

**BOROUGH OF MILLVALE
COUNCIL MEETING MINUTES**

November 15, 2011

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PRE-MEETING 6:30 & REGULAR MEETING 8:00 PM

COUNCIL PRESENT: JIM PORTER, DON GILLESPIE, AL ATKINSON, JACK VARLEY, ED WIRKOWSKI, JAMES MACHAJEWSKI, POLLY GRIMPE, ENGINEER PHIL HERMAN
SOLICITOR RACHEL RIEDEL

ABSENT: NONE

1. JOHN KELLY WAS TALKING ABOUT THE PROPOSED DEVELOPMENT FOR A RIVERFRONT RESTAURANT. THE DEVELOPERS SCOTT DIEMERT, BRIAN JACK AND PAUL CARMODY PRESENTED A DESIGN SCHEME THAT SHOWED THE CURRENT PUBLIC WORKS AND SKATE PARK AS A RESKINNED BUILDING WITH OUTDOOR DECK. AT THE NOVEMBER 14TH MBDC MEETING AND WOULD BE PRESENTING TO THE BOROUGH COUNCIL IN JANUARY IF THEY CAN COMPLETE THEIR PROPOSAL. BUT BEFORE THEY CAN DO THAT THEY NEED TO LOOK AT THE PUBLIC WORKS BUILDING AND THE BOROUGH PROPERTIES THAT MAY BE ABLE TO HOUSE A NEW PUBLIC WORKS BUILDING FOR THE BOROUGH TO MOVE FROM THE RIVERFRONT. THERE WAS A LOT OF DISCUSSION ON THE PROJECT. COUNCIL WAS VERY OPTIMISTIC ABOUT THE DEVELOPMENT AND DID AGREE TO SHOW THE SITES AND THE PUBLIC WORKS BUILDING. JOHN KELLY AGREED TO TAKE THE DEVELOPERS TO THE SITES.
2. COUNCIL DISCUSSED THE LANDLORD TENANT ORDINANCE AND CHANGING THE EXCESSIVE CALL FEE FROM \$100.00 TO \$250.00 PER EVENT. COUNCIL WANTED THE FEES TO BE \$250.00, \$500.00 AND THEN \$1,000. THE SOLICITOR STATED THAT SHE THOUGHT THAT THERE MIGHT BE ANOTHER ORDINANCE REGARDING THIS ISSUE. POLLY GRIMPE SAID SHE WOULD LOOK INTO GETTING THE CITY ORDINANCE COUNCIL TABLED IT. UNTIL NEXT MEETING.
3. COUNCIL RECEIVED THE ALLEGHENY COUNTY BOROUGH'S ASSOCIATION DELEGATE AND ALTERNATE FORM TO BE FILLED OUT VINCE CINSKI IS THE DELEGATE. JIM PORTER WAS THE ALTERNATE AND HE IS LEAVING. AL ATKINSON SAID HE WOULD BE THE ALTERNATE. THE MOTION WILL BE ON THE REGULAR AGENDA
4. THE COMMUNITY TRAILS INITIATED A MULTI-MUNICIPAL PROJECT THAT IS WORKING TO DEVELOP THE TRAIL FROM MILLVALE TO SCHENELY INVITED EVERYONE TO THEIR PRESENTATION ON NOVEMBER 30, 2011.
5. THE VFW ASKED IF THE BOROUGH WOULD LIKE TO PUT AN AD IN THEIR 92ND YEAR ANNIVERSARY BOOK. COUNCIL AGREED TO PUT IN A \$100.00 AD. 7/0
6. MANAGER STATED THAT ARTEZ WAS HAVING THE FIRST OVERLAY PLANNING MEETING ON NOVEMBER 16, 2001 AT 7:00 PM AT THE MILLVALE COMMUNITY CENTER EVERYONE SHOULD ATTEND TO GIVE INPUT TO THE ACCOUNTANTS.
7. MILLVALE FOOD CUPBOARD IS ASKING US FOR A DONATION FOR THE CHRISTMAS SEASON THIS DONATION IS USED FOR HAMS AND TURKEYS. AGREED TO GIVE SAME DONATION AS LAST YEAR 7/0
8. MANAGER STATED THAT TREE VITALIZE HAS EVERYTHING READY TO PUT IN THE TREE GRANT. THE GRANT IS IN THE AMOUNT OF \$703,525.00. WE DID PUT IN FOR A SMALLER 25 TREE GRANT THAT IS STILL GOING ON BUT WE ARE NOT SURE IF WE ARE GOING TO GET THAT. BRIAN WOLOVICH SAID THAT THE TREE COMMITTEE IS GOING TO HELP WITH BOTH GRANTS.
9. MANAGER STATED THAT ALCOSAN IS REQUESTING EVERYONE TO SUBMIT A RESOLUTION ON THEIR DRAFT FEASIBILITY STUDY. IN THE CONSENT ORDER A RESOLUTION IS NOT REQUIRED. A NUMBER OF MUNICIPALITIES ARE NOT HAPPY WITH THIS. WE WOULD HAVE TO SUBMIT THIS BY JULY 31, 2012. HE WAS AGREED TO HAVE OUR SOLICITOR LOOK INTO THIS.
10. MANAGER STATED THAT GOV CORBETT SIGNED LOCAL GOVERNMENT BILL INCREASING THE DOLLAR AMOUNT REQUIRING FULL ADVERTISING AND BIDDING CONTRACTS FROM \$10,000 TO \$18,500 AND TELEPHONE QUOTES FROM \$4,000 TO \$10,000 TO A NEW RANGE OF \$10,000 TO \$18,000 AND TO INCREASE EVERY YEAR BASED ON THE CPI-U.
11. MANAGER STATED THAT GREG SIMMONS FROM ACTION HOUSING CAME TO THE BOROUGH OFFICE IN REGARDS TO 803 EVERGREEN THE GRIFFIN

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FINANCIAL BUILDING. THEY ARE GOING TO COMPLETELY REMODEL THE BUILDING AND MAKE IT A SINGLE FAMILY HOME FOR RESALE. HE SAID HE WOULD BE WILLING TO WORK WITH US ON SOME OF OUR OTHER VACANT PROPERTIES. POLLY STATED THAT THIS WAS GOOD ACTION HOUSING NORMALLY DOESN'T GO OUT OF THE CITY.

12. AL BROUGHT UP ABOUT THE RAILING ON THE BRIDGE ON EVERGREEN BEING DOWN. WE BELIEVE THAT A CAR HIT INTO IT. POLLY SAID SHE WOULD CALL PENNDOT AND GET IT FIXED.
13. AT THE LAST GIRTY'S RUN MEETING THE MANAGER STATED THAT THEY AGREED TO PAY HALF OF THE COST TO FIX THE TWO CATCH BASINS ONE OF THEM WAS AT HAYES & GRANT AND THE OTHER ONE IS ON BLACK AND GRANT. THESE BASINS ARE BAD AND NEED TO BE FIXED BEFORE WINTER. THEY ASKED IF THE BOROUGH WOULD AGREE TO PAY HALF OF THE COSTS FOR JUST THESE TWO BASINS. THEN HAVE OUR SOLICITORS REVIEW THE AGREEMENTS AND DETERMINE WHAT WILL BE DONE IN THE FUTURE. AGREED 7/0
14. GIRTY'S RUN IS GOING TO DO ANOTHER STORM SEWER SEPARATION IN MILLVALE BUT THEY NEED AN EASEMENT FROM THE BOROUGH. IT WAS AGREED AS LONG AS OUR SOLICITOR APPROVED IT. AGREED 7/0
15. THE MANAGER BROUGHT UP THAT CASANA WANTED TO EXTEND THEIR LEASE FOR THREE MORE YEARS AT THE COMMUNITY CENTER. IT WAS AGREED WITH AN INCREASE OF \$50.00 FOR EACH YEAR 7/0
16. POLLY STATED THAT SHE RECEIVED A LETTER FROM MARK INTERTHAL AND HIS SON. THEY REALLY WANT TO RENOVATE THE CAHALL BUILDING ON THE CORNER OF GRANT AND NORTH. THEY ARE HAVING SOME TROUBLE WITH THE SCHOOL DISTRICT. THERE IS OVER \$30,000 IN TAXES OWED. POLLY WAS GOING TO WORK WITH THE HOUSING ALLIANCE ON THIS. THEY WANTED TO KNOW IF MILLVALE WOULD RELIEVE THE TAXES AND IF THERE WAS A TAX ABATEMENT PROGRAM. POLLY WAS GOING TO LOOK INTO THE TAX ISSUE. COUNCIL WOULD LIKE TO SEE THE PROPERTY RENOVATED AND WOULD WORK WITH HIM.
17. JACK VARLEY TALKED ABOUT THE STOP SIGNS THAT WE PUT UP ON NORTH AND FARRAGUT STREET HE DOESN'T THINK THEY SHOULD BE THERE. HE SAID IT WAS A RUSHED DECISION. THE RESIDENTS WHO CAME TO THE LAST MEETING WERE CONCERNED FOR THE SAFETY OF THE CHILDREN. COUNCIL DISCUSSED IT FOR A WHILE BUT NO NEW DECISION WAS MADE. JACK ASKED ABOUT THE TRAFFIC LIGHT AT BUTLER AND LINCOLN WHY IT STARTED WORKING AGAIN. JOEY SAID HE DOESN'T KNOW WHY IT JUST STARTED WORKING ON ITS OWN. WE ARE GOING TO LEAVE IT FOR NOW. WE STILL DO NEED THE NEW BOX AND NEW WIRING. HE ASKED ABOUT THE SENIOR LUNCH. IT WAS AGREED TO GIVE \$35.00 DOLLARS AND 5 GIFTS. 7/0 JACK ASKED ABOUT AN AMUSEMENT TAX AFTER DISCUSSING IT WAS AGREED TO TABLE IT. HE BROUGHT UP ABOUT A NEW TICKET MACHINE FOR THE POLICE TO USE. COUNCIL SAID TO GET INFORMATION ON IT.
18. MANAGER TALKED ABOUT THE THREE QUOTES SHE GOT FOR THE NEW COMPUTER HARDWARE AND SOFTWARE. ALL THREE WERE COMPARABLE IN PRICE BETWEEN \$20,000 AND \$23,000. THE BOROUGH WOULD BE PURCHASING THE SOFTWARE SEPARATELY. COUNCIL AGREED TO LET THE FINANCE COMMITTEE LOOK FURTHER IN TO IT.
19. MANAGER STATED THAT THE CONTRACTOR DOING FREDERICK STREET NEEDED A PLACE TO PUT MATERIAL AND EQUIPMENT. JIM MACHAJEWSKI SAID THAT WE CLOSED DOWN FREDERICK BY THE CREEK WHEN THE CORE CAME IN. THAT WAS THE BEST LOCATION IT WOULD GIVE AVE MORE SPACE FOR RESIDENT TO PARK ON FREDERICK STREET. GAVE PERMISSION TO THE CONTRACTOR TO CLOSE IT.
20. POLLY WANTED TO SEE THE LEASES FOR AT THE BAIT SHOP AND THE SKATE PARK IT WAS DETERMINED THAT THEY COULD BE TERMINATED.
21. THE NEW TABLE AND CHAIRS ARE IN FOR THE COMMUNITY CENTER.
22. MANAGER STATED THAT WE RECEIVED RATE INCREASE FROM ALCOSAN WE WILL HAVE TO ADD THE INCREASE TO OUR BUDGET.
23. MANAGER REPORTED THE CREEK REPAIRS HAVE BEEN COMPLETED.

EXECUTIVE SESSION FROM 8:10 TO 8:26 PERSONNEL

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THE NOVEMBER 15, 2011 REGULARLY SCHEDULED MEETING OF THE BOROUGH OF MILLVALE COUNCIL WAS CALLED TO ORDER AT THE BOROUGH COUNCIL CHAMBERS AT 8:26 PM BY PRESIDENT JIM PORTER, THE PLEDGE OF ALLEGIANCE WAS RECITED AND COUNCIL PRESIDENT ANNOUNCED THE MEETING WAS BEING TAPED.

ROLL CALL: COUNCIL MEMBERS PRESENT – JIM PORTER, DON GILLESPIE, AL ATKINSON, JACK VARLEY, ED WIRKOWSKI, POLLY GRIMPE, JIM MACHAJEWSKI

OTHERS PRESENT: SOLICITOR RACHEL RIEDEL, ENGINEER-PHIL HERMAN
MAYOR CINSKI, OFFICER VITH

ABSENT:

SINCE EVERY MEMBER OF COUNCIL AND ALL BOROUGH OFFICIALS HAD AN OPPORTUNITY TO READ THE MINUTES OF THE OCTOBER 11, 2011 A MOTION WAS REQUESTED TO ACCEPT THOSE MINUTES WITHOUT CORRECTION, DELETIONS OR OBJECTIONS.

MOTION: AL ATKINSON

SECOND: JIM MACHAJEWSKI

ROLL CALL VOTE: 6/1 ABSTAIN ED WIRKOWSKI WASN'T AT THE LAST MEETING

PUBLIC COMMENTS:

DEBBIE BLAKELY-714 STANTON STATED THAT SINCE THE NEW BRIDGE WAS FIXED THAT CARS ARE SPEEDING DOWN HOFFMAN ROAD ASKED IF THE POLICE COULD DO SOMETHING ABOUT IT. OFFICER VITH STATED A TRAFFIC DETAIL WOULD BE UP THERE IN THE NEXT TWO WEEKS. SHE ALSO TALKED ABOUT THE VACANT PROPERTY PROGRAM AND THAT SHE HASN'T HEARD ANYTHING. POLLY EXPLAINED TO HER THAT IT WAS STILL MOVING ALONG THE ONLY PROBLEM WAS THAT SHE WAS GETTING THREE LOTS TURNED INTO ONE AND THE COST WAS GOING TO BE \$2,700.00. POLLY MENTIONED SHE COULD GET A SURVEY OF THE PROPERTY FOR AN ADDITIONAL \$800.00. SHE WAS A LITTLE UPSET ABOUT THE COST POLLY STATED IT WAS HER DECISION BUT SHE WAS GETTING CLEAN TITLE.

BOROUGH MANAGER WILL READ MONTHLY REPORTS:

REAL ESTATE TAX COLLECTIONS FOR MONTH OF OCTOBER

CURRENT	\$	4,597.26
DELINQUENT	\$	2,414.16
OTHER/TAX LICENSE	\$	188.21
COMMISSION PAID	\$	359.99

WAGE TAX COLLECTIONS FOR MONTH OF OCTOBER

CURRENT	\$	22,098.24
DELINQUENT	\$	8,350.64
COMMISSION COLLECTED	\$	417.53

<u>DISTRICT JUSTICE FEE FOR OCTOBER</u>	\$	2,011.23
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<u>ANIMAL CONTROL FEE FOR OCTOBER</u>	\$	270.00
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A MOTION WAS REQUESTED TO ACCEPT ALL REPORTS AS READ

MOTION: ED WIRKOWSKI

SECOND: DON GILLESPIE

ROLL CALL VOTE 7/0

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COMMITTEE REPORTS

FINANCE (JIM PORTER): WORKING WITH GINNY ON BUDGET

PUBLIC SAFETY (JIM PORTER): MAYOR WILL GIVE REPORT

HANDICAP COMMITTEE (DON GILLESPIE): ONE SIGN PUT UP ON EVERGREEN

RECREATION COMMITTEE (AL ATKINSON) WINE FEST WAS A SUCCESS

HALLOWEEN WENT WELL

PENSION (AL ATKINSON): NO CHANGE

BOROUGH/PUBLIC PROPERTY & PERSONNEL – (DON GILLESPIE): NO REPORT

PUBLIC WORKS (JIM PORTER) GUYS COMPLETED THE CREEK WORK

ABANDONED PROPERTIES (POLLY GRIMPE) SIDEWALK PROGRAM HAD 4 APPLICANTS AND DEBBIE BLAKELY WAS ONE OF THEM ONE GOT PUSH TO THE SIDE FOR NOW. NOT A LOT OF APPLICATIONS WERE TURNED SO WE MIGHT BE ELIGIBLE FOR ANOTHER ONE OF THE LOWER TAKE OVER OF A PROPERTY. POLLY STATED THAT SHE HAD TWO OTHER GENTLEMEN WHO WANTED TO TAKE OVER ABANDONED PROPERTIES TO RENOVATE AND LIVE IN THEM. SHE IS WORKING WITH THE HOUSING ALLIANCE TO GET A FREE TITLE FOR THEM.

OLD BUSINESS:

NEW BUSINESS:

A MOTION WAS REQUESTED TO APPOINT VINCE CINSKI AS THE DELEGATE AND AL ATKINSON AS THE ALTERNATE TO THE ALLEGHENY COUNTY BOROUGH'S ASSOCIATION.

**MOTION: DON GILLESPIE
ROLL CALL VOTE 7/0**

SECOND JIM MACHAJEWSKI

A MOTION WAS MADE TO AUTHORIZE THE FINANCE COMMITTEE TO PURCHASE NEW COMPUTERS AND A SERVER FOR THE BOROUGH AFTER REVIEWING THE QUOTES.

**MOTION: DON GILLESPIE
ROLL CALL VOTE 7/0**

SECOND: AL ATKINSON

ORDINANCES:

RESOLUTIONS:

A RESOLUTION OF THE BOROUGH OF MILLVALE DESIGNATING AN OFFICIAL TO SIGN THE BRIDGE INVENTORY AND INSPECTION REIMBURSEMENT AGREEMENT FOR FEDERAL –AID HIGHWAY PROJECTS.

**MOTION: JIM MACHAJEWSKI
ROLL CALL VOTE 7/0**

SECOND: ED WIRKOWSKI

A CONCURRING RESOLUTION OF THE BOROUGH OF MILLVALE ALLEGHENY COUNTY, PENNSYLVANIA TO HAVE ON RECORD A STATEMENT CONFIRMING THAT THE APPLICANT HAS FORMALLY REQUESTED A GRANT, HAS DESIGNATED AN OFFICIAL TO PERFORM THE REQUIRED DUTIES BETWEEN THE APPLICANT AND THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (RACC) IN THE AMOUNT OF \$500,000.00 FOR THE LINCOLN AVENUE REVITALIZATION.

**MOTION: ED WIRKOWSKI
ROLL CALL VOTE 7/0**

SECOND: AL ATKINSON

ENGINEER'S REPORT: NOVEMBER 2011

1. COMMUNITY INFRASTRUCTURES AND TOURISM GRANT
- APPLICATIONS RESUBMITTED 9/30/2011
STANTON AVENUE ROADWAY RECONSTRUCTION
NORTH AVENUE ROADWAY RECONSTRUCTION
2. CD YEAR 37

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DEMOLITIONS: 100 LIPPERT, 108 MARYLAND AND
243 SIEGEL R & B CONTRACTING NOTICE TO PROCEED
ISSUED 11/7/11

3. CD YEAR 38
 - FULL-APPLICATIONS SUBMITTED
 - PROJECTS INCLUDE: DEMOLITIONS, PARK LIGHTING,
LINCOLN AT NORTH ACCESS RAMPS, CONCRETE
STAGE AT GAPP PARK RESUBMITTED
4. NBIS BRIDGE INSPECTIONS
 - SOLICITATION COMPLETE
 - TECHNICAL AND PRICE PROPOSAL SUBMITTED
5. TRAIL PARKING PROPOSAL
 - PRELIMINARY COST ESTIMATE \$152,300.00
6. GIRTY'S RUN CHANNEL REPAIRS
 - CONCRETE AND SHOT CRETE PLACEMENT COMPLETE
7. GAMING ECONOMIC DEVELOPMENT FUND
 - APPLICATIONS DUE 10/28/2011. \$500,000.00 MINIMUM
PROJECT SIZE BOROUGH TO DETERMINE POTENTIAL
PROJECTS

SOLICITOR'S REPORT: NOTHING FOR THE PUBLIC WE HAD SHORT EXECUTIVE
SESSION ON PERSONNEL.

SINCE EVERY MEMBER OF COUNCIL HAS HAD AN OPPORTUNITY TO REVIEW THE
TOTAL INVOICES FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$296,399.31
AND THE CURRENT INVOICES UP TO TODAY'S DATE IN THE AMOUNT OF
\$111,424.85 A MOTION WAS REQUESTED TO PAY ALL INVOICES WHEN FUNDS
ARE AVAILABLE.

MOTION: DON GILLESPIE
ROLL CALL VOTE 7/0

SECOND: JAMES MACHAJEWSKI

MAYOR'S REPORT- THE POLICE DEPARTMENT RESPONDED TO 420 CALLS OR
DETAILS FOR THE MONTH OF OCTOBER 42 TRAFFIC OR NON-TRAFFIC
CITATIONS AND 11 THE POLICE TAGGED AND REMOVED 9 VEHICLES AND CITED
7 RESIDENTS UNDER THE DOG WASTE LEASH LAW.

FIRE DEPT REPORT- JIM MACHAJEWSKI –THE FIRE DEPT HAD 23 CALLS IN
OCTOBER THEY HAD 6 STRUCTURE FIRES 4 CONTAINMENT, 4 FIRE ALARM, 3
GAS LEAKS, 3 PUBLIC SERVICE. 1 PHYSICAL RESCUE, 2 GAS CO ALARMS. THE
MILLVALE FIRE DEPARTMENT IS DOING THEIR YEARLY CALENDARS SALE AT
THIS TIME.

A MOTION FOR ADJOURNMENT WAS REQUESTED:

MOTION: DON GILLESPIE
VOICE VOTE 7/0

SECOND: ED WIRKOWSKI

TIME: 8:45

RESPECTFULLY SUBMITTED

VIRGINIA N. PUCCI, BOROUGH MANAGER