

**BOROUGH OF MILLVALE  
COUNCIL MEETING MINUTES**

**February 7, 2012**

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**WORKSHOP MEETING 6:00 PM & REGULAR MEETING 7:00 PM**

COUNCIL PRESENT: POLLY GRIMPE, MR. KELLY, MR. STOUT, MR. ATKINSON, MR. MACHAJEWSKI, MR. VARLEY, MR. WOLOVICH  
ENGINEER PHIL HERMAN  
SOLICITOR JACK CAMBEST

ABSENT: NONE

1. DISCUSSED FINANCING THE NEW FORD EXPEDITION – LOWERED COST THROUGH THE COG. NEW COST \$28,168 – SUBSTANTIAL SAVINGS. ALSO DISCUSSED WHERE THE 1<sup>ST</sup> YREAR'S PAYMENT WOULD COME FROM – INS REIMBMT CK & CLOSING OF CANINE FUND.
2. DISCUSSED TURNING OVER IRWIN, A PAPER STREET, TO PROPERTY OWNERS MR. & MRS. WEAVER WHO HAVE BEEN MAINTAINING IT AND WHO ARE CONSIDERING PURCHASING OTHER PROPERTY THAT SURROUNDS THEIRS. THEY WOULD CONTINUE TO MAINTAIN THE ROADWAY. THERE WERE QUESTIONS ABOUT NEIGHBORING PROPERTY OWNER'S RIGHTS AND ACCESSIBILITY. NO DECISION WAS MADE.
3. DISCUSSION & CLARIFICATION OF THE CTIF APPLICATION FOR THE STANTON AVENUE SEWER PROJECT. WE ARE NOW ONLY APPROVED FOR \$200,000.00 FROM THE COG, DOWN FROM \$250,000.00. INSTEAD OF THE ORIGINAL \$250,00.00 BOROUGH CONTRIBUTION, WE MAY NOW HAVE TO CONTRIBUTE \$75,000.00. PHIL IS IN THE PROCESS OF REWORKING THE SCOPE OF THE PROJECT AND MAY BE ABLE TO REDUCE COSTS DUE TO THE CURRENT GIRTY'S RUN PROJECT THAT IS GOING ON. QUESTIONS AROSE CONCERNING WHERE THE ADDITIONAL \$50,000.00 SHORTFALL WOULD COME FROM – POSSIBLE REALLOCATION OF FUNDS CURRENTLY IN THE BUDGET OF DRAWING DOWN OF SAVINGS ARE TWO POSSIBLE SOLUTIONS IF ACTUALLY NEEDED.
4. DISCUSSED PLACING A \$40.00 AD UPDATING MILLVALE BOROUGH OFFICIALS IN THE PA BOROUGH ASSOC HANDBOOK. APPROVED BY ALL.
5. DISCUSSED WAITING FOR A REPLY FROM RENAISSANCE FAMILY PRACTICE IN REARDS TO WETHER THEY WILL BE LEASING THE PARKING LOT FROM US. IT HAS BEEN STRIPED FOR 10 SPACES AND THEY ARE BEING OFFER ½ FOR \$200.00 OR THE WHOLE LOT FOR \$330.00. WE ARE WAITING FOR THEM TO GET BACK TO US.
6. DISCUSSED 201 NORTH. C BENNET FROM SHALER SAID THAT THEY WILL BE HOLDING A MEETING TO EXONERATE THEIR TAXES AND WILL BE CONTACTING THE COUNTY. THEY FEEL THAT THE PROPERTY NEEDS TO BE TURNED OVER TO EITHER THE BOROUGH OR MBDC PRIOR TO THE EXONERATION. WE NEED TO CONTACT CHESTER CAHILL AND SEE THAT THIS HAPPENS IMMEDIATELY ESPECIALLY SINCE HE IS IN SUCH POOR HEALTH.
7. DISCUSSED STREET SIGNS. EDDIE WILL BE BRINGING THIS UP AT THE MBDC MEETING AND HE AND THE MBDC WILL BE HANDLING THE BUSINESS STREET SIGNS GOING FORWARD IF COUNCIL HAS NO OBJECTIONS. COUNCIL APPROVED.
8. DISCUSSION OF JOB DESCRIPTIONS. THE JOB DESCRIPTIONS WERE PASSED OUT. AT THIS POINT WE ARE REVIEWING AND MAKING ADJUSTMENTS. PLEASE GET IN TOUCH WITH ANY FEEDBACK. POLLY STATED THAT SHE WOULD BE ABLE TO SIT DOWN WITH VIRGINIA TO GO OVER THEM.
9. KIM DEMBOWSKI WAS PRESENT TO DISCUSS THE CHANGES IN HER JOB DESCRIPTION.

COUNCIL WENT INTO EXECUTIVE SESSION TO DISCUSS THIS PERSONNEL ISSUE AT THIS POINT UNTIL 7:45 PM. THEY WENT TO THEIR REGULAR MEETING AND AGREED TO GO BACK INTO THE WORKSHOP AFTER THE REGULAR AGENDA.

THE PLEDGE ALLEGIANCE WAS RECITED AND THE MEETING WAS CALLED TO ORDER BY PRESIDENT POLLY GRIMPE. THE PRESIDENT ANNOUNCED THE MEETING WAS BEING TAPED.

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**ROLL CALL:** COUNCIL MEMBERS PRESENT MRS. GRIMPE, MR. KELLY, MR. STOUT, MR. ATKINSON, MR. MACHAJEWSKI, MR. VARLEY, MR. WOLOVICH

**OTHERS PRESENT:** MAYOR CINSKI, CODE ENFORCEMENT JAMES TUNSTALL, SR., ENGINEER MR. HERMAN, SOLICITOR JACK CAMBEST

**ABSENT:** NONE

SINCE EVERY MEMBER OF COUNCIL AND ALL BOROUGH OFFICIALS HAVE HAD AN OPPORTUNITY TO READ THE MINUTES OF THE COUNCIL REORGANIZATION MEETING OF JANUARY 3, 2012 A MOTION IS REQUESTED TO ACCEPT THOSE MINUTES WITHOUT DELETIONS, ADDITIONS OR OBJECTIONS.

(Jim Machajewski mentioned a mistake on the date for the Hazard Mitigation. Virginia stated that It would be corrected.)

MOTION: MR. STOUT  
ROLL CALL VOTE 7/0

SECOND: MR. KELLY

**JEFF BERGMAN** –JEFF PRESENTED INFORMATION ON THE TREEVITALIZATION PROGRAM WHICH PLANTS TREES FOR ENVIRONMENTAL & ECONOMICAL BENEFITS IN URBAN AREAS. THEIR MAIN OBJECTIVES ARE AIR QUALITY & STORMWATER MANAGEMENT. TOGETHER WITH VIRGINIA, JEFF HELPED THE BOROUGH ACQUIRE A PENNVEST GRANT IN THE AMOUNT OF \$703,525.00 TO PLANT 850 TREES OVER THE NEXT 2 YEARS. THEY WILL WORK WITH THE TREE COMMITTEE TO DETERMINE THE LOCATIONS FOR THE TREES AND WILL CONTINUE TO CARE FOR THE TREES FOR TWO YEARS AFTER THE PLANTINGS. THEY WILL MANAGE ALL FUNDS FROM THE GRANT AND WILL BE CLOSELY AUDITED AT ALL TIMES.

(Scott Perkins suggested that there be a citizens review board to watch over the funds)

ANNA UNGLO DZIKOWSKI-MRS. DZIKOWSKI DISCUSSED THE SEWAGE PROBLEM ON CONVENT AVENUE. SHE BROUGHT TO COUNCIL'S ATTENTION THE COMMON LATERAL THAT IS BROKEN AND IN NEED OF REPAIR THAT SERVICES NINE FAMILIES OF MILLVALE. SHE HAS CONTACTED THE HEALTH DEPARTMENT WHICH IS NOW REQUIRING THEM FALL INTO COMPLIANCE WITHIN 10 DAYS OR DISCONNECT. SHE FEELS THAT THIS SHOULD NOT BE THEIR RESPONSIBILITY, THAT IT SHOULD BE EITHER GIRTY'S RUN OR THE BOROUGH'S RESPONSIBILITY. SEWER LINES ARE ALWAYS PROPERTY OWNER'S RESPONSIBILITY'S REARDLESS OF TYPEGIRTY'S RUN IS GOING TO BE REAPIRING A PROBLEM THAT THEY HAVE IN THE GENERAL AREA. THEY WILL BE LOOKING INTO THE OTHER PROBLEMS MORE CLOSELY. THE PROPERTY OWNERS NEED TO COME TO AN AGREEMENT TO MAINTAIN THE LATERL – CLEAN AND LINE THE COMMON LATERAL. THIS IS ULTIMATELY NOT MILLVALE BOROUGH'S RESPONSIBILITY.

