

**Minutes of the
MILLVALE BOROUGH COUNCIL
Tuesday, October 13, 2020 - COVID 19 EMERGENCY DECLARATION DRAFT
Council Chambers, 501 Lincoln Avenue, Millvale, PA**

Council Workshop was called to order at 5:01pm.

Discussion was held regarding Review of Act 15, Sunshine Act guidelines for a remote meeting.

Discussion was held regarding COVID-19 general updates.

Discussion was held regarding the Ordinance Hearing – It was advertised within the allotted times and there were no comments submitted prior to today’s meeting.

Discussion was held regarding Motion, Ordinance and Resolution reviews.

1. Motion to hire Zach Schmidt as a full-time Millvale Police Officer starting November 1, 2020.
2. Motion to move Monday, November 2, 2020 Council Workshop and Tuesday, November 10, 2020 Regular Council Meeting to the Millvale Community Center beginning at 5pm and hold remotely because of COVID-19.
3. Motion not to rent MCC with exception to the Borough and tenant programming through December 31, 2020.
4. Motion to designate Saturday, October 31, 2020 – 5:30-8:00pm for Halloween Trick r’ Treat.
5. Motion to award 2020 House Demolition Project Contract to Myers Demolition for the amount not to exceed \$73,000, which includes 1 alternate bid and enter into reimbursement agreements with property owners.
6. Motion to advertise for Borough Actuarial Services.
7. Motion to hire PT Administrative Employee at \$13.25 per hour on an as needed basis with a flexible schedule.
8. Motion to approve placement of a mural/photo on Municipal Building and enter into an agreement with the artist.
9. Motion to purchase for emergency purposes a keyless entry system and enclose the front office, adding a door and a pass-thru window. Work to be done by Global Access Control Systems, not to exceed \$25,000.00.
10. Motion to enter into an agreement with Gateway Engineers to do a street re-opening survey for Wessell Way and associated costs not to exceed \$10,000.
11. Motion to approve usage of GAP Park for a Halloween Event.

Council then moved to Executive Session from 5:24pm to 5:41pm to discuss personnel matters.

The regular meeting of the Millvale Borough Council was called to order at 5:41pm.

Council President Machajewski noted that the meeting was being recorded. Meeting audio recording to be uploaded to Website after meeting, along with draft of October Meeting Minutes.

Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor
Jim Machajewski, Council President (5:15PM)
Al Atkinson, Vice-President
Paul Bossung
Katie Dembowski – ZOOM
Patty Sorg
William G. Stout
Jack Varley

Also Present:

Eddie Figas, Borough Manager
Solicitor Cambest (5:57pm)
Millvale Police Chief Tim Komoroski
Office Administrator Michele Kranik

Zoning Ordinance Hearing

The Hearing was advertised in the Pittsburgh Tribune-Review, no comments we submitted to the Borough prior to this hearing.

Ordinance No. 2800, amending and replacing Ordinance No. 2384 of 2008, Chapter 262, Stormwater Management, Amending and Replacing Sections 262-1 through 262-28 of Chapter 262.

Ordinance No. 2801, amending Code, Part II: General Legislation, Chapter 211, Property Maintenance by creating a new Article IV Property Maintenance Ticketing and Amending the Fee Resolution.

Ordinance No. 2802, amending and replacing Article IV of Ordinance No. 2587 of 2017, Chapter 255, Solid Waste, Article IV Dumpsters.

The Ordinance Hearing was then closed.

Meeting Minutes

Motion by Mr. Varley, second by Ms. Sorg to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, September 1, 2020 and the Regular Council meeting held on Tuesday, September 8, 2020. Motion carried 6-0.

NEW BUSINESS

Motions

Motion by Ms. Sorg, second by Mr. Stout, to hire Zach Schmidt as a full-time Millvale Police Officer starting November 1, 2020. Motion carried 6-0.

Mayor Spoales then administered a swearing-in oath for Officer Zach Schmidt and Officer Joe Spalick.

Motion by Mr. Atkinson, second by Ms. Sorg, to move Monday, November 2, 2020 Council Workshop and Tuesday, November 10, 2020 Regular Council Meeting to Millvale Community Center beginning at 5pm and hold remotely because of Covid-19. Advertising as required by Act 15. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Atkinson, to not rent MCC with the exception of Borough and tenant programming through December 31, 2020. Motion carried 6-0.

Motion by Mr. Stout, second by Ms. Sorg, to designate October 31, 2020, 5:30pm – 8:00pm for Trick r Treating. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to award 2020 House Demolition Project Contract to Myers Demolition for the amount not to exceed \$73,500, which includes one alternate bid and enter into reimbursement agreements with property owners. Motion carried 6-0.

Motion by Ms. Sorg, second by Mr. Atkinson, to advertise for Borough Actuarial Services. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Varley, to hire PT Administrative Employee at \$13.25 per hour on an as-needed basis with a flexible schedule. Motion carried 6-0.

Motion by Ms. Sorg, second by Mr. Varley, to approve placement of a Mural/Photo on Municipal Building and enter into an agreement with the artist. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Bossung, to purchase for emergency purposes a keyless building entry system and enclose front office adding a door and a pass-thru window. Work by Global ACS, Inc., not to exceed \$25,000. Motion carried 6-0.

Motion by Mr. Machajewski, second by Ms. Sorg, to enter into an agreement with Gateway Engineers to do a street re-opening survey for Wessell Way and associated costs not to exceed \$10,000. Motion carried 6-0.

Motion by Mr. Machajewski, second by Mr. Atkinson, to approve usage of GAP Park for a Halloween Event. Motion carried 5-1.

Resolutions and Ordinances

Motion by Mr. Stout, second by Mr. Bossung, to approve Resolution No. 2758, extending the Emergency Declaration for COVID-19 by 30 Days. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Stout, to amend Resolution No. 2731-1 to 2731-2 to add fees for Ordinance No. 2801. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to approve Ordinance No. 2800, amending and replacing Ordinance No. 2384 of 2008, Chapter 262, Stormwater Management. Amending and replacing sections 262-1 through 262-28 of Chapter 262. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Bossung, to approve Ordinance No. 2801, amending Code, Part II: General Legislation, Chapter 211, Property Maintenance by creating a new Article IV, Property Maintenance Ticketing. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Machajewski, to approve Ordinance No. 2802, amending and replacing Article IV of Ordinance No. 2587 of 2017, Chapter 255, Solid Waste, Article IV, Dumpsters. Motion passed 6-0.

Monthly Finance Reports: September 2020

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$502,902
Delinquent Real Estate - \$89,023
Real Estate Transfer - \$30,222
Wage Tax Collections - \$256,583
Delinquent Wage Tax - \$1,055
Mechanical Devices - \$300
Mercantile/Business Privilege/LST - \$87,126
District Justice Fee/Parking - \$29,748

Motion by Ms. Sorg, second by Mr. Varley, to approve the monthly finance report for September 2020. Motion carried 6-0.

Motion by Mr. Bossung, second by Mr. Stout, to approve the financial transactions for September 2020 in the amount of \$197,255.63. Motion carried 6-0.

Reports - The following reports were submitted to Council:

Norfolk Southern is doing work around Riverfront Park, access will be limited.

Public Comment, via Website

None.

Adjournment

The public meeting adjourned at 6:08 pm.

Council then convened for Budget Discussion.

James Machajewski, Jr., President

Eddie Figas, Borough Manager