

**BOROUGH OF MILLVALE  
COUNCIL MEETING MINUTES  
JANUARY 31, 2012  
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WORKSHOP MEETING 6:00 PM**

COUNCIL PRESENT: MRS. GRIMPE , MR. KELLY, MR. STOUT, MR. ATKINSON, MR. MACHAJEWSKI, MR. VARLEY, MR. WOLOVICH, MRS. PUCCI, MAYOR CINSKI

1. MR KELLY DISCUSSED VENTURE OUTDOORS KAYAK. MILLVALE PROPOSED LEASE FOR THE RIVERFRONT PROPERTY. IT WAS AGREED THEY WOULD PAY THE BOROUGH \$2,000 IN RENT THE FIRST YEAR 1% OF GROSS SALES, 2<sup>ND</sup> YEAR 5% OF GROSS AND THEN THE 3<sup>RD</sup> YEAR 2,200 IN RENT AND 10% OF GROSS. THEY WOULD WANT A SECOND 3 YEAR RENEWAL WITH THE FIRST RIGHT OF REFUSAL. THEY WOULD USE THE TRAILER BUT MAINTENANCE TO BE DONE BY OUR MEN. IT WAS AGREED TO ASK OUR SOLICITOR TO REVIEW THE LEASE AND THAT WE WOULD NOT EXCEED \$2,000 IN REPAIRS. COUNCIL TALKED ABOUT THE ELECTRICITY AND JOHN KELLY WAS GOING TO TALK TO VENTURE OUTDOORS ABOUT PUTTING THEIR OWN METER IN AND SHARING THE COSTS. AGREED 7/0 THIS WOULD BE PUT ON THE FEBRUARY 7<sup>TH</sup> AGENDA.

MR. KELLY ALSO STATED THERE WAS GOING TO BE A MEETING WITH THE DEVELOPERS FOR THE RESTAURANT ON THURSDAY FEBRUARY 2, 2012 AT 9:00 AM.

2. MR. FIGAS GAVE COUNCIL AN UPDATED LIST OF MBDC OFFICERS AND ADVISORY BOARD MEMBERS. SOMEONE FROM THE MBDC WILL BE ATTENDING OUR MEETINGS REGULARLY.

MR. FIGAS PRESENTED THE BOARD WITH A PICTURE OF THE DESIGN OF THE RAIN GARDEN SIGN. COUNCIL LIKED THE SIGN.

MR. FIGAS TALKED ABOUT SPIRIT READY RIDE REQUESTING PERMISSION TO HAVE A BIKE RUN ON AUGUST 18<sup>TH</sup> OR 19<sup>TH</sup> FOR THE SUSAN B KOMEN FOUNDATION. THEY WOULD LIKE TO CLOSE THE T EITHER SHERIDAN OR LINCOLN OFF. WILLING TO DO IT AFTER THE POST OFFICE CLOSSES. COUNCIL TOLD MR. FIGAS THEY ARE WILLING TO DISCUSS IT FURTHER AFTER THEY GET MORE DETAILS.

MR. FIGAS GAVE A RESOLUTION TO COUNCIL ON HOUSE BILL 1950 FOR COUNCIL TO REVIEW. WE NEED TO LOOK INTO GETTING AN OIL AND GAS ORDINANCE. MRS. GRIMPE WAS GOING TO TALK TO THE ATTORNEY ABOUT IT. POSSIBLY TO BE PUT IT ON OUR FEBRUARY 7<sup>TH</sup> AGENDA.

THE COUNCIL ALSO AGREED THAT MR. FIGAS WOULD DO THE NEWSLETTER AND BE REQUIRED TO GET IT OUT ON TIME AND MAKE IT MORE INFORMATIONAL. WILL BE SENT OUT QUARTERLY.

MR. FIGAS STATED HE HAD SOMEONE WHO WAS GOING TO LOOK AT REDESIGNING OUR WEB FOR US AT NO CHARGE, AS LONG AS THE BOROUGH GAVE THEM FREEDOM OF DESIGN. AGREED BY COUNCIL

MR. FIGAS DID PASS OUT THE PENNVEST GRANT PRESS RELEASE. APPROVED BY COUNCIL.

3. COUNCIL DISCUSSED LEASING THE POST OFFICE LOT TO RENAISSANCE FAMILY PRACTICE. IT WAS DECIDED WE WOULD OFFER THEM \$200 FOR HALF AND \$330 FOR THE WHOLE LOT. THE BOROUGH WOULD MAINTAIN THE LOT IN THE WINTER FOR THEM. COUNCIL AGREED TO LINE THE LOT AND THEN TALK TO THEM ABOUT THE LEASE.
4. MR. WOLOVICH TALKED ABOUT 201 NORTH. WE ARE WAITING TO HEAR THE SCHOOL DISTRICTS RESPONSE IN REGARDS TO THEM WAVING THEIR TAXES.
5. COUNCIL DISCUSSED AUDITOR POSITION AND THIS WILL BE PUT ON THE FEBRUARY 7<sup>TH</sup> AGENDA.

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6. COUNCIL DISCUSSED CODE ENFORCEMENT OFFICER APPOINTMENT AND IT WAS AGREED TO PUT IT ON THE FEBRUARY 7<sup>TH</sup> AGENDA .
7. COUNCIL DISCUSSED DOING INVENTORIES OF BOROUGH FACILITIES FOR THE 2013 BUDGET.
8. COUNCIL WILL PASS OUT NEW JOB DESCRIPTION FOR THE FEBRUARY 7<sup>TH</sup> MEETING. DISCUSSED THE SECURITY RELATIONSHIPS WITH MR. SMALL'S. IT WAS AGREED TO LOOK INTO THE ORDINANCE AND THEN DISCUSS IT FURTHER.
9. FINANCIAL RECORDS ARE KEPT IN MANAGER'S AND ASSISTANT'S OFFICE.
10. THE MANAGER STATED WE RECEIVED THE AMOUNT FOR THE TOTAL LOSS ON THE EXPLORER WHICH WAS \$7,625.00. MANAGER IS GOING TO LOOK INTO PRICES FOR A NEW VEHICLE THRU SHACOG.

MANAGER PASSED OUT CONNECT INVOICE AND INFORMATION FOR COUNCIL. IT WAS AGREED THAT MR, STOUT WOULD TAKE THE PLACE OF ED WIRKOWSKI AS OUR DELEGATE, ALONG WITH THE MANAGER AND MAYOR.

MANAGER DISTRIBUTED INFORMATION ON THE COUNTY HAZARD MITIGATION PLAN AND RESOLUTION. COUNCIL WILL REVIEW THE PLAN AND POSSIBLY PASS THE RESOLUTION IN MARCH OR APRIL.

MANAGER DISTRIBUTED FEMA MAP INFORMATION AND NEW APPEAL . PROCESS TO REVIEW.

MANAGER DISTRIBUTED INFORMATION ON THE ALCOSAN MANHOLE STRUCTURE MODIFICATIONS PROJECT IN MILLVALE. COUNCIL AGREED TO INSTRUCT OUR ENGINEER TO TALK TO ALCOSAN AND DETERMINE WHAT WE ARE GOING TO HAVE TO DO FOR OUR RIVERFRONT PARK SEWER LINE.

MANAGER DISTRIBUTED LETTER AND RESOLUTION FROM RICH FITZGERALD. COUNCIL AGREED TO DISCUSS IT AT A LATER MEETING.

MANAGER ASKED IF WE WANTED TO PUT IN AN LGA INTERN GRANT APPLICATION. COUNCIL REPLIED NOT THIS YEAR.

MANAGER STATED THE NEW COMPUTERS SHOULD BE ARRIVING MID FEBRUARY. MR, MACHAJEWSKI ASKED IF THE FIRE DEPARTMENT COULD HOOK UP TO WI-FY FROM OUR SERVICE. COUNCIL AGREED.

