

**Minutes of the  
MILLVALE BOROUGH COUNCIL  
Tuesday, December 13, 2022 - COVID 19 EMERGENCY DECLARATION DRAFT  
Millvale Borough Building – 501 Lincoln Avenue**

**Council Workshop was called to order at 6:00PM**

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting.  
Discussion was held regarding COVID-19 general updates. No changes.  
Discussion was held regarding the Animal Ordinance.  
Discussion was held regarding the Ross/West View EMS Ordinance.  
Discussion was held regarding Motion, Ordinance and Resolution reviews.

**Council then moved into Executive Session from 6:22pm to 6:33pm**

**MOTIONS**

Motion to Exonerate Scott Davis for 363 uncollected 2022 Real Estate Taxes in the amount of \$131,867.64 and turn over to Keystone Collections.  
Motion to recognize Bob Maher of Gateway Engineers as Project Manager, completing the appointment Jenn Slagle.  
Motion to add a motion to approve use of 1248 Evergreen Avenue as per Planning Commission recommendation.  
Motion to approve Planning Commission recommendation for conditional use of 1248 Evergreen Avenue to Mad Science of Pittsburgh.  
Motion to add a motion to appoint Michael Dickson as sergeant of the Millvale Borough Police Department.  
Motion to appoint Michael Dickson as sergeant of the Millvale Borough Police Department pending union contract negotiations.

**RESOLUTIONS/ORDINANCES**

Resolution No: 2882: Appoint Ashley Hilliard as a Millvale Borough Educational Services Agency member for a 3-year term ending the first Monday in January 2026.  
Resolution No. 2883 : Appoint Aaron Flook to Tree Committee for a 3-year term ending the first Monday in January 2026.  
Resolution No. 2884: Appoint Pat Knierm as chair of the Vacancy Board for a 1-year term ending the first Monday in January 2024.  
Resolution No. 2885: Appoint Jennifer Jo Mendak to the Zoning Hearing Board for a 3-year term ending the first Monday in January 2026.  
Resolution No. 2886: Appoint Mayor Brian P. Spoales as a delegate and President Jim Machajewski as an alternate to the ACBA board for a 1-year term ending the first Monday in January 2024.  
Resolution No. 2887: Appoint Vice-President Al Atkinson as a delegate and President Jim Machajewski as an alternate to NHCOC for a 1-year term ending the first Monday in January 2024.  
Resolution No. 2888: Appoint Mary Catherine Sikora to Planning Commission for a 4-year term ending the first Monday in January 2027.  
Resolution No. 2889: Appoint Jorge Lima to Planning Commission to replace Jean Domico with a term ending the first Monday in January 2025.  
Resolution No. 2890: Appoint Treasurer Cavanaugh as a delegate and Manager Figas as an alternate to ANTCC for a 1-year term ending the first Monday in January 2024.

Resolution No. 2891: Appoint Councilpersons Stout and Rudar as representatives and Manager Figas as management representative to CONNECT for a 1-year term ending the first Monday in January 2024.

Resolution No. 2892: Appoint Mayor Brian P. Spoales as a delegate to MCDC for a 1-year term ending the first Monday in January 2024.

Resolution No. 2893: Appoint President Jim Machajewski as a delegate and Manager Figas as an alternate to TCLB for a 1-year term ending the first Monday in January 2024.

Resolution No. 2894: Appoint Karl Cavanaugh to GRJSA for a 5-year term ending the first Monday in January 2028.

Resolution No. 2895: Extending COVID-19 Disaster Declaration 30 days.

Resolution No. 2896: Establish reasonable attorney costs of collection for delinquent real estate tax accounts and impose the cost of such collection upon the delinquent taxpayer.

Ordinance No. 2818: AUTHORIZING THE IMPOSITION AND COLLECTION OF A SPECIAL EMERGENCY AMBULANCE SERVICE FEE.

Ordinance No. 2817, amending ordinance 2110 and declaring and providing fines for violations of this ordinance and repealing inconsistent provisions of prior ordinances.

### **Public Hearing**

Council then moved into a Public Hearing for Ordinance No. 2817, amending ordinance 2110 and declaring and providing fines for violations of this ordinance and repealing inconsistent provisions of prior ordinances.

Motion by Mr. Bossung, Second by Mrs. Rudar, to close Public Hearing. Motion Carried 5-0.

Council then moved into a Public Hearing for Ordinance No. 2818, AUTHORIZING THE IMPOSITION AND COLLECTION OF A SPECIAL EMERGENCY AMBULANCE SERVICE FEE.

Motion by Mrs. Halt, Second by Mr. Stout, to close Public Hearing. Motion Carried 5-0.

Council then moved into a Public Hearing for Conditional Use for 1248 Evergreen Avenue. The Planning Commission has recommended approval for conditional use of the property for Mad Science of Pittsburgh, which will be a STEM and Activity Events Center.

Motion by Mr. Stout, Second by Mrs. Rudar, to close Public Hearing. Motion Carried 5-0.

### **The regular meeting of the Millvale Borough Council was called to order at 6:10pm.**

Council Vice President Atkinson noted that the meeting was being recorded.

Everyone stood for the Pledge of Allegiance.

### **Roll Call**

#### *Members Present:*

Brian Spoales, Mayor  
Jim Machajewski, Council President – arrived 6:24pm  
Al Atkinson, Vice-President  
Paul Bossung  
Katie Dembowski – absent  
Tyler Halt – arrived 6:03pm  
Denise Rudar  
William G. Stout  
Junior Council Person Brandon Burn

#### *Also Present:*

Eddie Figas, Borough Manager  
Solicitor Cambest  
Chief Tim Komoroski – arrived 6:04pm  
Michele Revay – OSMA  
Zoning & Planning Director Aaron Flook

## **Meeting Minutes**

Motion by Mr. Bossung, second by Mrs. Halt, to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, December 6, 2022 and the Regular Council meeting held on Tuesday, December 13, 2022. Motion carried 4-0, one Abstain.

## **NEW BUSINESS**

### **Motions**

Motion by Mr. Bossung, second by Mrs. Rudar, to Exonerate Scott Davis for 363 uncollected 2022 Real Estate Taxes in the amount of \$131,867.64 and turn over to Keystone Collections. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Bossung, to recognize Bob Maher of Gateway Engineers as Project Manager, completing the appointment Jenn Slagle. Motion carried 5-0.

Motion by Mrs. Halt, second by Mr. Bossung, to add a motion to approve use of 1248 Evergreen Avenue as per Planning Commission recommendation. Motion carried 5-0.

Motion by Mr. Bossung, second by Mrs. Halt, to approve Planning Commission recommendation for conditional use of 1248 Evergreen Avenue to Mad Science of Pittsburgh. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to add a motion to appoint Michael Dickson as sergeant of the Millvale Borough Police Department. Motion carried 6-0.

Motion by Mrs. Halt, second by Mrs. Rudar, to appoint Michael Dickson as sergeant of the Millvale Borough Police Department pending union contract negotiations. Motion carried 6-0.

### **Resolutions and Ordinances**

Motion by Mrs. Halt, second by Mrs. Rudar, to approve Resolution No: 2882: Appoint Ashley Hilliard as a Millvale Borough Educational Services Agency member for a 3-year term ending the first Monday in January 2026. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to approve Resolution No. 2883 : Appoint Aaron Flook to Tree Committee for a 3-year term ending the first Monday in January 2026. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Atkinson, to approve Resolution No. 2884: Appoint Pat Knierm as chair of the Vacancy Board for a 1-year term ending the first Monday in January 2024. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mrs. Rudar, to approve Resolution No. 2885: Appoint Jennifer Jo Mendak to the Zoning Hearing Board for a 3-year term ending the first Monday in January 2026. Motion carried 6-0.

Motion by Mrs. Halt, second by Mr. Atkinson, to approve Resolution No. 2886: Appoint Mayor Brian P. Spoales as a delegate and President Jim Machajewski as an alternate to the ACBA board for a 1-year term ending the first Monday in January 2024. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mrs. Halt, to approve Resolution No. 2887: Appoint Vice-President Al Atkinson as a delegate and President Jim Machajewski as an alternate to NHCOC for a 1-year term ending the first Monday in January 2024. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Atkinson, to approve Resolution No. 2888: Appoint Mary Catherine Sikora to Planning Commission for a 4-year term ending the first Monday in January 2027. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Atkinson, to approve Resolution No. 2889: Appoint Jorge Lima to Planning Commission to replace Jean Domico with a term ending the first Monday in January 2025. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mr. Atkinson, to approve Resolution No. 2890: Appoint Treasurer Cavanaugh as a delegate and Manager Figas as an alternate to ANTCC for a 1-year term ending the first Monday in January 2024. Motion carried 6-0.

Motion by Mrs. Halt, second by Mr. Bossung, to approve Resolution No. 2891: Appoint Councilpersons Stout and Rudar as representatives and Manager Figas as management representative to CONNECT for a 1-year term ending the first Monday in January 2024. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to approve Resolution No. 2892: Appoint Mayor Brian P. Spoales as a delegate to MCDC for a 1-year term ending the first Monday in January 2024. Motion carried 6-0.

Motion by Mrs. Halt, second by Mr. Bossung, to approve Resolution No. 2893: Appoint President Jim Machajewski as a delegate and Manager Figas as an alternate to TCLB for a 1-year term ending the first Monday in January 2024. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mrs. Halt, to approve Resolution No. 2894: Appoint Karl Cavanaugh to GRJSA for a 5-year term ending the first Monday in January 2028. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to approve Resolution No. 2895: Extending COVID-19 Disaster Declaration 30 days. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mrs. Halt, to approve Resolution No. 2896: Establish reasonable attorney costs of collection for delinquent real estate tax accounts and impose the cost of such collection upon the delinquent taxpayer. Motion carried 6-0.

Motion by Mrs. Halt, second by Mrs. Rudar, to approve Ordinance No. 2818: AUTHORIZING THE IMPOSITION AND COLLECTION OF A SPECIAL EMERGENCY AMBULANCE SERVICE FEE. Motion carried 6-0.

Motion by Mr. Stout, second by Mrs. Rudar, to approve Ordinance No. 2817, amending ordinance 2110 and declaring and providing fines for violations of this ordinance and repealing inconsistent provisions of prior ordinances. Motion carried 6-0.

#### **Monthly Finance Reports: December 2022**

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$658,450.06  
Delinquent Real Estate - \$135,804.27  
Real Estate Transfer - \$57,371.04  
Wage Tax Collections - \$304,150.07  
Delinquent Wage Tax - \$100,900.00  
Mechanical Devices - \$11,600.00  
Mercantile - \$39,950.85  
Business Privilege - \$47,406.86  
LST - \$45,105.30  
Court Fines – \$39,827.21  
Permit Fees - \$99,428.00  
Parking Meter - \$3,617.42

Motion by Mr. Bossung, second by Mrs. Rudar, to approve the monthly finance report for December 2022. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Bossung, to approve the financial transactions for December 2022 in the amount of \$223,775.54. Motion carried 6-0.

**Reports** - The following reports were submitted to Council:

Code, Engineering, Police, Library, Sustainability, Social Workers, Junior Council, Utilities, GRJSA, PW and Zoning were submitted to council for record.

Ross West View Executive Director Greg Porter – Thank you to Millvale Borough for passing ordinance. Third community in service area to do so.

Manager Figas – Incident on Monday at 29 Park Street. House sliding, engineer recommending the house be taken down. Demo scheduled for next Monday.

Additionally, anyone wanting to attend ACBA on February 4, 2023 – get reservations in ASAP.

Council President Machajewski – Recognized recent Millvale VFD elections and chief.

**Public Comment**

None.

**Adjournment**

The public meeting adjourned at 6:47 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager