

**Minutes of the  
MILLVALE BOROUGH COUNCIL  
Tuesday, June 14, 2022 - COVID 19 EMERGENCY DECLARATION DRAFT  
Millvale Community Center – 416 Lincoln Ave**

Council Workshop was called to order at 6:03pm

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting.

Discussion was held regarding COVID-19 general updates. No new updates.

Discussion was held regarding Motion, Ordinance and Resolution reviews.

Discussion was held regarding two events coming up from PA Rep. Innamorato's office:

1. 7/16/22, 9am-11am – Shredding Event at Kiwanis Park in Shaler.
2. 7/22/22 – Abeille Voyante Tea Co – Coffee with Sara (meet and greet)

Discussion was held regarding the resignation of Councilman Jack Varley. Effective on June 30, 2022.

Discussion was held regarding updates on downed power lines on Hawthorne Road. Checking in with Duquesne Light Co, per Mayor Spoales.

**MOTIONS**

- Appoint Aaron Flook as Zoning Officer.
- Motion to hire Christy Voght as PT Officer per contract rate.
- Approve pavilion use for VFD and Employee Picnic @ no charge for July 9. Contribute up to \$500 for food and supplies from General Fund.
- Approve Contract/Articles of Agreement with Morton Salt for 9/1/22-8/31/23 at \$75.02/\$74.63.
- Approve and sign TCLB 410 Stanton Avenue Property Disposition.
- Approve Non-Profit Jump Cut Theater movie night (GAPP and MCC) 08/13/22.
- Appoint Jim Machajewski and Eddie Figas to the Ross/West View EMS working committee.
- Approve Public Works set-up assistance for Pride, including stage build, trash placement, pick-up, and transport of items.
- Accept the resignation of ZHB member Denise Rudar.
- Accept the resignation of ZHB member Mandy Wolovich.
- Accept and Approve the Emergency Demolition bid for 21 Friday from Myers Demolition, not to exceed \$16,150.
- Approve recommendation of Loan Committee to issue a \$50,000, 10-year, 2% loan to Chunky Skunk Holdings LLC. Loan payable from MLF with sales clause.
- Accept the resignation of Councilperson Jack Varley after 21 years of service.

**RESOLUTIONS**

- Resolution No. 2858, Extending Declaration of Emergency for COVID-19 30 Days.
- Resolution No. 2859, Appointing Aaron Flook as Zoning Officer and Zoning Planning Director through January 2024.

The regular meeting of the Millvale Borough Council was called to order at 6:14pm.

Council President Machajewski noted that the meeting was being recorded.

Everyone stood for the Pledge of Allegiance.

### **Roll Call**

#### *Members Present:*

Brian Spoales, Mayor  
Jim Machajewski, Council President  
Al Atkinson, Vice-President  
Paul Bossung  
Katie Dembowski – absent  
Denise Rudar  
William G. Stout  
Jack Varley - absent  
Junior Council Person Brandon Burn

#### *Also Present:*

Eddie Figas, Borough Manager  
Solicitor Kuzma  
Officer Michael Dickson  
Michele Revay – OSMA

**Both the Oaths of Office and Swearing In for Zoning Officer Flook and Police Officer Voght took place previously to the meeting at the Borough Office.**

### **Meeting Minutes**

Motion by Mr. Stout, second by Mr. Bossung, to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, May 3, 2022 and the Regular Council meeting held on Tuesday, May 10. Motion carried 5-0.

### **NEW BUSINESS**

#### *Motions*

Motion by Mr. Stout, second by Mrs. Rudar, to Appoint Aaron Flook as Zoning Officer. Motion carried 5-0.

Motion by Mrs. Rudar, second by Mr. Atkinson, to Motion to hire Christy Voght as PT Officer per contract rate. Motion carried 5-0.

Motion by Mr. Stout, second by Mrs. Rudar, to Approve pavilion use for VFD and Employee Picnic @ no charge for July 9. Contribute up to \$500 for food and supplies from General Fund. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Approve Contract/Articles of Agreement with Morton Salt for 9/1/22-8/31/23 at \$75.02/\$74.63. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Approve and sign TCLB 410 Stanton Avenue Property Disposition. Motion carried 5-0.

Motion by Mr. Stout, second by Mrs. Rudar, to Approve Non-Profit Jump Cut Theater movie night (GAPP and MCC) 08/13/22. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Appoint Jim Machajewski and Eddie Figas to the Ross/West View EMS working committee. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Bossung, to Approve Public Works set-up assistance for Pride, including stage build, trash placement, pick-up, and transport of items. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Accept the resignation of ZHB member Denise Rudar. Motion carried 5-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to Accept the resignation of ZHB member Mandy Wolovich. Motion carried 5-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to Accept and Approve the Emergency Demolition bid for 21 Friday from Myers Demolition, not to exceed \$16,150. Motion carried 5-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to Approve recommendation of Loan Committee to issue a \$50,000, 10-year, 2% loan to Chunky Skunk Holdings LLC. Loan payable from MLF with sales clause. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Atkinson, to Accept the resignation of Councilperson Jack Varley after 21 years of service. Motion carried 5-0.

#### Resolutions and Ordinances

Motion by Mr. Atkinson, second by Mr. Stout, to Approve Resolution 2858, Extending the Emergency Declaration for COVID-19 30 days. Motion carried 5-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to Approve Resolution 2859, Appointing Aaron Flook as Zoning Officer and Zoning Planning Director through January 2024. Motion carried 5-0.

Motion by Mr. Stout, second by Mrs. Rudar, to Approve Resolution 2860, appointing Brian P. Spoales as MCDC representative through the first Monday, January 2023. Motion carried 5-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to Approve Resolution 2861, for disposition of property 79-B-37 (202 Sample) through the Allegheny County VPRP. Motion carried 5-0.

#### Monthly Finance Reports: May 2022

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$31,097.82

Delinquent Real Estate - \$112,576.65

Real Estate Transfer - \$21,142.72

Wage Tax Collections - \$63,958.14

Delinquent Wage Tax - \$94,600.00

Mechanical Devices - \$9,800.00

Mercantile - \$35,911.11

Business Privilege - \$36,316.28

LST - \$19,033.26

Court Fines – \$13,490.99

Permit Fees - \$42,464.00

Parking Meter - \$0

Motion by Mr. Atkinson, second by Mr. Bossung, to approve the monthly finance report for May 2022. Motion carried 5-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to approve the financial transactions for May 2022 in the amount of \$225,984.71. Motion carried 5-0.

#### Reports - The following reports were submitted to Council:

Code, Engineering, Police, Library, Sustainability, Social Workers, Junior Council, Utilities, GRISA, PW and Zoning were submitted to council for record.

Sustainability Coordinator George Ackerman – July 29<sup>th</sup> is last day as Sustainability Coordinator. Girty's Run Clean Up on July 9, 9am-11am.

Nora Peters – Millvale Library – Library is now open at 9am on Wednesdays; Free Summer Lunch Program starting up again; Restarted Rep. Sara Innamorato satellite office hours – 2<sup>nd</sup> Wednesday of the month.

Mayor Spoales – Pride Millvale is 6/18/22. Entertainment at GAPP from 1pm-8pm. Need Volunteers!  
President Machajewski – Banners up in town – Thank you! Thank you to Junior Councilperson Burn for all of his efforts.

**Public Comment**

None.

**Adjournment**

The public meeting adjourned at 6:30 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager