

**Minutes of the  
MILLVALE BOROUGH COUNCIL  
Tuesday, March 13, 2018  
Council Chambers, 501 Lincoln Avenue, Millvale, PA**

Council Workshop was called to order at 6:00 pm.

Discussion was held regarding the draft Millvale Borough Employee Handbook updates.  
Discussion was held regarding the proposed Kaboom Playground.  
Discussion was held regarding the installation of the security cameras.  
Discussion was held regarding the Food Truck Park and their request to remove fencing.  
Discussion was held regarding the resignation of Tom Walker from the Civil Service Commission.  
Discussion was held regarding the Millvale Days update.  
Discussion was held regarding the landslide update.  
Discussion was held regarding the Fire Department Scam being investigated by Millvale Police.  
Discussion was held regarding the RACP reimbursement status.

An executive session was held from 7:05 to 7:22 to discuss potential litigation.

The regular meeting of the Millvale Borough Council was called to order at 7:22 pm.

Council President Machajewski noted that the meeting was being recorded.

Everyone stood for the Pledge of Allegiance.

**Roll Call**

*Members Present:*

Brian Spoales, Mayor  
Jim Machajewski, Council President  
Al Atkinson, Vice-President  
Jason Miller - absent  
Paul Bossung  
William G. Stout  
Jack Varley  
Brian Wolovich

*Also Present:*

Ed Figas, Director of Administrative Services  
Solicitor Dalfonso  
Jim Tunstall, Code Enforcement Officer  
Millvale Police Officer Michael Vith

**Meeting Minutes**

Motion by Mr. Wolovich, second by Mr. Varley, to approve the minutes, as amended, of the Workshop Meeting held on Tuesday, February 6, 2018 and Regular Council meeting held on Tuesday, February 13, 2018. Motion carried 5-0, with 1 abstaining.

**NEW BUSINESS**

*Motions*

Motion by Mr. Stout, second by Mr. Wolovich, to appoint Jim Machajewski as the voting delegate to the MRM Annual Meeting. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Wolovich, to appoint William Stout as the alternate delegate to the MRM Annual Meeting. Motion carried 6-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to approve the Riverfront Park Addressing. Motion carried 6-0.

Motion by Mr. Stout, second by Mr. Varley, to accept the resignation of Thomas Walker from the Civil Service Commission. Motion carried 6-0.

### Ordinances

Motion by Mr. Atkinson, second by Mr. Stout, to adopt Ordinance No. 2589, providing for a Crime Reward Program. Motion carried 6-0.

### **Monthly Finance Reports: February 2018**

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$0  
Delinquent Real Estate - \$14,522  
Wage Tax Collections - \$34,630  
Other Taxes - \$15,604  
District Justice Fee - \$2,733

Motion by Mr. Wolovich, second by Mr. Stout, to approve the monthly finance report for February 2018. Motion carried 6-0.

Motion by Mr. Wolovich, second by Mr. Atkinson, to approve the bills for February 2018 in the amount of \$227,968. Motion carried 6-0.

### **Reports** - The following reports were submitted to Council:

- Engineer's Report
- Solicitor's Report
- Mayor's Report
- Fire Report
- Code Enforcement Officer Report
- Library Report

### **Public Comment**

Discussion was held regarding the use of engine brakes within borough limits.

Claire Ward, 614 Mary Street, thanked the borough for their assistance with the landslide on Mary Street. Discussion was held regarding updates and concerns.

Denise Rudar, 244 Maryland Avenue, discussed the Stay at Home Mission Work Camp which will be held at Christ Lutheran Church this summer. They are looking for projects.

Arielle Bateman, Leadership Development Initiative, discussed the Taste of Millvale cookbook they are assembling for the 150<sup>th</sup> anniversary.

Katie Smith, 559 Spruce Street, requested to be kept updated regarding the slide and requested engineering reports for her insurance company.

### **Adjournment**

The public meeting adjourned at 7:44 pm.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager