



# BOROUGH of MILLVALE

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## Application for Right-of-Way Permit

**BOROUGH OF MILLVALE CODE CHAPTER 223 – ORDINANCE NO. 2180**

APPLICATION TYPE		
(Check All That Apply)	<input type="checkbox"/> Utility Permit Renewal	<input type="checkbox"/> Sidewalk Utility Installation
<input type="checkbox"/> Utility Installation	<input type="checkbox"/> Unimproved Areas in Public R/W	<b>PA One Call Serial Number:</b>
<b>INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED</b>		

APPLICANT INFORMATION	
Name:	Contact Person ( available 24 hours):
Address:	Phone:
Email:	24 Hour Contact #:

PROPERTY INFORMATION		
Street / Road:	Address:	Lot/Block#
Nearest Cross Street:	Nearest 4 Way intersection:	

ROADS / TRAIL / SIDEWALK OBSTRUCTION								
Street Closed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Trail Closed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Sidewalk Blocked:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Parking Lane Closed:	<input type="checkbox"/> Yes	# of spaces ELIMINATED					<input type="checkbox"/> No	
Types of Vehicles/Equipment Parking:								
Dates:	From	To	Times of Day:	From	To			

PROJECT INFORMATION							
Emergency Work:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Scope Of Work (check all that apply):	<input type="checkbox"/> Grading			
<input type="checkbox"/> Above Ground	<input type="checkbox"/> Underground	<input type="checkbox"/> Water Line	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> Storm Drain			
<input type="checkbox"/> Communication	<input type="checkbox"/> Electrical	<input type="checkbox"/> Road/Trail	<input type="checkbox"/> Other:				
Surface/s Disturbed:	<input type="checkbox"/> Dirt	<input type="checkbox"/> Gravel	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Concrete	<input type="checkbox"/> Lime Stone	<input type="checkbox"/> Other	
Will Streets Be Affected:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Street Type:	Sq. Ft.			
Will Sidewalks Be Affected:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Sidewalk Type:	Lin. Ft.			
Will Curbs Be Affected:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Curb Type:	Lin. Ft.			
Will Trail Be Affected:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Trail Type:	Lin. Ft.			
<b>INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED</b>							
<b>PROJECT INFORMATION CONTINUED</b>							

# Application *for* Road / Sidewalk Opening Permit

**BOROUGH OF MILLVALE CODE CHAPTER 269 – ORDINANCE NO. 1619**

<b>DESCRIPTION OF WORK:</b> Include specific details for the requested work including; square footage dimensions, street map & nearest street address. (Attach additional sheets as needed to describe the proposed work)			
<b>DESCRIPTION OF RESTORATION:</b> Include specific details of the planned restoration of the excavated area. (Attach additional sheets as needed to describe the proposed restoration)			
<b>PROPOSED START DATE:</b>		<b>ESTIMATED COMPLETION DATE:</b>	
<b>ELECTRICAL AND COMMUNICATIONS</b>			
<input type="checkbox"/> Overhead	<input type="checkbox"/> Underground	Voltage and Phase:	Structure Type:
# of Conductors/Cables:		Conductor/Cable Type and Size:	
# and Size of Conduits:		Size and Type of Encasement:	
Crossing Angle:	Length:	Depth Below Surface:	Minimum Vertical Clearance:
Method of Installation:		Longitudinal Facility Length:	
Offset from Road Center Line:		Method of Longitudinal Installation:	
<b>PIPE</b>			
Transmitting:	Flash Point:	Working Pressure:	Temperature:
# of Conduits/Pipes:	Diameter of Pipe:	Type and Class Of Pipe:	
Encasement Diameter Of Pipe:	Vent Locations:	ft.	Cathodic Protection:
Offset from Road Centerline:	Crossing Angle:	Length:	
Depth below Surface:	Method of Crossing Installation:		Boring:
Longitudinal Facility Length:		Method of Longitudinal Installation:	
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<b>REQUIRED INFORMATION &amp; ATTACHMENTS</b>	
Fully completed and signed application for RIGHT-OF-WAY Permit;	Performance Bond;
All applicable Highway Occupancy Permits from PennDot shall be attached (If needed);	
Indicate if traffic control measures are required & what they will be;	Show dimensions/extent of trenching;
3 copies of all specifications of materials and methods used;	Copy of contractors liability & workers compensation insurance.
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<b>CONTRACTOR / PROFESSIONAL SERVICES</b>	

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<b>CONTRACTOR</b>			
Company:		Site Contact:	
Address:		HIC #:	
Email:		Phone:	
<b><i>Workers Compensation Information Act 44 of the Pennsylvania Workers' Compensation Law</i></b>			
Insurer:		Name of policy holder:	
Policy #:		Expiration date:	
Federal tax ID #:		<input type="checkbox"/> Certificate attached	
<b><i>Exemption</i></b>			
<input type="checkbox"/> Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the Borough.			
<input type="checkbox"/> Religious exemption under the Workers' Compensation Law.			
<b>ENGINEER</b>			
Company:		Site Contact:	
Address:		License #:	
Email:		Phone:	
<b>INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED</b>			

<b>SIGNATURES</b>	
<p>I understand that in consideration of the issuance by the Borough of Millvale of an Application for Right of Way Permit to the undersigned Applicant, the Applicant acknowledges that, in reviewing plans and specifications, in issuing permits, and in inspecting work of the Applicant, employees of the Borough are only performing their duties to require compliance with the minimum requirements of the applicable ordinances of the Borough pursuant to the police power of the Borough, and are not warranting to the Applicant or to any third party, the quality or adequacy of the design, engineering or work of the Applicant. The Applicant agrees to defend, hold harmless, and indemnify the Borough, its elected and appointed officials and employees from and against any and all claims, demands, actions, and causes of action of any one or more third parties arising out of or relating to the Borough's review or inspection of the Applicant's design, engineering or work, or issuance of a permit or permits, or arising out of or relating to the design, engineering or work done by the Applicant pursuant to such permit or permits. Furthermore, the Applicant is hereby informed that any violation(s) of the Building Code and/or the Zoning Code for the Borough of Millvale is subject to fines and penalties as stated in the applicable ordinance(s).</p>	
<b>APPLICANT SIGNATURE:</b>	<b>DATE:</b>
<b>INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED</b>	

<b>NON-RESIDENTIAL FEE CALCULATION</b>				
	MINIMUM	FEE	SQUARE/LINEAR FEET	TOTAL
Street Opening & Excavation	\$510.00	\$1 per sq. ft.		
Curb Cut Construction	\$380.00	\$1 per lin. ft.		
Sidewalk	\$250.00	\$1 per sq. ft.		
Public Right-of-Way Disturbances	\$300.00	Flat Fee		
<b>TOTAL APPLICATION FEE</b>				
<p>Note: The Borough, at its discretion, may require the above activities be reviewed and/or inspected by the by the Borough Engineer or other consultants. The Applicant is responsible for Inspection Fees, Consultant Review Fees and Traffic Studies including any required Deposits or lawful Surcharges associated with these reviews and/or inspections.</p>				

# Application *for* Road / Sidewalk Opening Permit

BOROUGH OF MILLVALE CODE CHAPTER 269 – ORDINANCE NO. 1619

BOROUGH USE ONLY											
DATE RECEIVED:						RECEIVED BY:					
Fully completed and signed application for ROW Permit;						Performance Bond;					
All applicable Highway Occupancy Permits from Penn Dot shall be attached (If needed);											
Indicate if traffic control measures are required & what they will be;											
If street tree removal is required, Borough of Millvale Tree Committee letter of approval;											
Worker's compensation certificate for all contractors identified on the application;											
3 copies of all specifications of materials and methods used;						Dimensions/extent of trenching.					
REVIEW				FEES							
DEPARTMENT	APPROVED	DENIED	DATE	APPLICATION FEE				BALANCE		PAID	
ZONING											
FLOOD											
ENGINEERING											
BUILDING (if needed)											
ZONING	<input type="checkbox"/> R-1	<input type="checkbox"/> R-2		<input type="checkbox"/> C	<input type="checkbox"/> I	<input type="checkbox"/> MU	<input type="checkbox"/> RSA	<input type="checkbox"/> RSB	<input type="checkbox"/> RSC		
FLOOD ZONE	<input type="checkbox"/> AE			<input type="checkbox"/> X			<input type="checkbox"/> Floodway				
PERMIT ISSUED BY:						TITLE:			DATE:		
PERMIT #											
INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED											