

**Minutes of the
MILLVALE BOROUGH COUNCIL
Tuesday, January 12, 2021 - COVID 19 EMERGENCY DECLARATION DRAFT
Council Chambers, 501 Lincoln Avenue, Millvale, PA**

Council Workshop was called to order at 5:06pm.

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting. Motion to extend emergency declaration by 30 days.

Discussion was held regarding COVID-19 general updates.

Discussion was held regarding Public Works new hire review.

Discussion was held regarding Demo reviews.

1. 17 & 19 Friday Road – Demo'd, some issues.
2. Sample Street – Demo is down, repairs needed on neighboring property.
3. Maryland Avenue – Demo work being done.
4. Looking into 23 Friday Road for Demo; 726 Stanton Avenue. People interested in purchasing Stanton Property as it is of no immediate danger to neighboring properties.

Discussion was held regarding Motion, Ordinance and Resolution reviews.

1. Motion to move Tuesday, February 2, 2021 Council Workshop and Tuesday, February 9, 2021 Regular Council Meeting to the Millvale Community Center beginning at 5pm and hold remotely because of COVID-19.
2. Motion to set the workshop meeting dates as the first Tuesday of each month, commencing at 6:00 PM. With the exception of Monday, November 1, 2021.
3. Motion to set the council meeting dates as the second Tuesday of each month, with a workshop starting at 6:00 pm, and council meeting starting at 7:00 pm.
4. Motion to set the Planning Commission meeting dates as the third Tuesday of each month, starting at 6:00 pm.
5. Motion to Appoint Sheri Cavanaugh as Borough Treasurer.
6. Motion to Appoint Karl Cavanaugh and Jim Tunstall as Code Enforcement Officers.
7. Motion to Exonerate Scott Davis for uncollected 2020 Real Estate Taxes and turn over to Keystone Collections.
8. Motion to Ratify Vote for Millvale Volunteer Fire Department Electing Karl Cavanaugh as Fire Chief.
9. Motion to purchase American Flags from AFP&P not to exceed \$2,300.
10. Motion to confirm 23 Friday Road as add alternate/s for existing demo contract.
11. Motion to approve Letter of Support to Reserve TWP for Stream Project and issue like request for Girty's Woods project.
12. Motion to hire Norman Wilson as a full-time Public Works employee with salary and benefits per Borough 2021 budget and successful completion of all hiring requirements.
13. Motion to engage contractor TBD not to exceed 1000.00 Dollars for a Chimney Demo at 620 Stanton Ave.
14. Motion to accept the resignation of Officer Zach Schmidt.

Discussion was held regarding various resolutions to be voted on at tonight's meeting.

Council then moved to Executive Session from 5:45pm to 5:59pm.

The regular meeting of the Millvale Borough Council was called to order at 6:00pm.

Council President Machajewski noted that the meeting was being recorded. Meeting audio recording to be uploaded to Website after meeting, along with draft of November Meeting Minutes. Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor
Jim Machajewski, Council President
Al Atkinson, Vice-President
Paul Bossung - ZOOM
Katie Dembowski – absent
Patty Harpur - ZOOM
William G. Stout

Also Present:

Eddie Figas, Borough Manager
Solicitor Dalfonso - ZOOM
Millvale Police Chief Tim Komoroski - ZOOM
Michele Revay, Office Admin - ZOOM
Sheri Cavanaugh, Borough Treasurer - ZOOM
Karl Cavanaugh, Code Enforcement – ZOOM
Brian Wolovich – Millvale Community Library - ZOOM

Jack Varley - absent

Meeting Minutes

Motion by Mr. Machajewski, second by Mrs. Harpur to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, December 1, 2020 and the Regular Council meeting held on Tuesday, December 8, 2020. Motion carried 4-0, with one abstention.

Brian Wolovich (MCL) - Girty's Woods – Closing Deadline is March 31, 2021. Also discussed the Tri-Boro Community Library System – which would include the existing Millvale Community Library and the Sharpsburg Library, as well as the upcoming Etna Library. Have been approached by the Allegheny County Library Association. Fourth Economy has been hired to consult. There will be meetings with MCL Board and Staff, as well as with the Borough.

NEW BUSINESS

Motions

Motion by Mr. Machajewski, second by Mr. Stout, to move Tuesday, February 2, 2021 Council Workshop and Tuesday, February 9, 2021 Regular Council Meeting to Millvale Community Center beginning at 5pm and hold remotely because of Covid-19. Advertising as required by Act 15. Motion carried 5-0.

Motion by Mr. Machajewski, second by Mr. Atkinson, to set the workshop meeting dates as the first Tuesday of each month, beginning in March, commencing at 6:00 PM. With the exception of Monday, November 1, 2021. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Atkinson, to set the council meeting dates as the second Tuesday of each month, beginning in March, with a workshop starting at 6:00 pm, and council meeting starting at 7:00 pm. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Machajewski, to set the Planning Commission meeting dates as the third Tuesday of each month, starting at 6:00 pm. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mrs. Harpur, to Appoint Sheri Cavanaugh as Borough Treasurer. Motion carried 5-0.

Motion by Mrs. Harpur, second by Mr. Stout, to Appoint Karl Cavanaugh and Jim Tunstall as Code Enforcement Officers. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Exonerate Scott Davis in February for uncollected 2020 Real Estate Taxes and turn over to Keystone Collections. Motion carried 5-0.

Motion by Mr. Stout, second by Mrs. Harpur, to Ratify Vote for Millvale Volunteer Fire Department Electing Karl Cavanaugh as Fire Chief. Motion carried 5-0.

Motion by Mr. Machajewski, second by Mr. Bossung, to purchase American Flags from AFP&P not to exceed \$2,300. Motion carried 5-0.

Motion by Mr. Machajewski, second by Mr. Bossung, to confirm 23 Friday Road as add alternate/s for existing demo contract. Motion carried 5-0.

Motion by Mr. Bossung, second by Mrs. Harpur, to approve Letter of Support to Reserve TWP for Stream Project and issue like request for Girty's Woods project. Motion carried 5-0.

Motion by Mr. Atkinson, second by Mr. Stout, to hire Norman Wilson as a full-time Public Works employee with salary and benefits per Borough 2021 budget and successful completion of all hiring requirements. Motion carried 5-0.

Motion by Mr. Machajewski, second by Mr. Bossung, to engage contractor TBD not to exceed 1000.00 Dollars for a Chimney Demo at 620 Stanton Ave. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Atkinson, to accept the resignation of Officer Zach Schmidt. Motion carried 5-0.

Resolutions and Ordinances

Motion by Mr. Machajewski, second by Mr. Atkinson, to approve Resolution No. 2772, extending the Emergency Declaration for Covid-19 by 30 days. Motion carried 5-0.

Motion by Mrs. Harpur, second by Mr. Bossung, to approve Resolution No. 2773, to reappoint Brian Wolovich to the Vacancy Board for a term of one year expiring the first Monday in January 2022. Motion carried 5-0.

Motion by Mr. Stout, second by Mrs. Harpur, to approve Resolution No. 2776, to reappoint Denise Rudar to the Tree Committee for a term of three years expiring the first Monday of January 2024. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Atkinson, to approve Resolution No. 2777, to reappoint Brian Spoales as delegate and Jim Machajewski as alternate to Allegheny County Boroughs Association. Motion carried 5-0.

Motion by Mr. Bossung, second by Mrs. Harpur, to approve Resolution No. 2778, to reappoint Al Atkinson as delegate and Jim Machajewski as alternate to the North Hills Council of Governments (NHCOG). Motion carried 5-0.

Motion by Mr. Machajewski, second by Mr. Bossung, to approve Resolution No. 2779, to reappoint William Stout, Patty Harpur and Eddie Figas as the delegates to Connect. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Atkinson, to approve Resolution No. 2780, to appoint Patty Harpur as the delegate to the MCDC. Motion carried 5-0.

Motion by Mr. Stout, second by Mrs. Harpur, to approve Resolution No. 2781, to reappoint Jim Machajewski as delegate and Eddie Figas as alternate to the Tri-COG Landbank. Motion carried 5-0.

Motion by Mr. Machajewski, second by Mr. Bossung, to approve Resolution No. 2782, to reappoint Eddie Figas and appoint Sheri Cavanaugh to the North Allegheny Tax Collection Committee. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Machajewski, to adopt Resolution No. 2783, establishing reasonable attorney costs of collection for delinquent real estate tax accounts and imposing the cost of such collection upon the delinquent tax payer. Motion carried 5-0.

Monthly Finance Reports: December 2020

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$502,902
Delinquent Real Estate - \$89,838.65
Real Estate Transfer - \$30,222
Wage Tax Collections - \$256,583
Delinquent Wage Tax - \$1,055
Mechanical Devices - \$300

Mercantile/Business Privilege/LST - \$87,126
District Justice Fee/Parking - \$29,748

Motion by Mrs. Harpur, second by Mr. Atkinson, to approve the monthly finance report for December 2020. Motion carried 5-0.

Motion by Mr. Stout, second by Mr. Machajewski, to approve the financial transactions for December 2020 in the amount of \$182,093.66. Motion carried 5-0.

Reports - The following reports were submitted to Council:

Code, Engineering, PW and Zoning were submitted to council for record.

Public Comment, via Website

None.

Adjournment

The public meeting adjourned at 6:15 pm.

James Machajewski, Jr., President

Eddie Figas, Borough Manager