

**BOROUGH OF MILLVALE
COUNCIL MEETING MINUTES**

June 12, 2012

Workshop Meeting 6:00 pm & Regular Meeting 7:00 pm

The workshop meeting of the Borough of Millvale was called to order at 6:00 PM on June 12, 2012 in council chambers by President of Council, Polly Grimpe.

Present:

Members of Council – Mrs. Grimpe, Mr. Kelly, Mr. Stout, Mr. Atkinson, Mr. Machajewski, Mr. Varley, Mayor – Vincent Cinski, Solicitor – Ted Trbovich. Esq., Engineer – Phil Herman and Council Secretary – Patricia Hachick.

Absent:

Council Member Brian Wolovich & Solicitor Jack Cambest

1. Polly Grimpe

- a. Don Gillespie has moved out of the state leaving a vacancy on our Civil Service Board. We need to have him sign a letter of resignation and appoint a replacement to fill his seat.
- b. Jean Anson will be providing us with a list of all businesses that owe delinquent business taxes. We need to provide her with a list of all known businesses in the Borough for her to cross-reference. Questions arose as to how many years back we could attempt to collect as well as if we should consider an Amnesty program that would alleviate the Penalty & Interest if the taxes are paid and brought current.
- c. Volunteers helping the Borough should be able to park without having to feed the meters. All were in agreement that we should provide signs that can be placed on the volunteer's dash allowing them to park without getting ticketed.
- d. There was a discussion concerning all of the work that the Garden Club had done so far and the need for watering systems to be repaired so the work does not go to waste..

2. William G. Stout

- a. We received "The Most Improved Flood Protection Project" award from the Army Corp. TJ from the Corp had said that he would be willing to come back and do a public presentation of the award in July or August if would like. All were in agreement. Mr. Stout is to handle the arrangements.
- b. Interviews to fill various positions will begin next week..

3. John Kelly

- a. We can install new signs for parking at the riverfront. These signs will hopefully aid in the flow of Boater/Biker parking.
- b. We are working of an off-site parking plan for bicyclists utilizing the Butler Street parking area. We hope to provide various websites with directions and an easy to understand map for riders to get to the area and to the riverfront. This will help with the congestion at the riverfront and also get the riders into town. In addition, this can be a great opportunity to promote our businesses.
- c. A discussion followed concerning various other issues at the riverfront, one the most important being speed limit enforcement.

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4. Vincent Cinski

- a. There was a request to re-hire Brandon Morgan as a Part-time officer. All were in agreement.
- b. Al commented on the need for speed limit enforcement during the morning hours.

5. Patricia Hachick

- a. Request for someone to be the alternate voting delegate for the EIT Committee. Polly Grimpe agreed to fill the position on a temporary basis until the new Manager is hired.
- b. Following up on the electricity purchase – I spoke to James Sloss and we do not need a resolution for me to sign the contract.
- c. There was an immediate response with an increase in parking tickets after last week's meeting.

6. Phil Herman

- a. Discussion of MS-4 annual report.
- b. Follow-up on CD Yr 37 – Park lighting is complete. Please take some time and look over the area for any problems and get a punch list of items together.
- c. Update on CD Yr 38 – Project to bid on 7-19-2012
- d. CD Yr 39 Pre-application was submitted on 5-24-2012
- e. 2012 ARLE grant application is due by 6-29-2012. Please determine what projects to submit.

The Pledge of Allegiance was recited and the regular meeting of the Borough of Millvale was called to order at 7:00 PM on June 12, 2012 in council chambers by President of Council, Polly Grimpe. The President announced that the meeting was being taped.

Present:

Roll Call: Mr. Kelly, Mr. Stout, Mr. Atkinson, Mr. Machajewski, Mr. Varley, Mrs. Grimpe,

Others: Mayor Vincent Cinski, Police Chief Derek Miller, Officer James Duss, Engineer Phil Herman, Solicitor Ted Trbovich, Esq., Code Enforcement Officer Jim Tunstall, Sr. and Council Secretary Patricia Hachick.

Absent:

Council Member Brian Wolovich & Solicitor Jack Cambest

A. Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Motion: Mr. Kelly

Second: Mr. Stout

Roll Call: 6/0

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B. Public Comments

- i. Father Dan Whalen, Bob Koch, Robert Grudowski & others voiced their opposition to the directional changes being made by PennDot on Lower Maryland Avenue. Council will take all views and concerns under advisement in determining the best way to proceed in this matter.
- ii. Mr. & Mrs. Blume wanted to speak about their property at 101 Maryland once again but were advised by the solicitor to put their complaint in writing and that they would receive a response in writing outlining what steps they need to take to resolve the issue.

C. Monthly Finance Reports

Real Estate Collections – Month of April

Current	\$196,312.79
Delinquent	\$ 4,476.59
Other Tax/License	\$ 402.56
Commission Paid	\$ 4,552.65

Wage Tax Collections – Month of April

Current	\$ 20,363.05
Delinquent	\$ 8,532.53
Commission Collctd	\$ 426.63

District Justice Fee – Month of April

Current Month	\$ 2,686.48
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Animal Control Fee – Month of April

Current Month	\$ 515.00
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A motion was requested to accept all reports as read

Motion: Mr. Atkinson	Second: Mr. Machajewski
Roll Call: 6/0	

D. Committee Reports

Abandoned Properties (Brian Wolovich)
Borough/Public Property
Finance (Polly Grimpe)
Handicapped (Jack Varley)
Parks and Recreation (John Kelly)
Personnel and Pension (Al Atkinson)
Public Safety (Jim Machajewski)
Public Works (Bill Stout)

E. New Business - Motions

Motion to appoint Delinquent Earned Income Tax Collector

A motion is requested to appoint Patricia Hachick as Delinquent Earned Income Tax Collector for the Borough of Millvale. This motion overrides any previous appointments.

Motion: Mr. Varley	Second: Mr. Stout
Roll Call: 6/0	

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F. New Business - Resolutions

Execution of the Authority Certificate and Trading Authorization

A resolution of the Millvale Borough Council executing the Authority Certificate and Trading Authorization for Brokerage Accounts to transfer funds from Northeast Securities to BNY Mellon.

Motion: Mr. Kelly

Second: Mr. Stout

Roll Call: 6/0

Appointment of the Chief Administrative Officer of the Non-Uniform Pension Plan

A resolution of the Borough of Millvale, County of Allegheny, appointing Polly Grimpe Chief Administrative Officer of the Non-Uniform Pension Plan of Millvale Borough.

Motion: Mr. Atkinson

Second: Mr. Machajewski

Roll Call: 6/0

Millvale Community Center Hall & Riverfront Pavilion Rental Rate Schedule

A resolution of the Borough of Millvale, County of Allegheny, for the purpose of establishing a fee schedule for rental of the Millvale Community Center Hall & Riverfront Pavilion..

Motion: Mr. Stout

Second: Mr. Kelly

Roll Call: 6/0

Appointment of delegates to the Earned Income Tax Committee

A resolution of the Borough of Millvale, County of Allegheny, amending Resolution No. 2429, appointing a Delegate and Alternate to the Earned Income Tax Committee as per Act 32 Section 505(b).

Motion: Mr. Atkinson

Second: Mr. Kelly

Roll Call: 6/0

Approval of acquisition and disposition of Lot & Block No. 79-B-100

A resolution of the Borough of Millvale, County of Allegheny, approving the acquisition and subsequent disposition of numerous parcels of vacant property known as lot and block number: 79-B-100, the Borough of Millvale would be in accord with the comprehensive plan of the Municipality.

Motion: Mr. Machajewski

Second: Mr. Kelly

Roll Call: 6/0

Providing the Code Enforcement Officer with additional authority

A resolution of the Borough of Millvale, County of Allegheny, providing the Code Enforcement Officer with the authority to issue a citation after a property owner or tenant fails to comply with the demands of a violation letter within the amount of time set forth in said letter.

Motion: Mr. Stout

Second: Mr. Atkinson

Roll Call: 6/0

G. New Business - Ordinances

NONE.

Motion:

Second:

Roll Call:

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H. New Business – Accounts Payable

Since every member of council had the opportunity to review the total invoices for the month to date totaling \$107,637.65, a motion was requested to pay all invoices when funds became available.

Motion: Mr. Kelly

Second: Mr. Atkinson

Roll Call: 6/0

I. Engineer's Report

1. CITF - Community Infrastructures and Tourism Grant Project
 - Stanton Avenue Sewer Separation Project:
Coordinating work with GRJMA. Project to Bid 7/19/2012.
GP-4 Permit Application Submitted.
2. CD Year 37
 - Riverfront Park Lighting Project: Thompson Electric.
Poles scheduled for delivery 6/14/2012
3. CD Year 38
 - Project includes 4 Access Ramps at North at Grant & Intersection
reconstruction of North at Lincoln. Project to Bid 7/19/2012
4. ARLE Grant
 - Agreement with PennDOT, awaiting return of executed agreement.
5. MS-4
 - Annual Report, Due June 9, 2012. Report submitted for signature.
 - NPDES Renewal, Notice of Intent, Due September 14, 2012.
6. CD Year 39
 - Pre-Applications submitted 5/24/2012. Projects Include:
Logan Handrail Replacement, Goodwin Way Retaining Wall, ADA
Improvements Phase II, Demolitions, Acquisition, Ball field
improvements.
7. Emma Signal
 - Project may be considered for 2012 ARLE Grant application. Due by
June 29, 2012..

J. Solicitor's Report

None

K. Mayor's Report

The MBPD for the month of May answered 45 calls, issued 42 traffic & non-traffic citations, had 16 arrests and 11 tow violations.

L. Fire Department Report

For the month of May the VFD had 12 calls – 6 Structure Fires, 3 Vegetation Fires, 2 Personal Service Calls and 1 for wires.

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M. Code Enforcement Report

Year to Date

Inspections Book	208
Inspection Revenue	\$18,750.00
Building Permits Issued	36
Building Permit Revenue	\$ 2,816.70

Month of April

Inspections Book	48
Inspection Revenue	\$ 2,190.00
Building Permits Issued	6
Building Permit Revenue	\$ 564.00

- i. 906-908 O’Brien – Citations filed.
- ii. 410 Colton – Eviction proceedings started by Summer Sol
- iii. 37 Lawrence –Waiting for date of hearing.
- iv. Many grass & weed letters sent..

N. Adjournment

A motion was requested to adjourn the meeting

Motion: Mr. Machajewski	Second: Mr. Stout
Voice Vote	

Minutes submitted by:	_____
	Council Secretary

Approved by:	_____
	President of Council