MANAGER GAVE INFORMATION ON THE BUS STOP AT THE END OF MILLVALE AND THE COMPLIANT FROM THE OWNER OF THE PROPERTY. PORT AUTHORITY HAS LOOKED INTO IT AND WE ARE TRYING TO WORK OUT A COMPROMISE.

MANAGER TALKED ABOUT PSAB MAGAZINE. THE BOROUGH ORDERED ONE COPY AND IT IS TO BE PLACED IN THE OFFICE FOR COUNCIL TO READ.

MANAGER DISTRIBUTED LAND BANK INFORMATION FROM COG FOR COUNCIL TO REVIEW.

MANAGER DISCUSSED NORTHEAST SECURITIES WANTING OUR ASSETS REMOVED FROM THEIR BANK. COUNCIL ADVISED HER TO SET UP A MEETING.

MANAGER TALKED ABOUT THE JOINT PLANNING WITH ETNA, SHARPSBURG, SHALER AND MILLVALE. THE COUNCIL AGREED IF ETNA DIDN'T WANT TO TAKE THE LEAD, MILLVALE SHOULD.

COUNCIL AGREED TO PUT PSAB SCHOLARSHIP INFORMATION ON OUR WEB.

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COUNCIL AGREED FOR THE MANAGER TO GIVE LIENS TO ATTORNEY.

COUNCIL AGREED TO SEND JOE KYPTA FOR PESTICIDE TRAINING.

COUNCIL AGREED TO PUT VACANT PROPERTIES RESOLUTIONS ON THE FEBRUARY 7<sup>TH</sup> COUNCIL MEETING.

COUNCIL AGREED TO LEND THE TRAIN TO THE SHRINERS FOR THEIR BUNNY BASH.

MANAGER TALKED ABOUT A JOINT PURCHASE OF A CAMERA FOR THE SCHOOL DISTRICT WITH ETNA, SHALER AND RESERVE. COUNCIL ASKED MANAGER TO GET MORE INFORMATION.

MANAGER TALKED ABOUT THE TAX ANTICIPATION LOAN AND A CREDIT LINE THRU OUR BANK. WE ARE NOT TAKING OUT AN ANTICIPATION LOAN. MANAGER WAS INSTRUCTED TO GET MORE INFORMATION ON CREDIT LINE.

11. COUNCIL ASKED THE MANAGER ABOUT A SPECIFIC FULL-TIME POLICE OFFICER AND IF THEIR INSURANCE PROBLEM HAD BEEN WORKED OUT. MANAGER STATED IT WAS TAKEN CARE OF.

COUNCIL AGREED NOT TO GIVE A LOADING ZONE PARKING SPACE TO 220 NORTH AVENUE.

MR. KELLY TALKED ABOUT THE PARK LIGHTING PROPOSAL. PHIL IS MOVING ALONG WITH IT.

MR WOLOVICH ASKED FOR A SEWER OPERATIONS AND MAINTENANCE PLAN AND BUDGET PLAN BY OUR ENGINEER. MANAGER EXPLAINED WE DO NOT OWN OUR SANITARY SEWERS AND GIRTY'S RUN HANDLES THIS. MANAGER WAS GOING TO ARRANGE FOR SOMEONE FROM GIRTY'S RUN TO COME AND UPDATE COUNCIL.

BUDGET DISCUSSION

THERE WAS AN EXECUTIVE SESSION ON PERSONNEL FROM 8:45 UNTIL 9:15.

REGULAR BUDGET DISCUSSION BEGAN AT 9:15 AND LASTED TO 10:45. COUNCIL DISCUSSED CHANGES TO GRANTS, SEVEN SPRINGS, TREASURER POSITION, CHANGE IN HALL MANAGER POSITION AND OTHER CHANGES TO THE BUDGET.

**RESPECTFULLY SUBMITTED**

**VIRGINIA PUCCI  
BOROUGH MANAGER**