

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Millvale Borough Building, 501 Lincoln Avenue**  
**Tuesday, October 4, 2022**

Council Workshop was called to order at 6:00pm.

Roll Call

Council Members: President James Machajewski  
Vice-President Al Atkinson  
Paul Bossung  
Katie Dembowski – arrived 6:16pm  
Tyler Halt  
Denise Rudar  
William Stout  
Brandon Burn - absent

Also in attendance: Assistant Borough Manager Joe Kypta, Police Officer Mike Dickson, Office Administrator Michele Revay, Solicitor Cambest, Engineer Jen Slagle, Zoning & Planning Director Aaron Flook

Public Comments

Cathy Sikora – Thanks to Chief Komoroski for work on police matters.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days
- Discussion was held regarding ARPA Grant. ARPA Funds received, \$192,000.00.

New Business

Discussion was held regarding the Senior Holiday Luncheon. Council is looking to return to an in-person event, the weekend of December 3 & 4.

Discussion was held regarding TCLB Disposition of properties – 37 Lawrence, 12 Joseph, 1042 Evergreen. Demo started on 37 Lawrence.

Discussion was held regarding NHCOC Trash Bids. Bids are due at the end of October.

Discussion was held regarding Planning Commission Appointment, Vacancy Board Chairperson Appointment and Educational Board Appointment. Will discuss further next week.

Discussion was held regarding purchase of Holiday tree, lights and additional equipment/needs of public works, not to exceed \$500.00.

Discussion was held regarding end of year resolutions; salary, fee schedule, budget adoption, TAN, Police Pension, Act 172 renewal, Tax enactment, Tax collector exoneration, collection fees.

Discussion was held regarding 2023 Calendar: first meeting of the year (January 3); set meeting dates and times for Council and Planning.

Discussion was held regarding delegate appointments, commission etc. appointments.

Discussion was held regarding ACT 57 Resolution, which requires real estate tax collectors to waive additional charges on a real estate tax bill under certain circumstances if a property owner did not receive their tax bill, and a waiver is requested within a year of property transfer.

Discussion was held regarding a request from Ross/West View EMS to hold a date in December for their annual children's party. December 10<sup>th</sup>.

Events/Programming

Discussion was held regarding Millvale Days (September 15/16/17). We had 3 beautiful days for Millvale Days, there were some minor issues with the amusement company.

Discussion was held regarding Halloween Trick r' Treat. Trick r' Treat will be held in Millvale Borough on Monday, October 31, 2022 from 5:30pm-8:00pm. Information has been posted to the Borough Website, and will be posted on social media. Element Church is holding a Halloween event in GAP Park with a warm clothes giveaway and candy.

Discussion was held regarding preliminary Holiday planning.

Zoning/Community Development/Code Report

Discussion was held regarding Smart Gov. Software – Continuing to move forward, more updates in November. In phase 2.

Discussion was held regarding Land Use Chart. Will be completed by the end of the year.

#### Borough Engineer

Gateway Engineers

Ms. Slagel reported on engineering activities for the month of September.

#### **C-42000-2022 General Engineering**

Gateway continued to assist the Borough with review of projects and grant opportunities.

#### **C-42004-2022 MS4 Compliance Work**

We are continuing to develop a plan and will follow up on proposed projects required for MS4 compliance and updates to the Pollutant Reduction Plan report. Gateway worked with public works to update the storm maps based on field investigation from the Borough. Gateway also worked with the Borough to finalize the annual report due to the DEP on September 30th.

#### **C-4206-0002 2022 ARLE Grant Application**

Gateway assisted with the preparation of an application for Automated Red Light Enforcement (ARLE) grant funding for the full replacement of the signal equipment at Grant Avenue and Sherman Street. The application awards are anticipated to be announced in December 2022.

#### **C-42007-2022 Road Program**

We met with Public Works to review the proposed roads for the 2022 program. The bids were received on May 23<sup>rd</sup>, 2022. Two bids were received for each of the four base bids, and one add alternate project. Council awarded two streets (O'Brien Street and Forest Street) to A Folino Construction. A pre-construction meeting was conducted with Folino, and we are working with them regarding schedule for start.

#### **C-42010-0008 CDBG Grants**

CD 48 Lincoln Avenue ADA Ramp Project bid opening occurred on September 29, 2022, at the NHCOC Office. The apparent low bidder is Santamaria Landscape & Cement Contractors, Inc. at \$42,000.00. The construction estimate is \$47,210.00 plus 10% contingency. CD 49 Logan Street Repair Pre-Application submission was completed on September 9, 2022, to the County.

#### **C-42021-2020 Demolition Contract**

Meyers Construction completed demolition of 21& 23 Friday Street on August 30, 2022. Siding work for 25 Friday Road started on 9/26/2022 and is expected to be complete on September 30, 2022.

#### Public Works

Discussion was held regarding updates on Logan Street/PWSA work. No update info available from PWSA.

Discussion was held regarding Utility work. No new updates.

Discussion was held regarding Trash Can updates. Delivery at the end of this week.

Discussion was held regarding Evergreen Avenue. Paving issues are ongoing.

#### Police Report

Discussion was held regarding the Sergeants' Exam updates.

Discussion was held regarding September activity updates.

Discussion was held regarding Social Work updates.

Advertising was done for the civil service exam.

Chief applied for a grant for new body cameras, \$31,000.00.

There were 261 calls, 17 arrests and 21 citations.

#### Planning Commission

No agenda, thus no meeting.

#### Zoning Hearing Board

Discussion regarding 141 Evergreen Avenue, no resolution. New hearing is on November 23.

#### Items from Council Members

Mayor Spoales – November Blood Drive has been moved to January 6, 2023.

Councilman Bossung – Millvale Music Festival Harvest Fest – 10/8/22 – Millvale Riverfront.

Councilwoman Halt – Millvale Businesses/Orgs in City Paper Best of 2022. 22 of them were in the top 3 ranks.

Councilman Stout – Questions regarding park grants.

#### Unfinished Business

Discussion was held regarding Ross West View EMS Funding Considerations

Discussion was held regarding Budget Overview, timing and project submission.

Discussion was held regarding Lyons Way Parking – signs are up and lines are painted.

Discussion was held regarding the Flood Ordinance, Short-term rentals, code enforcement ticket updates, as well as Land Use – 2023 updates.

#### Adjournment

The meeting was adjourned at 7:15pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager