

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Millvale Community Center, 416 Lincoln Avenue**  
**Monday, December 7, 2021**

Council Workshop was called to order at 6:00pm.

Roll Call

Council Members: President James Machajewski  
Vice-President Al Atkinson  
Paul Bossung  
Katie Dembowski - absent  
Patty Harpur  
William Stout  
Jack Varley

Also in attendance: Borough Manager Eddie Figas, Police Chief Tim Komoroski, Office Administrator Michele Revay, Solicitor Kuzma

Public Comments

Correspondence regarding the Holiday Display on the island across from Wokutch Auto Body. Discussion was moved to executive session.

Bobby Smith – Lemon Tree Pittsburgh. Looking to open a coffee shop in Millvale, interested in using our kitchen at MCC as a commissary.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days. Meetings to remain at MCC through the end of 2021, at 6pm.
- Discussion was held regarding COVID-19 general updates. Continued following of County, Commonwealth and Federal guidelines.
- Discussions were held regarding COVID-19 Testing at the Millvale Community Center. Testing will correspond with the Mr. Smalls Theater concert schedule. Testing will be provided by Curative. Dates for appointments are listed on the Curative website. Mayor Spoales received reports that walk-in patients were being turned away, council discussed checking in to rectify that.
- Discussion continuing regarding Booster clinics via Squirrel Hill Health Center in the future.

New Business

Discussion held resolution and ordinance final reviews. No major changes.

1. Resolution No. 2809 Salary
2. Resolution No. 2810 Police Retirement
3. Resolution No. 2811 Budget Adoption
4. Resolution No. 2812 Fee Schedule
5. Resolution No. 2813 TAN
6. Ordinance No. 2807 – Tax Levy for 2022
7. Ordinance No. 2808 – CO2 Ordinance (final review)

Discussion was held regarding opening Pavilion and MCC Rentals for 2022 on December 9, 2021 at 9am.

Discussion was held regarding Junior Council Person Program letter. Brandon Burn, term December 2021 – June 2023.

Discussion was held regarding use of MCC on Dec 19, 2021 from 10am-12pm by the Millvale Youth for Santa and Snacks.

Discussion was held regarding Adopt A Street Tree program.

Discussion was held regarding Coalition Against Bigger Trucks. More information is needed.

Discussion was held regarding a real estate assessment appeal for 15 Howard Street. OK to send to solicitor for appeals process.

Events/Programming

Discussion was held regarding Senior Luncheon. President Machajewski reports that 119 meals were delivered to the senior community. Thank you to all who volunteered.

Discussion was held regarding various Holiday events in the Borough.  
Discussion was held regarding upcoming Employee Lunch on 12/15/21.  
Discussion was held regarding office holiday closures – December 12/24-27, 31.

#### Zoning/Community Development/Code Report

Discussion was held regarding the CO2 Ordinance (2808).

#### Borough Engineer

Gateway Engineers

Ms. Slagle reported on engineering activities for the month of November.

#### **C-42000-2021 General Engineering**

Gateway followed up on issues relative to structural damage and demos.

#### **C-42004-2021 MS4 Compliance Work**

Gateway assisted the Borough in preparation for the MS4 audit inspection that was held on July 27th, 2021. The DEP inspection report listed no violations, however we will meet with the Borough to review the recommendations, including review of the salt storage facility for structural improvements. The annual report is due September 30, 2021. Additionally, we will need to focus on updating the Pollutant Reduction Plan report and projects to be completed by March 2023.

#### **C-42007-2021 Road Program**

The full program with alternates was awarded to Mele & Mele & Sons by Council for a contract total amount of \$135,180.25. The road program has been completed including line striping. Payment Application #1 in the amount of \$130,000.25 was sent over on July 21, 2021 and Gateway recommends payment. Gateway will work with the contractor to finalize the contract, secure the maintenance bond, and recommend final payment after the change order for the Petrotac on North Avenue (to minimize the reflective cracking from the old rail lines) is finalized with Mele & Mele. These documents will be prepared and ready for the next Borough meeting.

#### **C-42010-0005 CDBG Grants**

CDBG 47 Lincoln Avenue ADA Ramps bids were due to the NHCOG office on September 23, 2021. Preliminary CDBG 48 applications were due to NHCOG by Friday, September 10, 2021.

#### **C-42019 Mary Street Slide**

There are no new updates.

#### **C-42021-2020 Demolition Contract**

There are no new updates since last month's report.

#### **C-42023 Wessel Alley Due Diligence**

No new updates from Gateway.

#### Public Works

Discussion was held regarding Public Works project updates.

Discussion was held regarding additional utility work by PWSA and Peoples Gas.

Discussion was held regarding the Natural Playspace construction. Project nearing completion.

Discussion was held regarding 2022 Public Works projects,

#### Police Report

Discussion was held regarding general police updates.

Discussion was held regarding the scheduling of the Sergeant's exam and advertising of the exam.

Discussion was held regarding Meet and Greet with the Social Workers on 12/16 at MCC.

Discussion was held regarding advertising for crossing guards and part-time officers.

#### Planning Commission

No report due to no agenda.

#### Items from Council Members

President Machajewski –

1. Etna Council President Ramage's retirement party recap, Mayor Spoales presented a proclamation from Millvale Borough for 52 years of service to the Etna Community.
2. Library MOU signed off on.

Mayor Spoales –

1. Thanks to all who helped with Senior Luncheon.
2. 12/8 – Millvale Food Committee Meeting regarding 524 Grant Ave.
3. Food Distro on December 14 from 3pm – 5pm. Need help unloading and packing from 10am – 2pm.

Food distro is 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month – will go thru March 2022.  
4. January 25<sup>th</sup> Health Screenings and Flu Shots.  
Councilman Bossung – Launching Millvale Music Fest 2022 info soon.  
Councilwoman Harpur – Thank you to all who helped out with Senior Luncheon.  
Manager Figas – Boroughs Association Annual Banquet – Feb 5<sup>th</sup> at Rivers Casino.

#### Unfinished Business

Discussion was held regarding Comcast phone and fiber upgrades.  
Discussion was held regarding Consent order from ALCOSAN and GRJSA.  
Discussion was held regarding FEMA CRS, Triboro quote from KLH – no changes.  
Discussion was held regarding Reorganization Meeting review – January 3, 2022.

#### Adjournment

The meeting was adjourned at 7:16pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager