President Machajewski
- MCDCC – Mayor Spoales
- TCLB – President Machajewski, Manager Figas

Discussion was held regarding the exoneration of Tax Collector Scott Davis for uncollected 2022 Real Estate Taxes and turn them over to Keystone Collections.

Discussion was held regarding appointing Engineer Bob Maher of Gateway Engineers as Project Manager, completing the term of Engineer Jenn Slagle.

Discussion was held regarding establishing reasonable attorney costs of collection for delinquent real estate tax accounts and impose the cost of such collection upon the delinquent tax payer.

Events/Programming

Discussion was held regarding January 29, 2023 – MCC – Millvale's Got Talent.

Discussion was held regarding April Blood Drive – MCC.

Zoning/Community Development/Code Report

Discussion was held regarding Smart Gov. Software – in construction stage.

Discussion was held regarding Land Use Chart. There will be a public hearing.

Discussion was held regarding Intern Jimmy Burn – starting with the Borough next week.

Borough Engineer

Gateway Engineers

Mr. Maher reported on engineering activities for the month of January.

C-42000-2022 General Engineering

Gateway continued to assist the Borough with review of projects and grant opportunities.

C-42004-2022 MS4 Compliance Work

We are continuing to develop a plan and will follow up on proposed projects required for MS4 compliance and updates to the Pollutant Reduction Plan report

C-4206-0002 2022 ARLE Grant Application

Gateway assisted with the preparation of an application for Automated Red Light Enforcement (ARLE) grant funding for the full replacement of the signal equipment at Grant Avenue and Sherman Street.

The application awards are anticipated to be announced in December 2022.

C-42007-2022 Road Program

We met with Public Works to review the proposed roads for the 2022 program. The bids were received on May 23rd, 2022. Two bids were received for each of the four base bids, and one add alternate project. Council awarded two streets (O'Brien Street and Forest Street) to A Folino Construction. A pre-construction meeting was conducted with Folino, and a field meeting was held with their wall subcontractor on October 20. The wall construction has been completed with the exception of a few cap stone that have been ordered and will be installed upon manufacture. The paving is planned to be shifted to the spring of 2023 and we are working with Folino to get a commitment letter prior to shifting this work into 2023.

C-42010-0008 CDBG Grants

CD 48 Lincoln Avenue ADA Ramp Project bid opening occurred on September 29, 2022, at the NHCOC Office. The apparent low bidder is Santamaria Landscape & Cement Contractors, Inc. at \$42,000.00. The construction estimate is \$47,210.00 plus 10% contingency. Work was scheduled to begin in November, however, due to the weather, they have requested to complete this work in the spring. CD 49 Logan Street Repair Pre-Application submission was approved. The Full Application was submitted to NHCOC prior to the November 11, 2022 deadline.

C-42021-2020 Demolition Contract

Project complete.

C-42026-0000 GLG Grant Application Cycle 8

Gateway is assisting with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue.

The grant application period is officially open in January 2023; however, the program requirements include the preparation and coordination of a Scoping Form to introduce the proposed project to PennDOT in advance of the application period. Gateway has started this form and will coordinate with the Borough for finalization and submission.

Public Works

Discussion was held regarding updates on Logan Street/PWSA work. No update info available from PWSA.

Manager Figas is in contact with the Reserve Township manager.

Discussion was held regarding Utility work. No new updates.

Discussion was held regarding the Winter Schedule.

Discussion was held regarding adding repainting of MCC to the schedule.

Discussion was held regarding compliments on road salting and snow removal during the late December weather event.

Police Report

Discussion was held regarding the Sergeants' Exam updates.

Discussion was held regarding December activity updates.

Discussion was held regarding Social Work updates.

Civil Service exam scheduled to be held on February 11.

Planning Commission

December report to be submitted next week.

Zoning Hearing Board

Discussion regarding 141 Evergreen Avenue, moved to executive session.

Items from Council Members

Mayor Spoales – Millvale's Got Talent – Jan 29; Flags at half-staff for Chief McIntire.

Councilperson Dembowski – Lincoln & North by Salon 22 – water not draining into storm sewer.

Councilperson Rudar – Mt. Alvernia appreciated the carolers at Christmas time.

Unfinished Business

Discussion was held regarding Ross West View EMS Funding Ordinance. No update, public hearing next week.

Discussion was held regarding Animal Ordinance.

Discussion was held regarding ALOM Meeting – Grand Concourse, January 19th.

Discussion was held regarding ACBA Meeting – Rivers Casino, February 4.

Discussion was held regarding ALOM Conference – Seven Springs – April 13-16.

Adjournment

The public meeting was adjourned at 7:15pm.

Meeting then went into executive session.

James Machajewski, Jr., President

Eddie Figas, Borough Manager