

**BOROUGH OF MILLVALE
COUNCIL MEETING MINUTES**

August 14, 2012
Workshop Meeting 6:00 pm & Regular Meeting 7:00 pm

The workshop meeting of the Borough of Millvale was called to order at 6:00 PM on August 14, 2012 in council chambers by President of Council, Polly Grimpe.

Present:

Members of Council – Mrs. Grimpe, Mr. Kelly, Mr. Stout, Mr. Atkinson, Mr. Machajewski, Mr. Varley, Mr. Wolovich, Mayor – Vincent Cinski, Solicitor – John Rushford. Esq., Engineer – Phil Herman Code Enforcement Officer – Jim Tunstall, Sr. and Treasurer/Council Secretary – Patricia Hachick.

Absent:

Solicitor Jack Cambest

1. Public Comments

- a. Pastor Rich Jones spoke on behalf of the Element Church voicing their desire to enter into a long term agreement to rent the MCC on Sunday mornings for their nursery/pre-school age children.

2. Polly Grimpe

- a. Introduced Delta Management Group – Debby Grass, David Soboslay & Roger Dunlap – Interim Borough Management Team..
- b. Discussion on choosing between Keystone Collections and Jordan Tax as our new collector of delinquent R/E & Business Taxes. Added a motion to Council Mtg Agenda accepting Keystone Collections proposal.
- c. In-depth discussion of the Convent Avenue sewer line issue and the availability of grant funding to assist the homeowners. A decision was made that a meeting with the property owners was needed as well as further investigation and discussions with Girty's Run.

3. William G. Stout

- a. Sam's Club offers memberships to our Councilmembers and employees for \$35.00 per year. A question was asked as to whether council wanted to make that discount available or not and they agreed to do so.
- b. There have been 2 personal property damage claims recently. One a blown tire and one damage to the underside to a car. Discussion proceeded as to how to determine liability – there must be prior notice of issue (pothole, sinkhole, etc.) to the Borough for us to accept liability. In addition, a release form must be signed before a check will be released for the damage. Approval to issue a check for \$250.00 in damage pending the signed release was given.

4. Brian Wolovich

- a. Discussion of PAT Bus Stop in front of DistinctlyYou. The owner will not agree with any of the areas that PAT wants to move the stop but has agreed to allow a shelter at the end of his property near Grant Avenue. Buses would need to make a left turn onto Grant near the light at 28. Discussions needed with PAT & PennDOT.
- b. Discussion concerning the timing of the stop light at Stanton & 28.
- c. Kick-off of the Tree-Vitalize planting on October 19th at the GAPP and the Celebration Ceremony at the Riverfront Park on November 3rd where they will plant the 15,000th tree in the program.

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- d. Preliminary budgets due from department heads on September 4th.
- 5. Jack Varley
 - a. Once again posed the question concerning the weed letter ordinance in regards to the need for warning letters. Solicitor John Rushford explained their necessity.
 - b. Mr. Varley showed a picture of a drain pipe in the Import/Export Tire property which directs water flow into an alley next to 18 Sedgwick. A short discussion followed..
- 6. Patricia Hachick
 - a. Spirit Ready Ride obtained the necessary signatures and their block party permit should be issued. In addition, they have inquired as to if the Borough would provide them with hores, trash removal & no parking signs. It was agreed that we would provide the horsed & no-parking signs as a courtesy but that they would be responsible for their own trash removal. Additionally, there was discussion as to whether or not we had ever agreed to allow Lincoln Avenue to be blocked off or not..

Workshop Meeting Adjourned at 6:55 PM.

The Pledge of Allegiance was recited and the regular meeting of the Borough of Millvale was called to order at 7:00 PM on August 14, 2012 in council chambers by President of Council, Polly Grimpe. The President announced that the meeting was being taped.

Present:

Roll Call: Mr. Kelly, Mr. Stout, Mr. Atkinson, Mr. Machajewski, Mr. Varley, Mr. Wolovich, Mrs. Grimpe,

Others: Mayor Vincent Cinski, Police Chief Derek Miller, Officer Michael Vith, Officer Stephanie Rodich, Officer Nicole Murphy, Engineer Phil Herman, Solicitor John Rushford, Esq., Code Enforcement Officer Jim Tunstall, Sr. and Treasurer/Council Secretary Patricia Hachick.

Absent:

Solicitor Jack Cambest

A. Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Motion: Mr. Kelly

Second: Mr. Stout

Roll Call: 7/0

B. Special Award Ceremonies

There were 4 special awards presented at tonight's meeting. 2 proclamations given to the Millvale VFD – 1 by the County & 1 by the Borough and 2 awards to President of Council, Polly Grimpe – 1 by the County & 1 by the Borough.

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C. Public Comments

- i. A letter was read in support of Maryland Avenue (Logan to Stanton) becoming one-way down.
- ii. George Shelly resident of Reserve read a statement concerning his views on Maryland Avenue.
- iii. The Blumes were present once again to discuss issues pertaining to their property on Maryland.
- iv. Mary Ellen Friedberg commented on the parking situation on North Avenue near Healy Hahn Funeral Home.

