



***Minutes of the
REGULAR MEETING OF THE
MILLVALE BOROUGH COUNCIL
Tuesday, September 11, 2012 – 7:00 p.m.
Council Chambers, 501 Lincoln Avenue***

Council President Polly Grimpe called the regular business meeting of the Millvale Borough Council to order at 7:00pm in Council Chambers. She announced that an Executive Session was held prior to the meeting to discuss personnel and legal matters.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following members of Council responded to roll call:

Present: John Kelly, William Stout, Al Atkinson, Jim Machajewski, Jack Varley, and Brian Wolovich, Polly Grimpe

Absent: None

Also present: Mayor Vince Cinski
Police Chief Derek Miller
Solicitor Jack Cambest
Jim Tunstall Sr., Code Enforcement Officer
Borough Engineer Phil Herman (Senate Engineering)
Interim Manager Delta Development (Deborah Grass)

REGISTERED COMMENTS FROM THE PUBLIC

Sophia Archer of 504 North Street complained about the people who live next door to her at 506 North Street. There is noise and bad language, and they call the police on a regular basis about this issue. Chief Miller commented that the landlord had been cited for this nuisance property, and that the landlord has already started the eviction process.

Darlene Nicholson of 129 Lippert St. complained about neighbors on her street. There are problems there with drugs, alcohol, vehicles without the proper registration and inspection stickers, trash, rats, etc. The Police Chief and Code Enforcement Officer responded saying that they will visit the property the next day.



COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

APPROVAL OF THE MINUTES

Motion by Kelly, second by Stout to approve the minutes of the Regular Meeting of Millvale Borough Council held on Tuesday, August 20, 2012, and the workshop meeting on September 4, 2012. Motion passed 7-0.

APPROVAL OF THE BILLS

Motion by Wolovich, second by Kelly to approve the bills for August 2012 in the amount of \$154,090.81. Motion passed 7-0.

The monthly finance report for August 2012 was read by Council President Grimpe.

- A. Real Estate Collections – Month of August
 - Current \$26,945.97
 - Delinquent \$ 2,019.71
 - Other Tax/Licenses \$ 502.75
 - Commission \$ 664.91
- B. Wage Tax Collections – Month of August
 - Current \$18,133.36
 - Delinquent \$ 5,605.29
 - Commission \$ 28.14
- C. District Justice Fee – Month of August
 - Current Month - \$2,748.21
- D. Animal Control Fee
 - Current Month - \$515

DEPARTMENT REPORTS

The following reports were submitted to Council:

- Engineer's Report
- Solicitor's Report
- Mayor's Report
- Fire Report
- Code Enforcement Officer Report



FINANCE COMMITTEE

Motion by Atkinson, second by Kelly, to authorize a request for proposals for auditing services for calendar years 2012, 2013, and 2014. Motion passed 7-0.

Motion by Stout, second by Kelly, to authorize the Cohen Law Group to conduct an audit review of franchise fees received from Comcast and Verizon, through the North Hills Council of Governments, at a cost of \$5,200. Motion passed 7-0.

Information Item – The 2013 Budget Calendar is being finalized

PUBLIC PROPERTY COMMITTEE

Motion by Atkinson, second by Stout, to authorize the advertisement and sale of the following Borough owned equipment.:

- 1989 Bucket Truck
- 1999 Chevy Dump Truck
- 1988 Utility Van
- 1995 Cadillac
- 2007 Crown Victoria
- 2000 Ford Explorer

Motion passed 7-0. (Details of the items for sale will appear on the Borough website).

Motion to authorize the sale of the Borough owned 1999 Ford Crown Victoria to the Millvale Fire Department for \$1.00 Motion passed 7-0.

Motion by Wolovich, second by Kelly to authorize the Council to submit a Letter of Support and a commitment to conduct demolition at 16 Sedgwick Street contingent on the funds being provided from PEMA and through the Redevelopment Authority of Allegheny County for the demolition funds.

HANDICAPPED SERVICES COMMITTEE

Councilman Varley reported on the progress of his committee.

PARKS AND RECREATION COMMITTEE

Motion by Atkinson, second by Kelly, to authorize Joey Kypta and Shirley Tunstall to attend Allegheny County food handling training classes for the continued health compliance at the Millvale Community Center. Motion passed 7-0.



Motion by Wolovich, second by Stout, to authorize payment to the MILLVALE BOROUGH DEVELOPMENT CORPORATION in the amount of \$13,164, for construction work to be completed on the wall at the Grant Avenue Pocket Park. The MBDC awarded the contract to Solari Masonry in the amount of \$16,164.

PERSONNEL AND PENSION COMMITTEE

Motion BY Machajewski, second by Stout, to approve Resolution No. 2531 approving the Minimum Municipal Obligation to the uniform and non-uniform pension funds for the 2013 budget. Motion passed 7-0.

Motion by Stout, second by Atkinson to hire Connie-Zirckel-Reed and Susan Vescera as school crossing guards at the rate of \$8.50 per hour. Motion passed 7-0.

Motion by Stout, second by Atkinson, to hire Deborah Hinkle as an alternate school crossing guard at the rate of \$8.50 per hour. Motion passed 7-0.

Motion by Stout, second by Atkinson, to appoint Jim Tunstall Sr. as the Borough Zoning Officer. Motion passed 7-0.

Motion by Kelly, second by Stout, to confirm the paid administrative leave of employee #1 pending Council review. Motion passed 7-0.

Motion by Kelly, second by Stout, to hire special legal counsel to investigate a personnel issue at an amount not to exceed \$7,500.00. Motion passed 7-0,

PUBLIC WORKS COMMITTEE

Motion by Stout, second by Machajewski, to authorize the submittal of the Borough's Notice of Intent (NOI) for coverage under the NPDES General Permit for storm water discharges from small municipal separate storm sewer systems. Motion passed 7-0

Motion by Stout, second by Kelly, to award the solid waste and recycling bid to the low bidder Waste Management Inc. for a five year period and to authorize the execution of a contract contingent on the review by the Borough Solicitor. Motion passed 7-0.

Motion by Wolovich, second by Machajewski, to confirm the promotion of Joey Kypta to the position Public Works Supervisor at the rate established in the Salary Ordinance 2530 retroactive to July 1, 2012. Motion passed 7-0.

Motion by Kelly, second by Wolovich, to review and recommend payment in the amount \$2,450 to RSSC Architects for work completed on the Millvale Gateway Feasibility Study to be paid from the ARTEZ grant funds. Motion passed 7-0.



Motion by Kelly, second by Wolovich, to approve Resolution Number 2532, authorizing the submission of a CITF grant application to Allegheny County. . Motion passed 7-0.

PUBLIC SAFETY COMMITTEE

Motion by Atkinson, second by Stout, to authorize the Memorandum of Understanding with Reserve Township for the Police Regional Information / Legis Grant. The Grant is for \$55,367 and will result in an expenditure of \$5,537 by the Borough. Motion passed 7-0.

There was a moment of silence to recognize all of the first responders who lost their lives on 9/11 and their families and loved ones eleven years ago today.

ADJOURNMENT

Meeting was adjourned at 7:40pm