(Polly requested copies of the Health Department letters from each resident to see what Representative Costa's office could do to help.)

**PUBLIC COMMENTS:** RESIDENT SCOTT PERKINS COMMENTED ON WHAT HE FEELS IS THE SORRY CONDITION OF MILLVALE. IT WAS DECIDED THAT PUBLIC COMMENTS ARE TO BE LIMITED TO AGENDA ITEMS ONLY AND LIMITED TO THREE MINUTES.

**BOROUGH MANAGER REPORTS:**

**REAL ESTATE COLLECTIONS MONTH OF JANUARY**

CURRENT	\$ 2,396.66
DELINQUENT	\$ 2,234.36
OTHER TAX/LICENSES	\$ 1,405.92
COMMISSION PAID	\$ 301.86

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**WAGE TAX COLLECTION FOR THE MONTH OF JANUARY**

CURRENT	\$ 20,493.33
DELINQUENT	\$ 6,024.45
COMMISSION COLLECTED	\$ 301.22

**DISTRICT JUSTICE FEE**      \$ 2,492.75  
**FOR JANUARY**

**ANIMAL CONTROL FEE**      \$ 315.00  
**FOR JANUARY**

A MOTION WAS REQUESTED TO ACCEPT ALL REPORTS AS READ.

MOTION: MR. VARLEY      SECOND: MR. KELLY  
ROLL CALL VOTE 7/0

**COMMITTEE REPORTS**

ABANDONED PROPERTIES: GOALS 2012 – REAL ESTATE INVENTORY LIST, PROPERTY DONATIONS TO BOROUGH, DEMOLITION GRANTS, ADVERTISING FOR SIDE LOT PROGRAM AND PROPERTY DEVELOPMENT.

BOROUGH/PUBLIC PROPERTY: GOALS 2012 – PUT TOGETHER INVENTORY LIST, COMPILE ESTIMATE VALUE OF ALL PROPERTY, DETERMINE PROPER USE OF BOROUGH PROPERTY.

FINANCE: GOALS 2012 – STREAMLINE FINANCES, WORK WITH PROPER BUDGET, REALIZE GRANT OPPORTUNITIES & DEVELOP A RELATIONSHIP WITH THE TREASURER AND BOROUGH MANAGER.

HANDICAP: MR. VARLEY COMMENTED ON WORKING ON REMOVAL OF SIGNS FROM PROPERTIES THAT NO LONGER HAVE HANDICAP PLATES ON VEHICLES.

PARKS AND RECREATION: MR. KELLY COMMENTED ON THE RIVER FRONT PARK FINAL DOCUMENTATION GOING TO CSX FOR THE RAIL SPUR PROJECT. ALSO WE ARE IN THE PROCESS OF FINALIZING THE LEASE WITH KAYAK MILLVALE & REPAIRING THE TRAILER FOR THEM. THEY WILL BE HANDLING THE BIKE AND KAYAK RENTALS THIS YEAR. THE SKATE PARK AND MAINTENANCE BUILDING WILL BE MOVING TO MAKE ROOM FOR NEW RIVERFRONT DEVELOPMENT. THERE ARE PLANS IN THE WORKS FOR A NEW PUBLIC WORKS BUILDING ON A NEW SITE IN TOWN AND THERE IS GOING TO BE ADDITIONAL LIGHTING AT THE RIVERFRONT.

PERSONNEL AND PENSION: MR. ATKINSON COMMENTED THAT THEY ARE WORKING ON CREATING CLEAR JOB DESCRIPTIONS FOR EVERYONE.

PUBLIC SAFETY: THE COMMITTEE HAD AN INTRODUCTORY MEETING WITH THE POLICE AT WHICH SOME SPECIFIC NEEDS WERE ADDRESSED. DUE TO AN ACCIDENT, THERE IS A NEED FOR A NEW POLICE VEHICLE. WE WILL BE ADDRESSING GRANT NEEDS FOR THE POLICE & FIRE DEPARTMENTS AS WELL AS FUNDRAISING EFFORTS. OUR MAJOR GOAL IS FINDING A WAY TO REMEDY THE PARKING SITUATION IN THE COMMUNITY AND WILL BE PUTTING A LOT OF TIME AND EFFORT INTO FINDING WAYS TO MAKE IMPROVEMENTS.

PUBLIC WORKS: THE FIRST MEETING OF THE PW COMMITTEE WAS HELD ON 1/25/2012. A PROJECT LIST PROVIDED BY VIRGINIA WAS REVIEWED AND ADDED TO BY MR. STOUT. THIS LIST WAS REVIEWED & DISCUSSED BY THE COMMITTEE & REISSUED. **GOALS 2012** – REPAIR OF STAIRS & SIDEWALKS THROUGHOUT TOWN, LINE PAINTING FOR PEDESTRIAN & DRIVER SAFETY, REMOVAL OF UNNECESSARY/OUTDATED SIGNAGE & REPLACEMENT OF SUCH WITH NEW,

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UPDATED & INFORMATIVE SIGNS AND INCREASE MAINTENANCE OF BOROUGH BUILDINGS & VEHICLES.

MBDC: NO REPORT

CODE ENFORCEMENT: 56 INSPECTIONS WERE BOOKED BRINGING IN \$5040.00. 45 INSPECTIONS WERE COMPLETED WITH THE REMAINING TO BE DONE SHORTLY. 9 BUILDING PERMITS WERE ISSUED BRINGING IN \$994.70. THE POLICE ARE NOW GIVING CE A LIST OF PROPERTIES THAT NEED ADDRESSED. THE TWO PROPERTIES ON O'BRIEN THAT MR. ATKINSON EXPRESSED CONCERN ABOUT HAVE BEEN ADDRESSED. THE WALL ON HOWARD HAS BEEN FINISHED. THE CAR ISSUE AT 504 STANTON (FINNEGAN) IS BEING ADDRESSED. 217 NORTH (CELENDER) IS BEING ADDRESSED.

**OLD BUSINESS:**

- 1<sup>ST</sup> TUESDAY OF EACH MONTH FROM 6:00 TO 8:00 COUNCIL WORKSHOP MEETINGS
- 2<sup>ND</sup> TUESDAY OF THE MONTH REGULAR COUNCIL MEETING STARTING WITH THE WORKSHOP AT 6:00 AND REGULAR MEETING AT 7:00 PM. ALL ARE WELCOME TO ATTEND
- FEBRUARY 10 MEETING HAS BEEN CANCELLED
- BOROUGH MEETING TO FINALIZE & ADOPT THE 2012. BUDGET WILL BE FEBRUARY 15, 2012 AT 3:30 PM. ALL ARE WELCOME TO ATTEND

\* PUBLIC COPY AVAILABLE BY MARCH 5<sup>TH</sup>

\* PUBLIC MEETING MARCH 13<sup>TH</sup> AT 7:00 PM

**NEW BUSINESS:**

A MOTION WAS REQUESTED TO APPOINT DEBORAH O'NEIL AS MILLVALE BOROUGH TREASURER

MOTION: MR. STOUT                      SECOND: MR. KELLY  
ROLL CALL 7/0

A MOTION WAS REQUESTED TO APPOINT REDDINGER, WILL, GALLAGHER AND DICKERT AS BOROUGH AUDITOR FOR 2012.

MOTION: MR. ATKINSON                      SECOND: MR. MACHAJEWSKI  
ROLL CALL VOTE 7/0

A MOTION WAS REQUESTED TO APPOINT DAVE BUSKIRK OF INTERNATIONAL CODE CONSULTANTS AS MILLVALE BOROUGH CODE ENFORCER.

MOTION: MR. ATKINSON                      SECOND: MR. MACHAJEWSKI  
ROLL CALL VOTE 7/0

A MOTION WAS REQUESTED TO AUTHORIZE THE BOROUGH MANAGER TO PURCHASE A NEW FORD EXPEDITION FOR THE POLICE DEPARTMENT AND SET UP LEASE PAYMENTS.

MOTION: MR. KELLY                      SECOND: MR. STOUT  
ROLL CALL VOTE 7/0

A MOTION WAS REQUESTED TO APPROVE THE APPLICATION FOR VENTURE OUTDOORS KAYAK MILLVALE TO ENTER INTO A LEASE AGREEMENT WITH BOROUGH OF MILLVALE.

MOTION: MR. KELLY                      SECOND: MR. VARLEY  
ROLL CALL VOTE 7/0

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A MOTION WAS REQUESTED TO APPROVE A NEW APPLICATION AND RATE SCHEDULE FOR THE COMMUNITY CENTER HALL AND THE RIVERFRONT PAVILION RENTALS. ( This was noted that this approval was only for the application & Schedule format, not the rates which still needed further discussion as mentioned by Mr. Machajewski. All agreed.)

MOTION: MR. STOUT  
ROLL CALL VOTE 7/0

SECOND: MR. KELLY

A MOTION WAS REQUESTED TO GRANT TO GIRTY'S RUN JOINT SEWER AUTHORITY STORM SEWER EASMENT THROUGH THE BOROUGH OF MILLVALE LOCK & LOT # 79-G-230 SITUATED IN THE BOROUGH OF MILLVALE. (Mr. Wolovich stated that this would need to be coordinated very well with the Walker's and Girty's Run to not ruin all the good work the Walker's have put into the property thus far.)

MOTION: MR. KELLY  
ROLL CALL VOTE 7/0

SECOND: MR. VARLEY

A MOTION WAS REQUESTED ADOPT THE INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN THE BOROUGH OF SHARPSBURG, BOROUGH OF ETNA, TOWNSHIP OF SHALER AND THE BOROUGH OF MILLVALE TO FORM A QUAD MUNICIPAL COMPREHENSIVE PLAN.

MOTION: MR. MACHAJEWSKI  
ROLL CALL VOTE 7/0

SECOND: MR. ATKINSON

**ORDINANCES: NONE**

A RESOLUTION OF THE BOROUGH OF MILLVALE COUNCIL APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF NUMEROUS PARCELS OF VACANT PROPERTY KNOWN AS LOT AND BLOCK 79-G-294 WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.

MOTION: MR. WOLOVICH  
ROLL CALL VOTE 7/0

SECOND: MR. KELLY

A RESOLUTION OF THE BOROUGH OF MILLVALE COUNCIL APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF NUMEROUS PARCELS OF VACANT PROPERTY KNOWN AS LOT AND BLOCK 79-G-324 WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.

MOTION: MR. WOLOVICH  
ROLL CALL VOTE 7/0

SECOND: MR. KELLY

A RESOLUTION OF THE BOROUGH OF MILLVALE COUNCIL STATING OPOSITION TO PENNSYLVANIA PROPOSED HOUSE BILL 1950

MOTION: MR. STOUT  
ROLL CALL VOTE 7/0

SECOND: MR. WOLOVICH

A RESOLUTION OF THE BOROUGH OF MILLVALE COUNCIL ADOPTING THE 2011 ALLEGHENY COUNTY HAZARD MITIGATION PLAN.

MOTION: MR. MACHAJEWSKI  
ROLL CALL VOTE 7/0

SECOND: MR. KELLY

ENGINEER'S REPORT: MR. HERMAN STATED THAT REPORT WAS ATTACHED FOR ALL TO SEE BUT THAT THERE WAS A TYPO. THE CTIF WAS BEING ACCEPTED THROUGH FEBRUARY 29<sup>TH</sup>. HE ALSO STATED THAT THE RIVERFRONT LIGHTING PROJECT WOULD GO OUT FOR BID ON MARCH 15, 2012.

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SOLICITOR'S REPORT: NONE

MAYOR'S REPORT: THE MILLVALE POLICE RESPONDED TO A TOTAL OF 541 CALLS AND OR DETAILS FOR THE MONTH OF DECEMBER; THERE WERE A TOTAL OF 158 TRAFFIC AND /OR NON-TRAFFIC CITATIONS ISSUED FOR THE MONTH AND THEY MADE 9 ARRESTS FOR FELONY AND MISDEMEANORS. THEY ARE GOING TO ENFORCE THE CURFEW AND DOG ORDINANCES.

FIRE REPORT: THERE WERE 20 CALLS FOR THE MONTH OF DECEMBER; 7 STRUCTURE FIRES, 3 FIRE ALARMS, 5 VEHICLE ACCIDENTS, 2 VEHICLE FIRE, 2 RESCUE CALLS AND 1 SERVICE CALL. (Mr. Machajewski noted that the VFD was holding their Annual Cash Bash Saturday March 10, 2012. Tickets are \$20.00, you don't have to attend but it is a great time. You can get tickets at the Borough Office.)

COUNCIL WILL BE GOING BACK INTO CHAMBERS TO CONTINUE THEIR WORKSHOP MEETING.

A MOTION FOR ADJOURNMENT WAS REQUESTED.

MOTION: MR. MACHAJEWSKI  
VOICE VOTE 7/0

SECOND: MR. STOUT

TIME: 8:30

RESPECTFULLY SUBMITTED

PATRICIA HACHICK  
CLERK/SECRETARY

APPROVED BY:

\_\_\_\_\_  
PRESIDENT OF COUNCIL