D. Monthly Finance Reports

Real Estate Collections – Month of July

Current	\$122,539.37
Delinquent	\$ 5,970.03
Other Tax/License	\$ 11,950.21
Commission Paid	\$ 3,346.81

Wage Tax Collections – Month of July

Current	\$ 17,040.70
Delinquent	\$ 3,113.69
Commission Collctd	\$ 155.68

District Justice Fee – Month of July

Current Month	\$ 1,929.11
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Animal Control Fee – Month of July

Current Month	\$ 380.00
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A motion was requested to accept all reports as read

Motion: Mr. Atkinson	Second: Mr. Machajewski
Roll Call: 7/0	

E. Committee Reports

Abandoned Properties (Brian Wolovich)
Borough/Public Property
Finance (Polly Grimpe)
Handicapped (Jack Varley)
Parks and Recreation (John Kelly)
Personnel and Pension (Al Atkinson)
Public Safety (Jim Machajewski)
Public Works (Bill Stout)
Tree Committee (Brian Wolovich)

F. New Business - Motions

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Motion to appoint to Accept the Proposal form Keystone Collections Group dated 8/1/2012.

A motion is requested to accept the proposal from Keystone Collections Group dated 8/1/2012 for services related to the collection of delinquent real estate and business taxes.

Motion: Mr. Stout
Roll Call: 7/0

Second: Mr. Machajewski

G. New Business - Resolutions

Records Retention Resolution

A resolution of the Council of the Borough of Millvale declaring its intent to follow the schedules and procedures for retention and disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008.

Motion: Mr. Stout
Roll Call: 7/0

Second: Mr. Kelly

H. New Business - Ordinances

Establishing a section of Maryland Avenue as a one way street

An ordinance of the Borough of Millvale, Allegheny County, Commonwealth of Pennsylvania, establishing Maryland Avenue as a one way street from the intersection of East Ohio Street to the intersection of Logan Street in the Borough of Millvale, Allegheny County, Pennsylvania.

Motion: Mr. Stout
Roll Call: 7/0

Second: Mr. Kelly

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Amending of Ordinance Nos. 2493 & 2502

An ordinance of the Council of the Borough of Millvale, County of Allegheny County, Commonwealth of Pennsylvania, amending ordinance nos. 2493 & 2502, fixing the salaries and wages for certain officers and employees of the Borough of Millvale for the fiscal year 2012.

Motion: Mr. Wolovich
Roll Call: 7/0

Second: Mr. Stout

I New Business – Accounts Payable

Since every member of council had the opportunity to review the total invoices for the month to date totaling \$79,967.02, a motion was requested to pay all invoices when funds became available.

Motion: Mr. Kelly
Roll Call: 7/0

Second: Mr. Atkinson

J. Engineer's Report

1. CITF - Community Infrastructures and Tourism Grant Project

- Stanton Avenue Sewer Separation Project:
ASTCO Construction low bidder, \$164,787.25. Funding \$200,000.00. Recommended to award GP-4 Permit Application Submitted.

2. CD Year 38

- Stanton Avenue Sewer Separation Project: (**Note corrected project name**)
ADA Ramps and Pedestrian Crosswalk Improvements

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ASTCO Construction low bidder, \$27,400.00. Funding
\$21,437.00. Recommended to award

3. ARLE Grant
- Agreement with PennDOT, awaiting return of executed agreement. Execution of agreement pending establishment of Funding Codes. Mark Pemu, ARLE Coordinator for PADOT, 412-429-4969, Point of Contact
 - Round II applications submitted. Projects include:
 - 1. Interconnecting Grant at North and Lincoln at North signals.
 - 2. Replacement Signal Heads Butler at Grant & North at Klopfer.
5. MS-4
- NPDES Renewal, Notice of Intent, Due September 14, 2012.
6. CD Year 39
- Submitted, projects include:
Logan Ave Staircase Handrail
Goodwin Way Retaining Wall
Evergreen & Spruce Demolitions
Ball Park Improvements
ADA Ramp Improvements Phase II
524 Grant Acquisition
7. Emma Signal
- Warrant Study proposal submitted.

K. Solicitor’s Report

No Report.

L. Mayor’s Report

The MBPD for the month of July answered 462 calls, issued 106 traffic & non-traffic citations, had 12 arrests.

M. Fire Department Report

For the month of July the VFD had 29 calls – 9 Structure Fires, 8 False Alarms, 2 Vegetation Fires, 7 Vehicle Accidents, 2 Personal Service Calls and 1 Illegal Burn.

N. Code Enforcement Report

Year to Date

Inspections Book	260
Inspection Revenue	\$23,460.00
Building Permits Issued	52
Building Permit Revenue	\$ 3,093.70
Sign Permit Revenue	\$ 240.00
Demolition permit Revenue	\$ 80.00

Month of July

Inspections Book	25
Inspection Revenue	\$ 2,130.00
Building Permits Issued	4

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Building Permit Revenue \$ 164.00

- i. 906-908 O'Brien – Had hearing – Both parties signed off and returning forms.
Will then issue JSK demo permits..
- ii. Hearing completed on 908 Hansen
- iii. Letter sent to 625 North – All American Transmission to clean up property..
- iv. Multiple weed & grass letters sent and more citations filed.
- v. 37 Lawrence hearing set for Tues, Aug 28th @ 1:45 PM.

O. Adjournment

A motion was requested to adjourn the meeting

Motion: Mr. Kelly
Voice Vote

Second: Mr. Stout

Minutes submitted by:

Patricia Hachick
Council Secretary