

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Millvale Borough Building, 501 Lincoln Avenue
Tuesday, November 1, 2022

Council Workshop was called to order at 6:03pm.

Roll Call

Council Members: President James Machajewski
Vice-President Al Atkinson
Paul Bossung
Katie Dembowski – arrived 6:08pm
Tyler Halt
Denise Rudar
William Stout
Brandon Burn

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Office Administrator Michele Revay, Solicitor Cambest, Engineer Jen Slagle, Zoning & Planning Director Aaron Flook

Public Comments

Cathy Sikora – Questions to Gateway Engineers regarding Paving/Drainage/Asphalt issues on Sheridan Street.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days. Next round of Booster shots, flu shots.

New Business

Discussion was held regarding ACBA Holiday Party, December 1, 2022.
Discussion was held regarding NHCOC trash bids. Working through issues, WM is the low bidder.
Discussion was held regarding the ALOM legislative reception, January 19, 2023 at the Grand Concourse.
Discussion was held regarding the upcoming ordinance hearing. Three ordinances, will be held next week.
Discussion was held regarding banners in Millvale. Military Banners – May-November; Holiday Banners – November-late January; and New Banners in January-May. Banners from other groups like non-profits, Millvale Borough banners.

Events/Programming

Discussion was held regarding Holiday planning.
Discussion was held regarding the Senior luncheon. Advertise with fliers and online/social media.
Discussion was held regarding the Employee holiday party.

Zoning/Community Development/Code Report

Discussion was held regarding Smart Gov. Software – Continuing to move forward.
Discussion was held regarding the Animal Ordinance per Magistrate. Needs updating, Aaron is rewriting it.
Discussion was held regarding Land Use Chart. Will be completed by the end of the year.

Borough Engineer

Gateway Engineers

Ms. Slagle reported on engineering activities for the month of October.

C-42000-2022 General Engineering

Gateway continued to assist the Borough with review of projects and grant opportunities.

C-42004-2022 MS4 Compliance Work

We are continuing to develop a plan and will follow up on proposed projects required for MS4 compliance and updates to the Pollutant Reduction Plan report. Gateway worked with public works to update the storm maps based on field investigation from the Borough. Gateway also worked with the Borough to finalize the annual report due to the DEP on September 30th.

C-4206-0002 2022 ARLE Grant Application

Gateway assisted with the preparation of an application for Automated Red Light Enforcement (ARLE)

grant funding for the full replacement of the signal equipment at Grant Avenue and Sherman Street. The application awards are anticipated to be announced in December 2022.

C-42007-2022 Road Program

We met with Public Works to review the proposed roads for the 2022 program. The bids were received on May 23rd, 2022. Two bids were received for each of the four base bids, and one add alternate project. Council awarded two streets (O'Brien Street and Forest Street) to A Folino Construction. A pre-construction meeting was conducted with Folino, and we are working with them regarding schedule for start.

C-42010-0008 CDBG Grants

CD 48 Lincoln Avenue ADA Ramp Project bid opening occurred on September 29, 2022, at the NHCOC Office. The apparent low bidder is Santamaria Landscape & Cement Contractors, Inc. at \$42,000.00. The construction estimate is \$47,210.00 plus 10% contingency. CD 49 Logan Street Repair Pre-Application submission was completed on September 9, 2022, to the County.

C-42021-2020 Demolition Contract

Meyers Construction completed demolition of 21& 23 Friday Street on August 30, 2022. Siding work for 25 Friday Road started on 9/26/2022 and is expected to be complete on September 30, 2022.

Public Works

Discussion was held regarding updates on Logan Street/PWSA work. No update info available from PWSA. Discussion was held regarding Utility work. No new updates. Discussion was held regarding Trash Can updates. Cans were delivered, will start installing in a few weeks. Discussion was held regarding holidays. Veterans banners going down, tree will go up at McCarthy Park around Thanksgiving.

Police Report

Discussion was held regarding the Sergeants' Exam updates. Moved to executive session. Discussion was held regarding October activity updates. Discussion was held regarding Social Work updates. Will be updated next week. Advertising was done for the civil service exam.

Planning Commission

No agenda, thus no meeting.

Zoning Hearing Board

Discussion regarding 141 Evergreen Avenue, no resolution. New hearing is on November 23.

Items from Council Members

Mayor Spoales – Blood drive on 11/6/22 from 8:30am-1:30pm at Holy Spirit Church.
Councilwoman Dembowski – Bricks in front of former Ton Pottery are loose. 216 North.
Jr. Councilperson Burn – Accepted into Citadel.
Council President Machajewski – Council meeting is next Monday, due to Voting on Tuesday, November 8.

Unfinished Business

Discussion was held regarding Ross West View EMS Funding Considerations
Discussion was held regarding end-of-year resolutions: salary, fee schedule, budget adoption, TAN, police pension, Act 172 renewal, tax enactment, tax collector exoneration, collection fees.
Discussion was held regarding planning commission appointment, vacancy board appointment and educational board appointment.
Discussion was held regarding the 2023 calendar – first meeting of the year, January 3. Set meeting dates and times for Council and planning.
Discussion was held regarding Act 57 Resolution – requires real estate tax collectors to waive additional charges on a real estate tax bill under certain circumstances if a property owner did not receive their tax bill, and waiver is requested within a year of the property transfer.
Discussion was held regarding delegate appointments, commission, etc., appointments.
Discussion was held regarding the budget – fees, tax and salary.

Adjournment

The meeting was adjourned at 6:51pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager