

**Minutes of the
MILLVALE BOROUGH COUNCIL
Tuesday, November 10, 2020 - COVID 19 EMERGENCY DECLARATION DRAFT
Council Chambers, 501 Lincoln Avenue, Millvale, PA**

Council Workshop was called to order at 5:01pm.

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting.

Discussion was held regarding COVID-19 general updates.

Discussion was held regarding the Netflix Series filming in December, as well as into 2021. They are requesting use of the MCC, filming in Millvale and renting parking. Netflix is willing to have a cleaning service to deep clean before and after filming, which exceeds CDC guidelines.

Discussion was held regarding Demo updates in the Boro.

Discussion was held regarding bringing Kristie Pampena back to perform training with staff on Freedom Systems and Borough finances, at the same rate on a limited basis.

Discussion was held regarding a request to hire a new full-time Public Works employee.

Discussion was held regarding Motion, Ordinance and Resolution reviews.

1. Motion to move Tuesday, December 1, 2020 Council Workshop and Tuesday, December 8, 2020 Regular Council Meeting to the Millvale Community Center beginning at 5pm and hold remotely because of COVID-19.
2. Motion to acknowledge the Tri-Cog Landbank acquisition of 37 Lawrence Street, 118-G-190 and waive all taxes and claims.
3. Motion to accept Mockenhaupt Benefits Group RFP for Actuarial Services and enter into a two year contract.
4. Motion to enter into the record correspondence from Tim Gapsky, SASD, District 1.
5. Motion to approve MCC as COVID testing site and vaccine distribution site through NHCO and Squirrel Hill Family Health Center.
6. Motion to approve and enter into a 1 year MOA with the NHCO for the use of the MCC as a Food Pantry for \$1.
7. Motion to approve and enter into a 5 year (beginning 1/1/2021 – ending 12/31/2025) lease agreement with John Bedeck and CB Landing LLC for Borough Property.
8. Motion to approve and enter into a 99 year lease agreement with the Veterans of Foreign Wars of the United States, Post 118, Millvale Post, or any veterans organization that serves as Millvale for lease of Borough Property.
9. Motion to approve expenditure of not more than \$1,000.00 for removal of dangerous chimney on abandoned property at 620 Stanton Avenue and lien property for cost of work.
10. Motion to approve \$20,000.00 loan from Millvale Loan Fund to Jamie Hahn/Hahn Funeral and Cremation Services as recommended by the loan committee.
11. Motion to approve advertising and display of 2021 Budget and Fee Schedule for Public Review.
12. Motion to approve payment to Kristie Pampena for consulting services at her previous pay rate as a Borough staff member on an as-needed basis.

Discussion was held regarding various resolutions to be voted on at tonight's meeting.

The regular meeting of the Millvale Borough Council was called to order at 5:55pm.

Council President Machajewski noted that the meeting was being recorded. Meeting audio recording to be uploaded to Website after meeting, along with draft of November Meeting Minutes.

Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor
Jim Machajewski, Council President
Al Atkinson, Vice-President
Paul Bossung (5:47pm)
Katie Dembowski – ZOOM
Patty Sorg
William G. Stout
Jack Varley

Also Present:

Eddie Figas, Borough Manager
Solicitor Cambest (6:05pm)
Millvale Police Chief Tim Komoroski
Ken Aquiline – State Rep. Sara Innamarato

Meeting Minutes

Motion by Ms. Sorg, second by Mr. Varley to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, October 6, 2020 and the Regular Council meeting held on Tuesday, October 13, 2020. Motion carried 6-0.

NEW BUSINESS

Motions

Motion by Mr. Stout, second by Mr. Bossung, to move Tuesday, December 1, 2020 Council Workshop and Tuesday, December 8, 2020 Regular Council Meeting to Millvale Community Center beginning at 5pm and hold remotely because of Covid-19. Advertising as required by Act 15. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Bossung to acknowledge the Tri-Cog Landbank acquisition of 37 Lawrence Street, 118-G-190 and waive all taxes and claims. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Varley, to accept Mockenhaupt Benefits Group RFP for Actuarial Services and enter into a two year contract. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Varley, to enter into the record correspondence from Tim Gapsky, SASD, District 1. Motion carried 6-0.

Motion by Mr. Atkinson, second by Ms. Sorg, to approve MCC as COVID testing site and vaccine distribution site through NHCO and Squirrel Hill Family Health Center. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Varley to approve and enter into a 1 year MOA with the NHCO for the use of the MCC as a Food Pantry for \$1. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to approve and enter into a 5 year (beginning 1/1/2021 – ending 12/31/2025) lease agreement with John Bedeck and CB Landing LLC for Borough Property. Motion carried 6-0.

Motion by Mr. Bossung, second by Ms. Sorg, to approve and enter into a 99 year lease agreement with the Veterans of Foreign Wars of the United States, Post 118, Millvale Post, or any veterans organization that serves as Millvale for lease of Borough Property. Motion carried 6-0.

Motion by Ms. Sorg, second by Mr. Varley, to approve expenditure of not more than \$1,000.00 for removal of dangerous chimney on abandoned property at 620 Stanton Avenue and lien property for cost of work. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Bossung, to approve \$20,000.00 loan from Millvale Loan Fund to Jamie Hahn/Hahn Funeral and Cremation Services as recommended by the loan committee. Motion carried 6-0.

Motion by Ms. Sorg, second by Mr. Machajewski, to approve advertising and display of 2021 Budget and Fee Schedule for Public Review. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Varley, to approve payment to Kristie Pampena for consulting services at her previous pay rate as a Borough staff member on an as-needed basis. Motion carried 6-0.

Resolutions and Ordinances

Motion by Mr. Atkinson, second by Mr. Bossung, to approve Resolution No. 2759, authorizing the filing of an application for \$35,222.00 in funds with Allegheny County Economic Development for Lincoln Avenue ADA Phase 4. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Machajewski, to approve Resolution No. 2760, extending the Emergency Declaration for COVID-19 for 30 days. Motion carried 6-0.

Motion by Ms. Sorg, second by Mr. Bossung, to approve Resolution No. 2761, for disposition of property 118-P-69 through the Allegheny County VPRP. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to approve Resolution No. 2762, for disposition of property 118-P-70 through the Allegheny County VPRP. Motion carried 6-0.

Motion by Mr. Stout, second by Ms. Sorg, to approve Resolution No. 2763, for disposition of property 118-G-181 through the Allegheny County VPRP. Motion carried 6-0.

Monthly Finance Reports: October 2020

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$502,902
Delinquent Real Estate - \$89,838.65
Real Estate Transfer - \$30,222
Wage Tax Collections - \$256,583
Delinquent Wage Tax - \$1,055
Mechanical Devices - \$300
Mercantile/Business Privilege/LST - \$87,126
District Justice Fee/Parking - \$29,748

Motion by Ms. Sorg, second by Mr. Bossung, to approve the monthly finance report for October 2020. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Machajewski, to approve the financial transactions for October 2020 in the amount of \$563,923.64. Motion carried 6-0.

Reports - The following reports were submitted to Council:

Code, Engineering, PW and Zoning were submitted to council for record.

The Mayor read a proclamation for Veterans' Day.

Public Comment, via Website

None.

Adjournment

The public meeting adjourned at 6:18 pm.

Council then moved to Executive Session.

James Machajewski, Jr., President

Eddie Figas, Borough Manager