

**Minutes of the  
MILLVALE BOROUGH COUNCIL  
Tuesday, July 12, 2022 - COVID 19 EMERGENCY DECLARATION DRAFT  
Millvale Borough Building – 501 Lincoln Avenue**

Council Workshop was called to order at 6:00pm

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting.

Discussion was held regarding COVID-19 general updates. Second drop of funds from the American Rescue Plan, will be here at the end of July.

Discussion was held regarding Motion, Ordinance and Resolution reviews.

Discussion was held regarding Trash Can purchase – 60 cans - 55 standard, 5 recycle. Black Cans, matte black, option #C.

Discussion was held regarding a Thank You letter from Slippery Rock University for sending Chief Komoroski and Social Worker Alyssa Peters to Social Work Conference in New Orleans.

Discussion was held regarding a liquor license transfer for Harold's Haunt LLC, the former Howard's Pub.

**MOTIONS**

Advertise Ordinance 2804 Update Flood

Purchase SmartGov. Zoning Software and remote accessories at a cost not to exceed \$33,000.

Submit a financial offer of \$10,000 plus closing costs to purchase a property.

Approve refinancing of NSR loans adding 23 months to the loan closeout and removing the interest prepayment clause.

Approve purchase 55 trash receptacles and 5 recycling receptacles not to exceed \$70,000.

Accept recommendation of Loan Committee to award 2%, \$20,000, 10 yr term loan from RTLF to Millvale Market.

Accept bid from Folino Construction for Forest and O'Brien Streets. Total NTE \$140,000.00.

Add motion for a motion for a letter of support to Girty's Woods to expand, along with Reserve Township and Shaler Township. No financial obligation to Millvale Borough.

**RESOLUTIONS**

Resolution, Extending Declaration of Emergency for COVID-19 30 Days.

Resolution, appointing Melissa Mason to ZHB, replacing Mandy Wolovich with a term ending the first Monday of January 2025.

Resolution, appointing Jennifer Jo Mendak to ZHB, replacing Denise Rudar with a term ending the first Monday of January 2023.

Resolution, appointing Tyler Halt to Borough Council, replacing John'Jack' Varley with a term ending January 2026.

The regular meeting of the Millvale Borough Council was called to order at 6:20pm.

Council President Machajewski noted that the meeting was being recorded.

Everyone stood for the Pledge of Allegiance.

### **Roll Call**

#### *Members Present:*

Brian Spoales, Mayor  
Jim Machajewski, Council President  
Al Atkinson, Vice-President  
Paul Bossung  
Katie Dembowski – absent  
Denise Rudar  
William G. Stout  
Junior Council Person Brandon Burn

#### *Also Present:*

Eddie Figas, Borough Manager  
Solicitor Cambest (arrived 6:10pm)  
Chief Tim Komoroski  
Michele Revay – OSMA  
Zoning & Planning Director Aaron Flook  
Code Officer Jim Tunstall  
Code Officer Karl Cavanaugh

### **Council Person Resignation Acceptance/Nomination of New Councilperson**

Motion by Mrs. Rudar, second by Mr. Bossung, to Nominate and Appoint Tyler Halt to fill Council Vacancy due to the Resignation of Councilman Varley. Term to expire January 2, 2024.

A role call vote commenced.

Mr. Machajewski – Yes; Mr. Atkinson – Yes; Mr. Bossung – Yes; Mr. Stout – Yes, Mrs. Rudar – Yes. 5-0.

Mayor Spoales administered the oath of office for Councilwoman Tyler Halt.

Council President Machajewski then commenced a new roll call for council.

#### **Roll Call**

##### *Members Present:*

Brian Spoales, Mayor  
Jim Machajewski, Council President  
Al Atkinson, Vice-President  
Paul Bossung  
Katie Dembowski – absent  
Tyler Halt  
Denise Rudar  
William G. Stout  
Junior Council Person Brandon Burn

##### *Also Present:*

Eddie Figas, Borough Manager  
Solicitor Cambest – arrived at 6:17pm  
Police Chief Tim Komoroski  
Michele Revay – OSMA – via ZOOM  
Zoning & Planning Director Aaron Flook  
Code Officer Jim Tunstall  
Code Officer Karl Cavanaugh

### **Meeting Minutes**

Motion by Mrs. Rudar, second by Mr. Atkinson, to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, June 7, 2022 and the Regular Council meeting held on Tuesday, June 14, 2022. Motion carried 5-0, 1 – Abstain.

### **NEW BUSINESS**

#### **Motions**

Motion by Mrs. Rudar, second by Mr. Bossung, to Advertise Ordinance 2804 Update Flood. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Bossung, to Purchase SmartGov. Zoning Software and remote accessories at a cost not to exceed \$33,000. Motion carried 6-0.

Motion by Mr. Bossung, second by Mrs. Rudar, to Submit a financial offer of \$10,000 plus closing costs to purchase a property. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Stout, to Approve refinancing of NSR loans adding 23 months to the loan closeout and removing the interest prepayment clause. Motion carried 6-0.

Motion by Mr. Bossung, second by Mrs. Rudar, to Approve purchase 55 trash receptacles and 5 recycling receptacles not to exceed \$70,000. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to Accept recommendation of Loan Committee to award 2%, \$20,000, 10 yr term loan from RTLF to Millvale Market. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to Accept bid from Folino Construction for Forest and O'Brien Streets. Total NTE \$140,000.00. Motion carried 6-0.

Motion by Mrs. Rudar, second by Mrs. Halt, to add a motion for a letter of support from Millvale Borough to Girty's Woods to expand, with no financial obligation to the Borough. Motion carried 6-0.

Motion by Mr. Bossung, second by Mrs. Rudar, to recommend a letter of support to Girty's Woods for expansion, with no financial obligation from the Borough. Motion carried 6-0.

#### Resolutions and Ordinances

Motion by Mr. Atkinson, second by Mrs. Halt, to Approve Resolution 2862, Extending the Emergency Declaration for COVID-19 30 days. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Approve Resolution 2863, Appointing Melissa Mason to the Zoning Hearing Board, replacing Mandy Wolovich, through January 2025. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mrs. Halt, to Approve Resolution 2864, Appointing Jennifer Jo Mendak to the Zoning Hearing Board, replacing Denise Rudar, through January 2023. Motion carried 6-0.

Motion by Mr. Bossung, second by Mrs. Rudar, to Approve Resolution 2866, Appointing Tyler Halt to Borough Council, replacing John "Jack" Varley with a term ending January 2024. Motion carried 5-0. Abstain – 1.

#### Monthly Finance Reports: June 2022

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$31,097.82  
Delinquent Real Estate - \$112,576.65  
Real Estate Transfer - \$28,502.41  
Wage Tax Collections - \$103,258.14  
Delinquent Wage Tax - \$95,600.00  
Mechanical Devices - \$11,600.00  
Mercantile - \$35,911.11  
Business Privilege - \$36,316.28  
LST - \$19,033.26  
Court Fines – \$17,603.26  
Permit Fees - \$48,780.00  
Parking Meter - \$0

Motion by Mr. Bossung, second by Mr. Atkinson, to approve the monthly finance report for June 2022. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to approve the financial transactions for June 2022 in the amount of \$227,788.53. Motion carried 6-0.

#### Reports - The following reports were submitted to Council:

Code, Engineering, Police, Library, Sustainability, Social Workers, Junior Council, Utilities, GRISA, PW and Zoning were submitted to council for record.

Sustainability Coordinator George Ackerman – July 29<sup>th</sup> is last day as Sustainability Coordinator. Girty's Run Clean Up on July 9, 9am-11am.

Nora Peters, Millvale Library – Free Summer Lunch Program starting up again.

Cas & Kristi Hruska, Pride Millvale – Thank you to the Borough for all of your support. \$11,000.00 in sponsorship money raised.

Mayor Spoales – Girty's Run Watershed Association event at Food and Energy Hub coming up.

**Public Comment**

None.

**Adjournment**

The public meeting adjourned at 6:36 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager