

**Minutes of the
MILLVALE BOROUGH COUNCIL
Tuesday, March 14, 2023 - COVID 19 EMERGENCY DECLARATION DRAFT
Millvale Borough Building – 501 Lincoln Avenue**

Council Workshop was called to order at 6:02PM

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting.
Discussion was held regarding COVID-19 general updates. COVID-16 National Disaster ending. Once Federal declarations are cancelled, it is done. Will be in May 2023.
Discussion was held regarding the Public Review for Conditional Use for 209 Stanton Avenue.
Discussion was held regarding Motion, Ordinance and Resolution reviews.

MOTIONS

Motion to Rent dumpster for Earth Day (04/22) Cleanup.
Motion to Approve participation in Open Door PGH event on June 17 and allow the use of GAPP.
Motion to Approve Tree Committee to seek votes to establish a Millvale flower and purchase seeds not to exceed \$500.
Motion to Approve overtime for PW employees for Earth Day Cleanup on 04/22.
Motion to Advertise for a Special Council Meeting to discuss bridge and general engineering. The meeting will be held on Friday, April 14, in the 7 Springs main lobby.
Motion to Enter into an agreement with PennDOT in the Engineering & Construction Management System for funding bridge design and releasing an RFP for bridge design.
Motion to Advertise RFP for Engineering Services specific to PennDot Engineering & Construction Management System per PennDOT requirements.
Motion to approve conditional use for 209 Stanton Avenue.

RESOLUTIONS/ORDINANCES

Resolution No. 2900, Extending Declaration of Emergency for COVID-19 30 Days.
Resolution No. 2901, Appointing Joseph Galuska to the Tree Committee with a term ending the first Monday in January 2027.
Resolution No. 2902, Appointing Trevor Southworth to the Tree Committee with a term ending the first Monday in January 2028.

Public Review

Council then moved into a Public Review for Conditional Use for property located at 209 Stanton Avenue, lot and block #79-G-202, the Planning Commission recommends to the Millvale Borough Council to allow construction of a single-family, pre-fabricated house at 209 Stanton Avenue (Lot 79-G-202) according to the drawings and measurements submitted by R. Hartle with the condition that R. Hartle provides to the Millvale Planning Commission a copy of the two (2) required UCC certificates before the units are transported to the site; meaning in a timely fashion to be received, reviewed, and accepted by the Planning Commission before any installation of the pre-fabricated units on Stanton Avenue is undertaken.

Motion by Mrs. Halt, Second by Mr. Bossung, to close Public Review. Motion Carried 6-0.

The regular meeting of the Millvale Borough Council was called to order at 6:09pm.

Council President Machajewski noted that the meeting was being recorded.
Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor
Jim Machajewski, Council President
Al Atkinson, Vice-President - absent
Paul Bossung
Katie Dembowski, **arrived 6:09pm**
Tyler Halt
Denise Rudar
William G. Stout
Junior Council Person Brandon Burn

Also Present:

Joe Kypta, PW Director/Assistant Manager
Solicitor Cambest
Social Worker Alyssa Peters
Michele Revay – OSMA
Zoning & Planning Director Aaron Flook

Meeting Minutes

Motion by Mr. Bossung, second by Mrs. Rudar, to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, February 7, 2023 and the Regular Council meeting held on Monday, February 13, 2023. Motion carried 5-0, with one abstaining.

NEW BUSINESS

Motions

Motion by Mrs. Halt, second by Mr. Bossung, to Rent dumpster for Earth Day (04/22) Cleanup. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mrs. Dembowski, to Approve Borough participation Approve Open Door PGH event on June 17 and allow the use of GAPP. Motion carried 6-0.

Motion by Mr. Bossung, second by Mrs. Dembowski, to Approve Tree Committee to seek votes to establish a Millvale flower and purchase seeds not to exceed \$500. Motion carried 6-0.

Motion by Mrs. Halt, second by Mrs. Rudar, to Approve overtime for PW employees for Earth Day Cleanup on 04/22. Motion carried 6-0.

Motion by Mr. Stout, second by Mrs. Rudar, to Advertise for a Special Council Meeting to discuss bridge and general engineering. The meeting will be held on Friday, April 14, in the 7 Springs main lobby. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mrs. Dembowski, to Enter into an agreement with PennDOT in the Engineering & Construction Management System for funding bridge design and releasing an RFP for bridge design. Motion carried 6-0.

Motion by Mrs. Halt, second by Mrs. Rudar, to Advertise RFP for Engineering Services specific to PennDot Engineering & Construction Management System per PennDOT requirements. Motion carried 6-0.

Motion by Mr. Bossung, second by Mrs. Rudar, to approve conditional use for 209 Stanton Avenue. Motion carried 6-0.

Resolutions and Ordinances

Motion by Mr. Stout, second by Mrs. Dembowski, to approve Resolution No: 2900, Extending Declaration of Emergency for COVID-19 30 Days. Motion carried 6-0.

Motion by Mr. Bossung, second by Mrs. Dembowski, to approve Resolution No: 2901, Appointing Joseph Galuska to the Tree Committee with a term ending the first Monday in January 2027. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to approve Resolution No: 2902, Appointing Trevor Southworth to the Tree Committee with a term ending the first Monday in January 2028. Motion carried 6-0.

Monthly Finance Reports: February 2023

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$8,549.04
Delinquent Real Estate - \$9,884.90
Real Estate Transfer - \$6,024.55
Wage Tax Collections - \$3,882.74
Delinquent Wage Tax - \$49,900.00
Mechanical Devices - \$2,469.69
Mercantile - \$721.16
Business Privilege - \$2,665.92
LST - \$9,594.38
Court Fines – \$3,355.00
Permit Fees - \$13,934.75
Parking Meter - \$0

Motion by Mr. Bossung, second by Mrs. Dembowski, to approve the monthly finance report for February 2023. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to approve the financial transactions for February 2023 in the amount of \$319,063.94. Motion carried 6-0.

Reports - The following reports were submitted to Council:

Code, Engineering, Police, Library, Sustainability, Social Workers, Junior Council, Utilities, GRISA, PW and Zoning were submitted to council for record.

Social Worker Alyssa Peters – Current stats for Social Work: 1. Mental Health; 2. Substance Abuse/Family Conflict; 3. Welfare Checks; 4. Medical Calls. Current caseload of 26 clients. Currently working on education, short term counselling (up to 6 weeks of bridge support until client is able to properly utilize more permanent resources.) Working relationship with the magistrate.

Public Comment

M. Catherine Sikora – Women’s Club at Holy Spirit Parish needs to know if there will be a Millvale Days this year. Council President Machajewski will provide updates in April.

Adjournment

The public meeting adjourned at 6:27 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager