

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Millvale Community Center, 416 Lincoln Avenue
Monday, October 4, 2021

Council Workshop was called to order at 6:02pm.

Roll Call

Council Members: President James Machajewski
Vice-President Al Atkinson
Paul Bossung (6:42pm)
Katie Dembowski
Patty Harpur
William Stout
Jack Varley

Also in attendance: Engineer Jenn Slagle, Borough Manager Eddie Figas, Police Chief Tim Komoroski, Solicitor Dalfonso, Code Officer Karl Cavanaugh – via ZOOM, Administrative Accountant Sheri Cavanaugh – via ZOOM, Office Administrator Michele Revay

Discussion began with a Public Comment Correspondence from Marlane Vujevich, 621 Stanton Ave. She is concerned about the state of 620 Stanton Avenue. Manager Figas is seeking council permission to respond to Marlane.

Covid-19 Updates

- Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days. Meetings to remain at MCC through the end of 2021, at 6pm.
- Discussion was held regarding COVID-19 general updates. Continued following of County, Commonwealth and Federal guidelines.

New Business

Discussion was held regarding a proclamation for Etna Borough Council President Pete Ramage. He has a combined 52 years of service to the Etna Community.

Discussion was held regarding Banner Community Application Submittal.

Discussion was held regarding the 2022 Calendar.

Discussion was held regarding the 2022 Reorganization Meeting. The meeting will be held on Tuesday January 4, 2022 (1/03/22 is the observed New Years Holiday for the Borough.) Discussed at the reorg meeting: Election of Council president and vice-president. Appointments and rectify contracts for Police Chief and Borough Manager. Appoint Treasurer, Code Officers, Zoning Officer, Vacancy Board, Engineer, Solicitor, Building Official, Auditor, Newspaper and Depository. Set all Council and Planning Commission meeting dates, times and place. Vote to allow Council meeting participation by telecommunication.

Discussion was held regarding end of year resolutions; salary, fee schedule, budget adoption, TAN, Police Pension, Act 172 renewal, Tax enactment.

Discussion was held regarding 2022 MMOs.

Discussion was held regarding Lease and Rent review, Appointments.

Discussion was held regarding Preliminary Budget Overview.

Events/Programming

Discussion was held regarding Millvale Days recap. 3 beautiful days, thanks to all involved – great success.

Discussion was held regarding Fall Harvest Music Festival – Held on 10/9, 4pm -10pm at the Riverfront Pavilion (discussed by Melissa Mason, Millvale Music Festival Committee).

Discussion was held regarding Halloween events. Trick or Treat – 10/31 from 5:30pm – 8pm. Millvale Youth Dance will also be holding a Halloween Outdoor Haunted House.

Zoning/Community Development/Code Report

Discussion was held regarding various ordinance updates.

Discussion was held regarding signage.

Discussion was held regarding recreational vehicles.

Discussion was held regarding solar power.

Borough Engineer

Gateway Engineers

Ms. Slagle reported on engineering activities for the month of September.

C-42000-2021 General Engineering

Gateway followed up on issues relative to structural damage and demos.

C-42004-2021 MS4 Compliance Work

Gateway assisted the Borough in preparation for the MS4 audit inspection that was held on July 27th, 2021. The DEP inspection report listed no violations, however we will meet with the Borough to review the recommendations, including review of the salt storage facility for structural improvements. The annual report is due September 30, 2021. Additionally, we will need to focus on updating the Pollutant Reduction Plan report and projects to be completed by March 2023.

C-42007-2021 Road Program

The full program with alternates was awarded to Mele & Mele & Sons by Council for a contract total amount of \$135,180.25. The road program has been completed including line striping. Payment Application #1 in the amount of \$130,000.25 was sent over on July 21, 2021 and Gateway recommends payment. Gateway will work with the contractor to finalize the contract, secure the maintenance bond, and recommend final payment after the change order for the Petrotac on North Avenue (to minimize the reflective cracking from the old rail lines) is finalized with Mele & Mele. These documents will be prepared and ready for the next Borough meeting.

C-42010-0005 CDBG Grants

CD 47 Lincoln Avenue ADA Ramps bids are due to the NHCOC office on September 23, 2021. Preliminary CD 48 applications are due to NHCOC by Friday, September 10, 2021. Gateway prepared and submitted pre-application on September 3, 2021.

C-42019 Mary Street Slide

There are no new updates.

C-42021-2020 Demolition Contract

There are no new updates since last month's report.

C-42023 Wessel Alley Due Diligence

No new updates from Gateway.

Public Works

Discussion was held regarding Public Works project updates.

Discussion was held regarding Evergreen Avenue Water Main replacement completion.

Discussion was held regarding additional utility work by PWSA and Peoples Gas. Peoples Gas out of town this week.

Discussion was held regarding the Natural Playspace construction. Just need signage.

Discussion was held regarding Public Works vehicle signage and identification updates.

Discussion was held regarding tree cutting at the River Front, VFW and Ballfield.

Discussion was held regarding Holiday decorations and a Christmas tree.

Police Report

Discussion was held regarding general police updates.

Discussion was held regarding the scheduling of the Sergeant's exam and advertising of the exam.

Discussion was held regarding recent burglaries on Stanton Ave.

Discussion was held regarding the recent vandalism prior to Millvale Days. The actors involved are to be charged with criminal mischief.

Discussion was held regarding Officers McDonough and Egerter receiving the Amen Corner Award for their exemplary police work.

Planning Commission

No report due to no agenda.

Items from Council Members

Councilman Stout – Discussed the many businesses and organizations in Millvale who received awards and accolades from Pittsburgh City Paper in their Best of Pittsburgh issue.

Council Vice President Atkinson – Discussed a neighbor dispute that was brought to his attention.

Council President Machajewski – Discussed that according to Brian McCall, of Maher Dussel – that the Borough's audit was in order.

Unfinished Business

Discussion was held regarding FEMA CRS, Triboro joint quote from KLH – no change.

Discussion was held regarding Comcast phone and fiber upgrades for the office, MCC and River Front pavilion.

Adjournment

The meeting was adjourned at 7:30pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager